PROVISIONAL AGENDA

1. Opening of the meeting.

2. Organizational matters:
   a) Adoption of the agenda;
   b) Organization of work.

3. Knowledge Management (KM) framework.

4. Evaluation issues:
   a) Evaluation framework;
   b) Draft guidelines for project/programmes final evaluations.

5. Study on how funding for regional projects/programmes could be considered within the cap per country.

6. Review of the operational policies and guidelines and related templates.

7. Implementation of the code of conduct.

8. Performance study on the secretariat and trustee: consideration of expressions of interest to undertake the performance study.

9. Financial issues:
   a) Status of resources of the Adaptation Fund Trust Fund;
b) Administrative budgets of the Board and secretariat, and the trustee for the fiscal year 2012;

c) Work Plan for FY 2012;

10. Other matters.

11. Adoption of the recommendations and report.

12. Closure of the meeting.