

The Adaptation Fund

AFB/B.5/2
March 18, 2009

Adaptation Fund Board
Fifth Meeting
Bonn, March 24–27, 2009

Agenda Item 4 (a)

PROVISIONAL ANNOTATED AGENDA

AGENDA ITEM 1. OPENING OF THE MEETING

1. The meeting will be opened by Mr. Richard Muyungi (United Republic of Tanzania, Least-Developed Countries), outgoing Chair of the Adaptation Fund Board.

AGENDA ITEM 2. REPORT OF THE OUTGOING CHAIR ON INTERSESSIONAL ACTIVITIES

2. The outgoing Chair will report to the Board on his intersessional activities since the Fourth Board Meeting.

AGENDA ITEM 3. TRANSITION OF THE CHAIR AND THE VICE-CHAIR

3. The outgoing Chair of the Board, Mr. **Richard Muyungi**, will invite the incoming Chair, Mr. **Jan Cedergren** (Sweden, Western European and Other Groups), to assume the role of the Chair, as decided at the Fourth Meeting of the Board. The outgoing Vice-Chair of the Board, Mr. **Julien Rencki** (France, Annex I Parties), will invite the incoming Vice-Chair, Mr. **Farrukh Iqbal Khan** (Pakistan, Non-Annex I Parties), to assume the role of the Vice-Chair, as decided at the Fourth Meeting of the Board.

AGENDA ITEM 4. ORGANIZATIONAL MATTERS

(a) ADOPTION OF THE AGENDA

4. *Background:* A provisional agenda for consideration by the Board has been circulated to all Board Members as Document AFB/B.5/1.Rev.2.
5. *Action:* The Board will be invited to adopt the agenda for the Meeting.

(b) ORGANIZATION OF WORK

6. The Chairperson will propose to the Board the organization of work. The Board members and alternates will take, and agree to respect, the written oath of service.

AGENDA ITEM 5. APPOINTMENT OF NEW MEMBERS AND ALTERNATES

7. *Background:* The following resignations are to be resolved in the Fifth Board Meeting: Non-Annex I Member, Mr. **Carlos Rufino Costa** (Colombia); Annex I Member, Mr. **Naoya Tsukamoto** (Japan), and LDCs Alternate, Mr. **AHM Mustain Billah** (Bangladesh). The Secretariat, on

behalf of the former Chair, sent letters to the coordinators of the relevant Constituencies requesting them to appoint a new Member/Alternate for the remainder of the term of the resigning Member/Alternate, according to the Rules of Procedure of the Adaptation Fund Board, paragraph 8.

8. *Action:* The Board will be invited to appoint the new Members and Alternates of the Board present. The new members and alternates shall take, and agree to respect, the written oath of service.

AGENDA ITEM 6. REPORT ON THE ACTIVITIES OF THE SECRETARIAT

9. *Background:* Document AFB/B.5/3, *Report on the Activities of the Secretariat*, catalogues the intersessional activities of the Secretariat since the Fourth Board Meeting.
10. *Action:* The Board will be invited to take note of the Report.

AGENDA ITEM 7. CER MONETIZATION

11. *Background:* Document AFB/B.4/7, *CER Monetization Program Guidelines*, and the CER Inaugural Sale Plan prepared by the Trustee were approved by the Board in its Fourth Meeting.
12. *Action:* The Board will be invited to receive an oral report on the CER monetization process by the Trustee and will be invited to discuss it and take note of it.

AGENDA ITEM 8. REPORT OF THE INTERSESSIONAL WORKING GROUPS

13. *Background:* The Fourth Meeting of the Board created two working groups: • the first, chaired by Mr. Julien Rencki (France, Annex I Parties), on fiduciary standards and their implementation, and • the second, chaired by Mr. Richard Muyungi (United Republic of Tanzania, Least-Developed Countries), on the operationalization of the legal capacity of the Adaptation Fund Board.
14. *Action:* The Board will be invited to receive the reports of the respective working groups, discuss their contents and take necessary action based on the discussion.

AGENDA ITEM 9. DRAFT PROVISIONAL OPERATIONAL POLICIES AND GUIDELINES FOR PARTIES TO ACCESS RESOURCES FROM THE ADAPTATION FUND

15. *Background:* The Fourth Meeting of the Board decided to merge Documents AFB/B.4/4 and AFB/B.4/6, *Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund and Operationalization of Access to the Adaptation Fund*. The merged Document AFB/B.5/4/Rev.2 was sent to the Board for comments intersessionally. Those comments are reflected, and were attached as an annex to the Document AFB/B.5/4, *Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund*.
16. *Action:* The Board will be invited to review and approve the revised Document AFB/B.5/4, *Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund*. Once approved, the Board will further be invited to discuss and decide on how to inform the UNFCCC Parties of the Operational Policies and Guidelines, as required in the Decision 1/CMP.4, *Report of the Adaptation Fund Board, paragraph 14*.

AGENDA ITEM 10. REPORT BY THE SBSTA CHAIR ON THE LESSONS LEARNED THROUGH THE IMPLEMENTATION OF THE NAIROBI WORK PROGRAMME ON IMPACTS, VULNERABILITY AND ADAPTATION TO CLIMATE CHANGE

17. *Background:* The Fourth Meeting of the Board decided to invite the SBSTA Chair, Ms. **Helen Plume**, to report on the lessons learned from the Nairobi Work Programme with an intention of possibly reflecting them in the operationalization of the Fund.
18. *Action:* The Board will be invited to receive and discuss the report of the SBSTA Chair, Ms. Helen Plume.

AGENDA ITEM 11. ESTABLISHING BOARD COMMITTEES

19. *Background:* Document AFB/B.5/5, *Establishing Board Committees*, is a revision of Document AFB/B.4/5, *Establishing Board Committees*, reflecting Board comments during the discussion at the Fourth Meeting, including the preference of many Members for two rather than four Committees and the precedent of the

Subcommittees of the Multilateral Fund Executive Committee, as requested.

20. *Action:* The Board will be invited to review and approve the revised Document AFB/B.5/5, *Establishing Board Committees*. The Board will also be invited to appoint a Chair and a Vice-Chair for the Committees.

AGENDA ITEM 12. ADAPTATION FUND BOARD AND SECRETARIAT BUDGET FOR JANUARY–JUNE 2009 AND ELEMENTS FOR A WORK PLAN FOR 2009

21. *Background:* At the Fourth Board Meeting, the Chair and the Secretariat were asked to revise and circulate for intersessional decision the budget for the Board and the Secretariat and to circulate it and the Elements for a Work Plan for 2009 reflecting relevant discussions during the Meeting. The Secretariat did not receive the necessary two thirds of affirmative replies from the Board Members to approve an intersessional decision with financial implications, so the Secretariat prepared Document AFB/B.5/6.Rev.1, *Proposed Budget for the Adaptation Fund Board and Secretariat for January 1–June 30, 2009* for approval at the Fifth Board Meeting. The Elements for a Work Plan for 2009 are being resubmitted as Document AFB/B.5/9, section I. The Board may wish to decide how to proceed with it as it could not be approved intersessionally. Document AFB/B.5/7 presents the status of resources of the Administrative Trust Fund.
22. *Action:* The Board will be invited to review, discuss and approve Document AFB/B.5/6.Rev.1, *Proposed Budget for the Adaptation Fund Board and Secretariat for January 1–June 30, 2009*. The Board will further be invited to take note of Document AFB/B.5/7, *Status of the Administrative Trust Fund Resources*. The Board will be invited to consider and approve the *Elements of the 2009 Work Plan*, contained in the first section of document AFB/B.5/9.

AGENDA ITEM 13. LETTERHEAD AND LOGO FOR THE ADAPTATION FUND

23. *Background:* Document AFB/B.5/8, *Letterhead and Logo for the Adaptation Fund*, provides the Board with different options for a letterhead for the Adaptation Fund and presents an idea of organizing a global competition on the AF logo.

24. *Action:* The Board will be invited to review, discuss and select one of the options for letterhead presented in Document AFB/B.5/8, *Letterhead and Logo for the Adaptation Fund*. The Board will be further invited to discuss an option of launching a contest to produce a logo with a little award with the target of increasing visibility of the Fund.

AGENDA ITEM 14. OTHER MATTERS

25. Board Members may raise any other business under this agenda item.

AGENDA ITEM 15. DATE AND VENUE OF THE SIXTH MEETING OF THE ADAPTATION FUND BOARD

26. *Background:* The Board Secretariat has made preparations for the three remaining 2009 Meetings of the Board and proposes the following dates: AFB 6: June 15 to 17 (Bonn), AFB 7: 3 or 4 days between September 14 to 23 (Bonn) and AFB 8: December 2 to 4 or 21 to 23 (Copenhagen)
27. *Action:* The Board is invited to select dates and venue for the Sixth Meeting of the Adaptation Fund Board, and preferably also for the two more remaining 2009 Meetings.

AGENDA ITEM 16. ADOPTION OF THE REPORT AND CLOSURE OF THE MEETING

28. *Action:* The Board will be invited to adopt the report of its Fifth Meeting.

Draft

PROVISIONAL TIMETABLE

Day 1, March 24, 2009

Morning Session

9:00 – 10:00	Agenda Item 1	Opening of the Meeting
	Agenda Item 2	Report of the Outgoing Chair on Intersessional Activities
	Agenda Item 3	Transitions of the Chair and the Vice-Chair
	Agenda Item 4	Organizational Matters
	Agenda Item 4 (a) Agenda Item 4 (b)	Adoption of the Agenda Organization of Work
10:00 – 10:15	Agenda Item 5	Appointment of new Members and Alternates
10:15 – 11:30	Agenda Item 6	Report on the Activities of the Secretariat
<i>10:30 – 10:45</i>		<i>Coffee Break</i>
10:45 – 11:15	Agenda Item 7	CER Monetization
11:15 – 12:30	Agenda Item 8	Report on the Intersessional Working Groups

Afternoon Session

14:30 – 15:15	Agenda Item 8	Report on the Intersessional Working Groups
15:15 – 15:45	Agenda Item 9	Draft Operational Policies and Guidelines
<i>15:45 – 16:00</i>		<i>Coffee Break</i>
16:00 – 17:00	Agenda Item 9	Draft Operational Policies and Guidelines

Day 2, March 25, 2009

Morning Session

9:00 – 11:15	Agenda Item 9	Draft Operational Policies and Guidelines
<i>11:15 – 11:30</i>		<i>Coffee Break</i>
11:30 – 12:30	Agenda Item 11	Establishing Board Committees

Afternoon Session

14:00 – 14:30	Agenda Item 11	Establishing Board Committees
14:30 – 15:45	Agenda Item 13	Letterhead and Logo for the Adaptation Fund
15:45 – 16:00		<i>Coffee Break</i>
16:00 – 17:00	Agenda Item 12	Status of the Administrative Trust Fund Resources Adaptation Fund Board and Secretariat Budget for January–June 2009 and Elements for a Work Plan for 2009;

Day 3, March 26, 2009

Morning Session

9:00 – 11:15	Agenda Item 9	Draft Operational Policies and Guidelines
11:15 – 11:30		<i>Coffee Break</i>
11:30 – 13:00	Agenda Item 10	Report of the SBSTA Chair, Ms. Helen Plume

Afternoon Session

15:00 – 16:00	Agenda Item 14	Other Matters
16:00 – 16:30	Agenda Item 15	Date and Venue of the Fifth Meeting of the Adaptation Fund Board

Day 4, March 27, 2009

Morning Session

Free for preparation of the report by the Secretariat

Afternoon Session

14:00 – 17:00	Agenda Item 16	Adoption of the Report and Closure of the Meeting
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