



ADAPTATION FUND

AFB/PPRC.13/2
16 October 2013

Adaptation Fund Board
Project and Programme Review Committee
Thirteenth Meeting
Bonn, Germany, 29-30 October 2013

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting

The meeting will be opened by the Chair of the Project and Programme Review Committee (PPRC), Ms. Laura Dzelzyte (Lithuania, Eastern Europe).

2. Organizational matters

a) Adoption of the agenda

Documents: AFB/PPRC.13/1 Provisional agenda and AFB/PPRC.13/2 Annotated provisional agenda.

Action expected: The PPRC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 7.

b) Organization of work

Documents: AFB/PPRC.13/1 Provisional agenda and AFB/PPRC.13/2 Annotated provisional agenda.

Background: The Chair will propose to the PPRC the organization of work.
Action expected: The PPRC will be invited to approve the organization of work as proposed by the Chair.

3. Report of the secretariat on initial screening/technical review of the submitted project and programme proposals

Documents: AFB/PPRC.13/3 Report of the secretariat on initial screening/technical review of the project and programme proposals and AFB/PPRC.13/3/Add.1;

Background: The secretariat has received nine project/programme proposals, and screened and technically reviewed them. The report contained in document AFB/PPRC.13/3 presents a summary of the proposals and the review process.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.13/3 and to make recommendations to the Board if necessary.

4. Review of project and programme proposals

Documents:
AFB/PPRC.13/3 Report of the secretariat on initial screening/technical review of the project and programme proposals and AFB/PPRC.13/3/Add.1

Concepts

Proposals from NIEs:

AFB/PPRC.13/4 Proposal for Chile and AFB/PPRC.13/4/Add.1;

AFB/PPRC.13/5 Proposal for Costa Rica and AFB/PPRC.13/5/Add.1;

AFB/PPRC.13/6 Proposal for Jordan and AFB/PPRC.13/6/Add.1;

AFB/PPRC.13/7 Proposal for Morocco;

Proposals from MIEs:

AFB/PPRC.13/8 Proposal for Indonesia;

Fully-developed documents

Proposals from NIEs:

AFB/PPRC.13/9 Proposal for Benin;

AFB/PPRC.13/10 Proposal for Kenya;

AFB/PPRC.13/11 Proposal for Rwanda;

Proposal from MIE:

AFB/PPRC.13/12 Proposal for Nepal.

Background: The secretariat has screened and reviewed technically the above proposals. The documents above have been forwarded to the PPRC.

Action expected: The PPRC will be invited to consider the project/programme proposals submitted with their corresponding technical review sheets, and the final consolidated comments of the secretariat. Further, the PPRC will be invited to make recommendations on each proposal to the Board for adoption. The PPRC will also be invited to consider the Project Formulation Grant requests

contained in documents AFB/PPRC.13/4/Add.1, AFB/PPRC.13/5/Add.1, AFB/PPRC.13/6/Add.1 and AFB/PPRC.13/7/Add.1 and to make recommendations on them to the Board for adoption.

5. Options for funding the pipeline

Document: None.

Background: At the twenty-first meeting, the Board heard a presentation by the secretariat and the trustee on the status of the project/programme pipeline. There was lively discussion among Board members about the current arrangements of the MIE funding cap, given the number of projects and programmes in the pipeline, and about how to manage the pipeline over time. Board members also remarked that the Board should be more proactive in encouraging donors to provide funding for projects in the pipeline, noting that they had passed rigorous review, and thus would be easily approved by other entities. Having considered the comments and recommendation of the Project and Programme Review Committee (PPRC), the Adaptation Fund Board decided to request the secretariat to:

- (a) *Notify Multilateral Implementing Entities (MIEs) in line to receive funding for a project/programme in the pipeline, once funding becomes available for such a project/programme, to provide within 60 days a reconfirmation of:

 - i. *the validity of the project/programme proposal;*
 - ii. *the adequacy of requested funding; and*
 - iii. *the alignment of the proposal with the government's priorities in implementing adaptation activities in the form of a letter of endorsement.**
- (b) *Communicate to all MIEs with projects/programmes in the pipeline to notify the secretariat, without delay, of any case where the country on behalf of which they have submitted the project/programme requests the removal of the project/programme from pipeline and, in such a case, to indicate the reason for such a request;*
- (c) *Report on any such requests described in item (b) to the Board at its next meeting, or intersessionally, for an appropriate decision; and*
- (d) *Request the PPRC at its thirteenth meeting to discuss options for funding the pipeline.*

(Decision B.21/26)

Action expected: The PPRC may want to discuss options for funding the pipeline, and make a recommendation to the Board on the way forward.

6. **Options for intersessional review and approval of project and programme proposals**

Document: AFB/PPRC.13/13 *Options for Intersessional Review and Approval of Project and Programme Proposals*

Background: At the twenty-first meeting, the Board considered a proposal made by the Chair to reduce the number of Board meetings per year from three to two. According to the Chair's presentation of his proposal in that meeting, the Board now had good administrative procedures in place, and was working efficiently to complete the agenda of its meetings without difficulty. It was also making efficient use of the intersessional periods. The Chair also pointed to the expectation that the number of project submissions in 2014 would be largely the same as in 2013, and the fact that the Board meetings represented a high cost at the present time of financial constraint. The Chair further noted that the issue could be revisited if and when the volume of business to be transacted increased. Having considered the proposal from the Chair, the Board decided to:

- (a) *Hold two Board meetings per year in accordance with the Rules of Procedure of the Board;*
- (b) *Request the secretariat to present to the Project and Programme Review Committee (PPRC) at its thirteenth meeting a document presenting options for intersessional review of, recommendation on, and approval of, project and programme proposals by the secretariat, PPRC and Adaptation Fund Board, respectively;*
- (c) *Continue considering the number of meetings per year on a periodic basis, in accordance with the Rules of Procedure of the Board, taking into account the expected workload of the Board and the need for discussing strategic issues at the Board level.*

(Decision B.21/27)

Pursuant to decision B.21/27 (b), the secretariat has prepared document AFB/PPRC.13/13 which presents options for intersessional review of, recommendation on, and approval of, project and programme proposals.

Action expected: The secretariat will present the document AFB/PPRC.13/13. The PPRC may want to discuss the findings and suggested recommendations, and make a recommendation to the Board on the way forward.

7. **Other matters**

Action expected: The PPRC will be invited to discuss any other matters raised during the adoption of the agenda.

8. **Adoption of the recommendations and report**

Document: The report of the PPRC will be prepared after the morning session on 30 October 2013.

Action expected: The PPRC Chair will report to the Board on the deliberations of the PPRC and on agreed recommendations to the Board.

9. Closure of the meeting

PROVISIONAL TIMETABLE**Day 1, 29 October 2013***Morning Session*

9:00 – 9:30	1	Opening of the meeting
	2	a) Adoption of the agenda
	2	b) Organization of work
9:30 – 10:30	3	Report of the secretariat on initial screening/ technical review of project and programme proposals

10:30 – 10:45 *Coffee break*

10:45 – 12:30 4 Review of project and programme proposals

Afternoon Session

14:00 – 15:00 4 Review of project and programme proposals (continued)

15:00 – 15:30 5 Options for funding the pipeline

15:30 – 15:45 *Coffee break*

15:45 – 16:30 6 Options for intersessional review and approval of project
and programme proposals

16:30 – 17:00 7 Other matters

Day 2, 30 October 2013*Morning Session*

10:00 – 10:30 *Coffee break*

10:30 – 11:30 8 Adoption of the recommendations and report

11:30 – 12:00 9 Closure of the meeting

*Afternoon session***Adaptation Fund Board agenda**

14:00	14	Dialogue with civil society organizations
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