



ADAPTATION FUND

AFB/B.7/2  
September 3, 2009

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Adaptation Fund Board  
Seventh Meeting  
Bonn, September 14-16, 2009  
Agenda Item 2 (a)

## **PROVISIONAL ANNOTATED AGENDA**

**Agenda Item 1. Opening of the Meeting**

1. The meeting will be opened by the Chair of the Adaptation Fund Board, Ambassador Jan Cedergren (Sweden, WEOG).

**Agenda Item 2. Organizational Matters**

*a) Adoption of the Agenda*

2. **Documents:** AFB/B.7/1 Provisional Agenda and AFB/B.7/2 Provisional Annotated Agenda
3. **Action expected:** the Board will be invited to adopt the agenda for the meeting

*b) Organization of Work*

4. The Chair will propose to the Board the organization of work in accordance with the attached Provisional Timetable.

**Agenda Item 3. Appointment of new Members and Alternates**

5. **Document:** AFB/B.7/Inf.2 Adaptation Fund Board Members and Alternates
6. **Background:** The alternate member from Bangladesh (LDCs) submitted his resignation to the Board.
7. **Action expected:** The Board will be invited to appoint the newly nominated alternate, if any. The appointee will be invited to take, and agree to respect, the written Oath of Service as per paragraph 28 of the Rules of Procedure for the Adaptation Fund Board

**Agenda item 4. Report of the Chair on Intersessional Activities**

8. **Document:** none
9. **Action expected:** the Board will be invited to take note of the report

**Agenda Item 5. Report on the Activities of the Secretariat**

10. **Document:** AFB/B.7/3 Report on Activities of the Secretariat

11. **Action expected:** the Board will be invited to take note of the report as contained in the aforementioned document.

**Agenda Item 6. CERs Monetization**

12. **Document:** none
13. **Background:** the trustee will report to the Board on the issue.
14. **Action expected:** the Board will be invited to take note of the report.

**Agenda Item 7. Issues remaining from the Sixth Meeting of the Adaptation Fund Board**

a) *Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund*

15. **Documents:** AFB/B.7/4 *Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund* and AFB/B.7/5 *Terms of Reference for the Establishment of the Adaptation Fund Board Accreditation Panel*
16. **Background:** In accordance with decision B.6/2 paragraph b), the secretariat prepared a harmonized version of the draft provisional operational policies and guidelines incorporating the fiduciary standards, and circulated them intersessionally among the Board members for comments. Document AFB/B.7/4 contains the consolidated text integrating the comments received. Relevant templates have been included as annexes to the document.
17. Further, upon request by the Board Chair, the secretariat prepared TORs for the establishment of the Adaptation Fund Board Accreditation Panel, which have also been circulated intersessionally for comments and are contained in document AFB/B.7/5.
18. **Action expected:** the Board will be invited to adopt the draft provisional operational policies and guidelines as contained in document AFB/B.7/4 and the TORs for the establishment of the Adaptation Fund Board Accreditation Panel as contained in document AFB/B.7/5.

b) *Invitation Letter to Eligible Parties to submit Proposals for Accreditation to the Adaptation Fund Board*

19. **Document:** AFB/B.7/6 *Invitation Letter to Eligible Parties to Submit Proposals for Accreditation to the Adaptation Fund Board*

20. **Background:** The issue was not dealt with at the last Board meeting due to lack of time. Taking into account the comments by the Board about this agenda item at the last meeting, document AFB/B.7/6 contains the invitation letter to Parties to nominate NIEs for accreditation as well as the relevant application template as an annex.

21. **Action expected:** the Board will be invited to consider and approve the draft letter which will be sent to the Parties eligible for funding by the secretariat.

c) *Consideration of Offers to Confer Legal Capacity, and to host, the Adaptation Fund Board*

22. **Document:** AFB/B.7/7 *Offers to Confer Legal Capacity and to Host the Adaptation Fund Board.*

23. **Background:** The representatives of the two Kyoto Parties that have submitted offers to host the Board were invited in the previous Board meeting to elaborate on their submitted proposals. The ad hoc working group on legal capacity has been deliberating on the matter and requested further information to both Parties. Based on the information submitted, the working group will submit a recommendation to the Board. Document AFB/B.7/7 contains a chart summarizing the offers submitted by the bidding Parties and the last information requested.

24. **Action expected:** The Board will be invited to consider and approve the working group recommendation and finalize a report which will be forwarded to the CMP for endorsement.

d) *Amendments to the Rules of Procedure of the Adaptation Fund Board*

25. **Document:** AFB/B.7/8 *Amendment Proposal to the Rules of Procedure of the Adaptation Fund Board*

26. **Background:** The issue was discussed at the fifth meeting of the Board. Board members highlighted the need to amend the definitions of implementing and executing entities and of the secretariat. It was decided that the Board would make any necessary changes to the rules of procedure, and any consequential changes to other documents, and to inform the CMP by letter of those changes (decision B.5/9). The issue was not dealt with at the last Board meeting due to lack of time. Document AFB/B.7/8 contains an amendment proposal prepared by the secretariat upon request of the Board Chair.

27. **Action expected:** the Board will be invited to consider and approve the amendment proposal, which shall be forwarded to the CMP for adoption..

e) *Report on the last meeting of the Pilot Programme on Climate Resilience (PPCR)*

28. **Document:** none

29. **Background:** A presentation of the report by Ms. Merlyn Van Voore (South Africa, Africa) was prepared for the sixth Board meeting but due to time constraints, will be given in the seventh meeting.

30. **Action expected:** the Board will be invited to take note of Ms. Van Voore report.

#### **Agenda Item 8. Draft Report of Adaptation Fund Board to the CMP**

31. **Document:** AFB/B.7/9 *Draft Report of the Adaptation Fund Board to the Conference of the Parties Serving as Meeting of the Parties to the Kyoto Protocol*

32. **Background:** In accordance with paragraph 5(l) of decision 1/CMP.3, the Board is mandated to report on its activities at each session of the CMP. Document AFB/B.7/9 contains the draft report prepared by the secretariat in consultation with the Board Chair.

33. **Action expected:** the Board will be invited to complete the report with the outcome of the present meeting and to approve it for submission to the fifth session of the CMP.

**Agenda Item 9. Financial issues**

a) *Report on the Status of Resources of the Adaptation Fund Trust Fund*

34. **Document:** AFB/B.7/10 *Status of Resources of the Adaptation Fund Trust Fund*

35. **Action expected:** the Trustee will present the report on the status of the Adaptation Fund trust fund and the Board will be invited to take note of the status of resources of the Adaptation Fund Trust Fund.

**Agenda Item 10. Proposal for communication strategy for the Adaptation Fund Board and the design of a new website for the Adaptation Fund**

36. **Documents:** AFB/B.7/11 *Communications Strategy for the Adaptation Fund Board* and AFB/B.7/12 *Report on the Design of the New Website of the Adaptation Fund*.

37. **Background:** In accordance with the Work Plan adopted by the Board for 2009 (decision B.6/8), the Board is expected to consider a proposal of communication strategy. Document AFB/B.7/11 contains the proposal presented by the secretariat.

38. Further, document AFB/B.7/12 contains a report by the secretariat on the work undertaken with regard to the design of the new website of the Adaptation Fund.

39. **Action expected:** the Board will be invited to consider and approve the communication strategy for the Adaptation Fund Board. It will also be invited to take note of the report on the design of a new website for the Adaptation Fund and to provide feedback if so wishes.

**Agenda Item 11. Award Ceremony for Logo Contest Winner and School**

40. **Document:** AFB/B.7/Inf.5 *Programme of the Adaptation Fund Logo Ceremony*

41. **Action expected:** The Board will be invited to attend the ceremony.

**Agenda Item 12. Other Matters**

42. **Action expected:** The Board will be invited to raise any other matters it may wish to discuss.

**Agenda Item 13. Date and Venue of the Eighth Meeting of the Adaptation Fund Board**

43. **Background:** The Board has already agreed on the date and venue for the remaining 2009 meeting.

44. **Action expected:** The Board will be invited to confirm those dates

**Agenda Item 14. Adoption of the Report and Closure of the Meeting**

45. **Action expected:** The Board will be invited to adopt the report of its seventh meeting

## PROVISIONAL TIMETABLE

### **Day 1, September 14, 2009**

#### *Morning Session*

9:00 – 9:30	Agenda Item 1	Opening of the Meeting
	Agenda Item 2 a)	Adoption of the Agenda
	Agenda Item 2 b)	Organization of Work
	Agenda Item 3	Appointment of new Members and Alternates
9:30 – 9:45	Agenda Item 4	Report of the Chair on intersessional activities
9:45 – 10:00	Agenda Item 5	Report on the Activities of the Secretariat
10:00 – 10:30	Agenda Item 6	CER Monetization
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 12:30	Agenda Item 6	CER Monetization
12:30 – 13:00	Agenda Item 11)	Award Ceremony for Logo Contest Winner
<i>Afternoon Session</i>		
14:30 – 15:15	Agenda Item 7 a)	Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund
15:15 – 15:30		<i>Coffee Break</i>
15:30 – 17:00	Agenda Item 7 a)	Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund

### **Day 2, September 15, 2009**

#### *Morning Session*

9:00 – 10:00	Agenda Item 7 a)	Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund
10:00 – 10:30	Agenda Item 7 b)	Invitation Letter to Eligible Parties to submit Proposals for Accreditation to the Adaptation Fund Board



10:30 – 10:45		<i>Coffee Break</i>
10:45 – 12:30	Agenda Item 7 c)	Consideration of Offers to Confer Legal Capacity, and to host, the Adaptation Fund Board
<i>Afternoon Session</i>		
14:30 - 15:30	Agenda Item 7 d)	Amendments to the Rules of Procedure of the Adaptation Fund
15:30 – 15:45		<i>Coffee Break</i>
15:45 – 16:00	Agenda Item 7 e)	Report on the last meeting of the Pilot Programme on Climate Resilience (PPCR)
16:00 – 17:00	Agenda Item 8	Draft Report of the Adaptation Fund Board to the CMP

***Day 3, September 16, 2009***

*Morning Session*

9:00 – 10:30	Agenda Item 9	Financial issues
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 11:30	Agenda Item 10	Proposal for communication strategy for the Adaptation Fund Board and the design of a new website for the Adaptation Fund
11:30 – 12:15	Agenda Item 12	Other Matters
12:15 – 12:30	Agenda Item 13	Date and venue of the Eighth meeting of the AFB

*Afternoon Session*

14:00 – 17:00	Agenda Item 14	Adoption of the Report and Closure of the Meeting
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