



ADAPTATION FUND

Request for assistance in complying with the Fund's Environmental and Social Policy and Gender Policy

Submission Date: th30rd October, 2020

Adaptation Fund Grant ID:

Country: Mexico

Implementing Entity: Instituto Mexicano de Tecnología del Agua

A. Timeframe of Activity

Expected start date of activity	05 January 2021
Completion date of activity	31 October 2021

B. Type of support requested

Describe the activities to be undertaken to support the compliance of the NIE with the Fund's Environmental and Social policy and Gender policy

Types of Support Activities	Support requested (please provide short description)	Type/name of provider for the requested support ¹	Requested budget (USD)
Development of procedures/manuals/guidelines for screening projects for environmental and social risks as well as gender-related risks	Revision of IMTA's screening projects guidelines to include environmental and social risks as well as gender-related risks that aligns with national policy and AF policies. Implementation of such guidelines on	Local consultant <u>firm</u> <u>5 months</u>	\$6,000

¹ Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.

	<p>IMTA's computational management system. <u>These are institutional guidelines and apply to all projects.</u></p>		
<p>Development of procedures manual/guidelines for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive</p>	<p>Revision of IMTA's environmental and social risk assessment procedure to adapt it to the project level.</p> <p>Development of guidelines for gender assessment and risk management plans that are gender responsive. <u>These are institutional guidelines and apply to all projects.</u></p> <p>Implementation of such procedures on IMTA's computational management system.</p>	<p>Local consultant <u>firm</u></p> <p><u>5 months</u></p>	<p>\$5,000</p>
<p>Development of a policy/avenues for public disclosure and gender-responsive consultation</p>	<p>Development of a strategy/guidelines for public disclosure to assure timely, effective, and inclusive communication.</p>	<p>Local consultant <u>firm</u></p> <p><u>3 months</u></p>	<p>\$5,000.00</p>

	Design of a public web page to post information related to AF projects.		
Development of transparent, accessible, fair, and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during implementation	Revision of IMTA's grievance mechanism according to international best practice. Implementation of IMTA's grievance mechanism on IMTA's computational management system. <u>This mechanism is institutional and apply to all projects.</u>	Local consultant <u>firm</u> <u>2 months</u>	\$5,000.00
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	Four training workshops for IMTA's selected staff to familiarize with the new system.	Local consultant <u>firm</u> <u>1 month</u>	\$4,000.00
Other type of support requested (please describe)	<u>NA</u>	<u>NA</u>	<u>NA</u>
Total Grant Requested (USD)			\$25,000

C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Dr. Adrián Pedrozo Acuña		<u>10-30-2020</u>	Dr. Agustín Breña Naranjo	+52 (777) 329 3600	agustin_brena@tlaloc.imta.mx

D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

<i>Dra. María Amparo Martínez Arroyo, Directora General del Instituto de Ecología y Cambio Climático</i>	<i>Date: 10/02/2020</i>
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Annex A. Activities Timesheet

Types of Support Activities	Activity	Timeline											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
Development of procedures/manuals/guidelines for screening projects for environmental and social risks as well as gender-related risks	Revision of IMTA's screening projects guidelines to include environmental and social risks as well as gender-related risks that aligns with national policy and AF policies.	x	x	x									
	Implementation of such guidelines on IMTA's computational management system. These are institutional guidelines and apply to all projects.				x	x							
Development of procedures manual/guidelines for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive	Revision of IMTA's environmental and social risk assessment procedure to adapt it to the project level. These are institutional guidelines and apply to all projects.	x	x										
	Development of guidelines for gender assessment and risk management plans that are gender responsive.		x	x	x	x							
	Implementation of such procedures on IMTA's computational management system.				x	x							
Development of a policy/avenues for public disclosure and gender-responsive consultation	Development of a strategy/guidelines for public disclosure to assure timely, effective, and inclusive communication.					x	x	x					
	Design of a public web page to post information related to AF projects.					x	x	x					
Development of transparent, accessible, fair, and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during implementation	Revision of IMTA's grievance mechanism according to international best practice.							x	x				
	Implementation of IMTA's grievance mechanism on IMTA's computational management system.									x	x		
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	Four training workshops for IMTA's selected staff to familiarize with the new system.												x



GENERAL DIRECTION

Mexico City, September 29th, 2020

RJJ.100.-0110

Letter of Endorsement by Government

THE ADAPTATION FUND BOARD
C/O ADAPTATION FUND BOARD SECRETARIAT
 Email: afbsec@adaptation-fund.org
 Fax: 202 522 3240/5

Subject: Technical Assistance Grant for the Environmental, Social and Gender Policy [TA-ESGP] for the Mexican Institute of Water Technology (IMTA).

In my capacity as designated authority for the Adaptation Fund in México, I confirm that the above project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in México.

Accordingly, I am pleased to endorse the above Technical Assistance Grant for the Environmental and Social Policy and Gender Policy (TA-ESGP) with support from the Adaptation Fund. If approved, the project will be implemented by IMTA and executed by a selected executing entity.

Sincerely,

THE GENERAL DIRECTOR

DRA. MARÍA AMPARO MARTÍNEZ ARROYO

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LEONA VICARIO