

The Adaptation Fund

AFB/B.6/5/Add.1
May 18, 2009

Adaptation Fund Board
Sixth Meeting
Bonn, June 15-17, 2009

Agenda Item 7.b

TEMPLATE FOR THE SUBMISSION OF PROJECT AND PROGRAMME PROPOSALS TO THE ADAPTATION FUND BOARD

PART I: PROJECT/PROGRAMME INFORMATION

AFB PROJECT/PROGRAMME ID¹:

COUNTRY/IES:

PROJECT/PROGRAMME TITLE:

PROJECT/PROGRAMME SIZE²:

IMPLEMENTING ENTITY³:

EXECUTING ENTITY/IES⁴:

SUBMISSION DATE:

INDICATIVE CALENDAR	
Milestones	Expected Dates
AFB Approval	
Implementation Start	
Mid-term Review (if planned)	
Project Closing	
Independent Terminal Evaluation	

A. PROJECT OBJECTIVE(S):

B. PROJECT COMPONENTS AND FINANCING:

Project Components (As many as relevant)	Expected Concrete Outcomes	Activities	Expected Outputs	Amount (\$)
1.				
2.				
3.				
4.				
5.				
6. Project management costs				
7. IE management fee, if applicable				
Total project costs				

¹ Project ID number will be assigned initially by AFB Secretariat.

² *Small-size* project and programme proposals request up to \$1 million from the AFB, and regular projects and programmes over \$1 million.

³ Can be a National Implementing Entity (NIE) or a Multilateral Implementing Entity (MIE); the entity that meets the fiduciary standards established by the AFB, bears full responsibility for the overall management of the project/programme; and carries out financial, monitoring and reporting responsibilities.

⁴ The organization(s) that execute(s) the project or programme supported by the AF under the oversight of the Implementing Entity.

PART II: PROJECT JUSTIFICATION

- A. **PROJECT BACKGROUND AND CONTEXT** – Brief information on the issue and other possible relevant projects implemented since the country(ies) became Party to the Kyoto Protocol:
- B. **DESCRIBE THE PROJECT AND INSTITUTIONAL FRAMEWORK FOR ITS IMPLEMENTATION** – Brief discussion on the work on concrete adaptation activities intended to be undertaken to reduce adverse impacts of and risks posed by climate change, including variability. Special attention is asked to be paid on the special vulnerability and urgency argument underlining the proposal, as well as on addressing multi- and cross-sectoral aspects:
- C. **DESCRIBE THE CONSISTENCY OF THE PROJECT WITH THE FOLLOWING ADAPTATION FUND ELIGIBILITY CRITERIA:**
- a. Consistency with national sustainable development strategies, including, where appropriate, national development plans, poverty reduction strategies, national communications and national adaptation programmes of action and other relevant instruments, where they exist:
 - b. Economic, social and environmental benefits from the project, where applicable:
 - c. Meeting national technical standards, where applicable:
 - d. Cost-effectiveness of the project:
 - e. Arrangements for management, including for financial and risk management:
 - f. Arrangements for monitoring and evaluation and impact assessment:
 - g. Avoiding duplication with other funding sources for adaptation for the same project activity:
 - h. Moving towards a programmatic approach, where appropriate:
- D. **DESCRIBE THE MEANS TO, WHEN NECESSARY, PUNISH AND PREVENT ILLEGAL OR CORRUPT PRACTICES RELATED WITH THIS PROJECT PROPOSAL:**

PART III: ENDORSEMENT BY THE PARTY’S ADAPTATION FUND FOCAL POINT AND AGREEMENT BY THE IMPLEMENTING ENTITY

A. RECORD OF ENDORSEMENT OF THE PARTY’S ADAPTATION FUND FOCAL POINT ON BEHALF OF THE GOVERNMENT (Please attach the Party endorsement letter(s) with this template, add as many as participating Parties.):

<i>(Enter Name, Position, Entity)</i>	<i>Date: (Month, day, year)</i>
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B. AGREEMENT STATEMENT BY THE IMPLEMENTING ENTITY

This request has been prepared in accordance with Adaptation Fund policies and procedures and meets the Adaptation Fund criteria for eligible projects.	
<i>Name & Signature</i> Implementing Entity Coordinator	<i>Name & Signature</i> Project Contact Person
<i>Date: (Month, Day, Year)</i>	Tel. and email: