



MONITORING OF TOGO SOUTH-SOUTH COOPERATION GRANT

Date report received by the Secretariat: 7 December 2017

Implementing Entity: Centre de Suivi Ecologique

Country: Togo

Adaptation Fund Grant I.D:

Grant Type: South-South Cooperation Grant

Grant Description: This South-South cooperation grant was requested by CSE to support the Designated Authority of Togo in identifying a potential NIE candidate and to provide technical assistance to this latter for the preparation and submission of its application.

Support Activity Provided/Received	Expected Outputs	Progress (include completion Date "month & year")	Comments/Explanation (also explain any deviation from initial plan)
1. Screening exercise, including an information workshop on the AF and the main features of an operational NIE	- Mission report - Short-list of pre-selected institutions -Notification letter of selected NIE	Completed May 2017	A workshop was held in Lome with potential NIE candidates and the DA of Togo in order to introduce the AF accreditation process and purpose. l'Office de Développement et d'Exploitation des Forêts (ODEF) was selected as NIE candidate for accreditation.
2. Assessment of institutional capacity and readiness, including a seminar on the AF's accreditation process and	Assessment report showing the potential NIE applicant's strengths and	Completed June 2017	A task-force was setup within ODEF and trained on the accreditation process and the role of an NIE. A road map has been prepared for the collection and preparation of supporting documents.

<p>the role of an NIE in directly accessing AF resources</p>	<p>weaknesses towards accreditation by the AF</p> <ul style="list-style-type: none"> - Presentation and set of slides - Mission report 		
<p>3. Collecting supporting documents</p> <ul style="list-style-type: none"> - Collecting and analyzing relevant supporting documents for each performance criteria required in the application form - Review of questions raised by the Accreditation Panel during previous applications (to better understand what is expected) - Preparing and sharing a note on accreditation standards (to better understand what is expected) 	<p>List of supporting documents/information collected</p> <ul style="list-style-type: none"> - Summary of questions addressed by the Adaptation Panel and the Board to applicants during accreditation process - Note on accreditation standards 	<p>In progress</p>	<p>The task force is collecting the supporting documents under the oversight of CSE. Some documents have been share with CSE for review, these documents have been analyzed by CSE and the results of the analysis (recommendation to fill the gaps) have been sent to the institution. After that, the institution has sent some more documents taking into account the recommendations. Those new documents are under the analysis process by CSE and recommendation will be made to ODEF on how to fill gaps and shortcomings and translate all the documents.</p>
<p>4. Review of the adequacy of all required back-up documentation to ensure it meets the requirements of the AF Accreditation Panel, and filling gaps</p>	<p>Supporting documents check-list</p> <ul style="list-style-type: none"> - Documentation of the main findings - rapport de mission -analyse feuille de route ou des documents collectés 	<p>In progress</p>	<p>A third visit was organized from 09 to 12 October 2017 in order to present the results of the review of the supporting documents collected so far, to discuss the supporting documents yet to be collected or elaborated, to organize the application folder and finally to define the next steps.</p> <p>Some pendings issues have been raised on some supporting documents and ODEF is trying to address them.</p>

<ul style="list-style-type: none"> - Checking the documents collected against AF requirements - Identifying potential gaps or weaknesses - Providing guidance on how to overcome issues identified - Supporting the task-force in organizing supporting documents 			<p>The supporting documents already collected and validated by CSE have been organized. Some more documents need to be elaborate to finalize the collection of documents at the end of December.</p>
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