



## ADAPTATION FUND

AFB/EFC.6/2  
August 31, 2011

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Ethics and Finance Committee  
Sixth Meeting  
Bonn, Germany, September 14, 2011

### **ANNOTATED PROVISIONAL AGENDA**

#### **1. Opening of the meeting**

The meeting will be opened by the Chair of the EFC, Mr. Zaheer Fakir (South Africa, African Group).

#### **2. Organizational matters:**

##### *a) Adoption of the agenda*

Documents: AFB/EFC.6/1 Provisional agenda and AFB/EFC.6/2 Provisional annotated agenda.

Action expected: The EFC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 9.

##### *b) Organization of work*

Documents: AFB/EFC.4/1 Provisional agenda and AFB/EFC.4/2 Provisional annotated agenda.

Background: The Chair will propose to the EFC the organization of work as suggested in the attached provisional timetable.

Action expected: The EFC will be invited to approve the organization of work as proposed by the Chair.

### 3. Knowledge Management (KM) framework.

Document: AFB/EFC.6/3, Knowledge management strategy and work programme

Background: at its 12<sup>th</sup> meeting the Board decided to develop an overall knowledge management (KM) strategy for the Fund. Having considered the KM proposal at its 14<sup>th</sup> meeting, the Board decided to:

- Request the secretariat to provide further information on the work plan contained in the document AFB/EFC.5/3, specifying in greater detail the activities, expected outcomes and indicators, and the breakdown of the budget, including the role of recipient countries as well as providing an overview of other existing knowledge management frameworks and initiatives among multilateral agencies and intergovernmental organizations;
- Request the secretariat to invite civil society organizations and other relevant international bodies to submit, by July 20, 2011, their views and comments on the knowledge management strategy and work plan contained in document AFB/EFC.5/3, as well as how partnerships might be developed; and
- Defer approval of the knowledge management strategy and work plan until the 15th meeting of the Adaptation Fund Board.

Document AFB/EFC.6/3 presents a revised KM proposal, as requested by the Board.

Action expected: the EFC will be invited to consider the revised proposal contained in document AFB/EFC.6/3 and make a recommendation to the Board for approval.

### 4. Evaluation framework

Document: AFB/EFC.6/4 Evaluation Framework

Background: At its 14<sup>th</sup> meeting the Board considered the evaluation framework proposed by the GEF Evaluation Office and requested a revised version incorporating the comments provided by the EFC, in particular further explanation in two areas:

- What would trigger an implementing entity level evaluation; and
- The type of civil society organizations that will be requested to participate in evaluations.

The Board also requested the GEF Evaluation Office to present further information, including costs, regarding options for the implementation of the evaluation framework, in particular:

- Elements for terms of reference of the members of the Technical Evaluation Reference Group and suggestions of possible rosters of experts;
- Elements of a memorandum of understanding with the GEF Evaluation Office and Council.

Document AFB/EFC.6/4 presents a revised version of the evaluation framework as requested by the Board.

Action expected: the EFC may want to consider the revised evaluation framework contained in document AFB/EFC.6/4, including the options for its implementation, and make a recommendation to the Board.

## **5. Reports on implementation of approved projects/programmes: CSE**

Document: AFB/EFC.6/6 *Report on the implementation of the programme "Adaptation to coastal erosion in vulnerable areas", Senegal, Centre de Suivi Ecologique (CSE).*

Background: At its 11<sup>th</sup> meeting the Board decided to approve funding for the programme "Adaptation to coastal erosion in vulnerable areas" (Senegal), to be implemented by the NIE Centre de Suivi Ecologique (CSE). The agreement signed between the Board and CSE states that CSE shall provide to the Board semi-annual progress reports, on the status of the programme implementation, including the disbursements made during the relevant period or more frequent reports if requested by the Board. Having started implementation of the programme in February, 2011, CSE has submitted its first progress report for consideration by the EFC.

Action expected: The EFC will be invited to consider the report submitted by CSE, and to make a recommendation to the Board on the disbursement of the second tranche of funds to CSE.

## **6. Implementation of the code of conduct**

Under this agenda item EFC members can raise any issues related to the implementation of the code of conduct for deliberation by the EFC. The EFC will make recommendations to the Board on the issues raised, as appropriate.

## **7. Website**

Document: None.

Background: At its 14<sup>th</sup> meeting the Board decided to request members and alternates, and civil society organizations to submit views on how to improve the webpage. The Board will be invited to discuss the views submitted, if any.

Action expected: The EFC will be invited to discuss the views and inputs submitted, and to make a recommendation to the Board.

**8. Financial status of the Adaptation Fund Trust Fund**

Document: AFB/EFC.4/10 *Financial status of the Adaptation Fund Trust Fund*

Background: The trustee will report on the financial status of the trust fund to the Board.

Action expected: The EFC will be invited to consider and take note of the report presented by the trustee.

**9. Other matters.**

**10. Adoption of the recommendations and report**

**11. Closure of the meeting.**

## PROVISIONAL TIMETABLE

**September 14, 2011**

*Morning Session*

10:00 – 10:15	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
10:15 – 10:45	3	KM strategy
10:45 – 11:15	8	Financial status of the Trust Fund
11:15 – 11:30		<i>Coffee break</i>
11:30 – 12:00	5	CSE report
12:00 – 12:15	7	Website
12:15 – 12:30	6	Implementation of the code of conduct

*Afternoon Session*

14:00 – 15:00	4	Evaluation framework
15:00 – 15:45	9	Other matters
15:45 – 16:00		<i>Coffee break</i>
17:00 - 18:00	10	Adoption of the recommendations and report
	11	Closure of the meeting.