



ADAPTATION FUND
Readiness Programme
for Climate Finance

Climate Finance Readiness Seminar for NIEs #2

Tuesday 28 –Thursday 30 July 2015
Floor 2, Room 250, I-Building, 1850 I Street N.W., Washington, DC

Overall Seminar Facilitator: TBD

Day 1 (28 July)

8:30-9:00am	Arrival and registration <i>Participants will pick up visitor passes at the I Building reception desk</i>
9:00-9:15am	Welcome and introduction <ul style="list-style-type: none">• Ms. Marcia Levaggi, Manager, AFB secretariat
9:15-9:45am	Session 1: Status of the Adaptation Fund <i>A presentation of recent developments at the Fund</i> <ul style="list-style-type: none">• AFB secretariat
9:45-10:00am	Coffee break
10:00-11:00am	<i>Update on the Green Climate Fund</i> <ul style="list-style-type: none">• Green Climate Fund secretariat
11:00-12:00pm	Session 2: Identifying and appraising projects – focus on stakeholder engagement/consultation <i>A panel discussion on identifying and appraising projects prior to submission to the Fund, with a focus on stakeholder engagement and consultation, through presentations of some existing methodologies and tools, and experiences from implementing entities</i> Moderator: TBD <ul style="list-style-type: none">• Presentation of tools/methodologies for stakeholder engagement• NIE experience• CSO perspective
12:00-1:30pm	Lunch
1:30-2:00pm	Session 3: Brief overview of the project cycle

An overview of the project cycle from submission through approval, implementation and evaluation

- AFB secretariat

2:00-3:15pm

Session 4: Monitoring project performance – AF Results Framework and the project performance report (PPR) process

A presentation about the AF Results Framework and reporting requirements including the Fund's five core indicators, mid-term reviews and the PPR template

- AFB secretariat

3:15-3:30pm

Coffee break

3:45-5:30pm

Session 5: Getting started on the ground – challenges faced from Board approval to project inception

Experts and Implementing entities will share experiences on common obstacles encountered at the inception phase of projects and factors central to achieving a quick and efficient project start-up, including execution arrangements and procurement issues

- Ms. Lily Uy Hale, Sr Operations Officer, GEF
- Implementing Entities experience
- CSO perspective

6:00-7:00pm

Reception

Day 2 (29 July)

8:30-10:00pm

Session 6: Meeting the project review criteria

An interactive session on proposal review criteria and discussion on common challenges faced by project proponents. Experiences in using project formulation grants to overcome challenges and prepare quality proposals that meet the standard expected by the AFB

Facilitator: AFB secretariat

10:00-10:15am

Coffee break

10:15-11:30pm

Session 7: Implementation of adaptation projects – Experiences from IEs

An interactive session for implementing entities to share experiences and lessons learned in implementation of adaptation projects, focusing on the technical aspects and the approaches, with a variety of thematic areas

11:30-12:30pm

Session 8: From project to national adaptation planning and action – Achieving transformation

Representatives of the Climate Investment Funds, the Green Climate Fund, the World Resources Institute, the International Finance Corporation (IFC) and the LDC Expert Group will share their views on how to achieve transformation in the area of adaptation, including through improved private sector involvement

12:30-2:00pm

Lunch

2:00-6:00pm

Session 9: Complying with the Fund's Environmental and Social Policy

An introduction to the Fund's environmental and social policy and guidance on demonstrating compliance with the policy principles at all stages during the project cycle

- Dr. Dirk Lamberts, Environmental and Social Safeguards expert
- Ms. Patricia Miller, Environmental and Social Safeguards expert

(4:30-4:45pm Coffee break)

Followed by a Panel discussion on experience sharing with NIEs and other multilateral financing institutions on compliance with environmental and social safeguards, from different perspectives

6:00-6:15pm

Closing remarks and next steps

- Ms. Marcia Levaggi, Manager, AFB secretariat

Day 3 (30 July)

(Sessions for National and Regional Implementing Entities)

10:00am- 4:00pm **Clinic on the Fund's project cycle and environmental and social policy**

Representatives of accredited NIEs have the option to attend this clinic. Participants will have the opportunity to interact one-on-one with secretariat staff and environmental and social safeguards experts to ask questions and gain a clear understanding on project proposal requirements