



ADAPTATION FUND

AFB/EFC.4/1/Rev.1
February 15, 2011

Ethics and Finance Committee
Fourth Meeting
Bonn, Germany, March 16, 2011

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Transition of the Chair and the Vice Chair.
3. Organizational matters:
 - a) Adoption of the agenda;
 - b) Organization of work.
4. Results based management (RBM):
 - a) Practical guide/manual on how project baselines and results based frameworks may be prepared;
 - b) Templates for project performance reports.
5. Evaluation issues:
 - a) Evaluation framework;
 - b) Draft guidelines for project/programmes final evaluations.
6. Desk study on execution costs.
7. Initial funding priorities and resource allocation.
8. Review of the operational policies and guidelines and related templates.

9. Implementation of the code of conduct.
10. Performance study on the secretariat and trustee: consideration of draft ToRs
11. Financial issues:
 - a) Status of resources of the Adaptation Fund Trust Fund;
 - b) Administrative budgets of the Board and secretariat, and trustee;
 - c) Facilitating private donations.
12. Other matters.
13. Adoption of the recommendations and report.
14. Closure of the meeting.