



ADAPTATION FUND

ETHICS AND FINANCE COMMITTEE

TERMS OF REFERENCE

(Amended in March 2018)

1. The Ethics and Finance Committee (EFC) shall be responsible for providing advice to the Board on issues of conflict of interest, ethics, finance and audit.
2. In this regard, the EFC shall:
 - a) Develop, for approval by the Board, a draft Code of Conduct for the implementation of section VII of the Rules of Procedure in order to protect Board members and alternates and the staff of the secretariat from conflict of interest in their participation, identifying cases of conflict of interest and the related procedures;
 - b) Oversee the implementation of the Code of Conduct and address differences in its interpretation as well as consequences of breach of the Code of Conduct;
 - c) Review and provide advice on the budget for the operating expenses of the Board, secretariat and trustee;
 - d) Advise the Board on overall resource mobilization policy and approach, including recommendations from the trustee with respect to monetization of CERs and receipt of contributions from other sources;
 - e) Review the financial statements of the Fund;
 - f) Review the performance of the Fund and its accredited implementing entities, making use of both internal and external evaluations and reports from implementing entities and other sources, as appropriate;
 - g) Address issues concerning monitoring and evaluation at the Fund level; including the Annual Performance Report of the Fund, and other matters in accordance with the Operational Policies and Guidelines for Parties to Access resources from the Adaptation Fund;
 - h) Oversee the performance of the Technical Evaluation Reference Group of the Adaptation Fund (AF-TERG), including establishing an AF-TERG Recruitment Working Group, reviewing its annual work plan and budget; the Chair of the AF-TERG shall also attend the bi-annual meetings of the EFC as ex-officio member;
 - i) Oversee the activities of the secretariat involving recruitment and procurement of services and other activities related to the area of responsibility of the Committee;
 - j) Oversee the activities of the trustee in areas relevant to the responsibility of the Committee;
 - k) Consider any other matter the Board deems appropriate.
3. The EFC, in consultation with the Board Chair, may require assistance and/or advice from experts in the performance of its functions;
4. When the matter under discussion so requires, the trustee will attend the meetings of the EFC.