

# The Adaptation Fund

AFB/B.6/2  
June 2, 2009

---

Adaptation Fund Board  
Sixth Meeting  
Bonn, June, 15-17, 2009  
Agenda Item 2 (a)

## PROVISIONAL ANNOTATED AGENDA

**AGENDA ITEM 1. OPENING OF THE MEETING**

1. The meeting will be opened by the Chair of the Adaptation Fund Board, Ambassador Jan Cedergren (Sweden, WEOG).

**AGENDA ITEM 2. ORGANIZATIONAL MATTERS**

*a) Adoption of the Agenda*

2. Documents: AFB/B.6/1 and AFB/B.6/2.

3. Action expected: the Board will be invited to adopt the agenda for the meeting.

*b) Organization of Work*

4. The Chair will propose to the Board the organization of work.

**AGENDA ITEM 3. APPOINTMENT OF NEW MEMBERS AND ALTERNATES**

5. Document: AFB/B.6/Inf.2.

6. Action expected: The newly appointed members and alternates will be invited to take, and agree to respect, the written Oath of Service as per paragraph 28 of the Rules of Procedure of the Adaptation Fund Board.

**AGENDA ITEM 4. REPORT OF THE CHAIR ON INTERSESSIONAL ACTIVITIES**

7. Document: none.

Action expected: the Board will be invited to take note of the report.

**AGENDA ITEM 5. REPORT ON THE ACTIVITIES OF THE SECRETARIAT**

8. Document: AFB/B.6/3.

9. Action expected: the Board will be invited to take note of the report as contained in document AFB/B.6/3.

**AGENDA ITEM 6. CER MONETIZATION**

10. Document: none.

11. The trustee will report to the Board on the issue.

12. Action expected: the Board will be invited to take note of the report.

**AGENDA ITEM 7. ISSUES REMAINING FROM THE FIFTH MEETING OF THE ADAPTATION FUND BOARD**

***a) Report on Fiduciary and Managements Standards***

13. Document: AFB/B.6/4

14. Background: at its fifth meeting the Board decided to request the Secretariat to prepare a report on fiduciary standards and to incorporate that text into a revised Draft Provisional Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund. Following that mandate the Secretariat hired the firm CA Legal, which had already prepared a report on the issue. The document AFB/B.6/4 contains the report for the consideration of the Board.

15. Action expected: the Board will be invited to consider the report on fiduciary standards for implementing entities and to adopt operative language to be incorporated to the Operational Policies and Guidelines.

***b) Finalizing the Provisional Operational Policies and Guidelines for Parties to access Resources from the Adaptation Fund***

16. Document: AFB/B.6/5 and AFB/B.6/5/Add.1

17. Background: In accordance with the mandate of decision B.5/4 paragraph b), the Secretariat prepared a template for project and programme submissions, which is contained in document AFB/B.6/5/Add.1. If approved by the Board, this document should be included as Annex IV to the Operational Policies and Guidelines (document AFB/B.6/5).

18. Action expected: The Board will be invited to adopt the template as contained in document AFB/B.6/5/Add.1. Further, the Board will also be invited to adopt the language developed under agenda item 7.b) above.

***c) Legal capacity of the Adaptation Fund Board***

19. Document: AFB/B.6/13.

20. Background: The representatives of the two Kyoto Parties that have submitted offers to host the Board have been invited to a questions and answers session in order to further elaborate on their proposals. Document AFB/B.6/13 contains the offers and related information submitted by those two Parties.

21. Action expected: the Board will be invited to ask questions to the representatives of the Parties present, to discuss the offers and, if deemed appropriate, to make a recommendation to the CMP on the issue.

**d) *Establishing Board Committees***

22. Document: AFB/B.6/6

23. Background: At its fifth meeting, the Board decided to: a) create an Ethics and Finance Committee and a Project and Programme Review Committee at its sixth Meeting; b) request the Secretariat to revise the terms of reference of the Ethics and Finance and Project and Programme Review Committees, as well as the general terms of reference for Board committees; and c) request the Secretariat to present the revised terms of reference of the above committees to the Board at its sixth Meeting (decision B.5/5). In accordance with that mandate, the Secretariat revised the proposal by the former Chair of the Board, Mr. Richard Muyungi (Tanzania, LDCs), and is presenting it in document AFB/B.6/6 for the consideration of the Board.

24. Action expected: the Board will be invited to adopt the Terms of Reference and the General Guidelines of the Committees.

**e) *Amendments to the Rules of Procedure of the Adaptation Fund Board***

25. Document: *Rules of Procedure of the Adaptation Fund Board* (see document AFB/B.6/Inf.3, decision 1/CMP.4, Annex I).

26. Background: The issue was discussed at the fifth meeting of the Board. Board members highlighted the need to amend the definitions of implementing and executing entities and of the secretariat. It was decided that the Board would make any necessary changes to rules of procedure, and any consequential changes to other documents, and to inform the CMP by letter of those changes (decision B.5/9).

27. Action expected: the Board will be invited to consider any necessary amendment in light of the discussion of agenda items 7.a) and b), *inter alia*.

**f) *Logo for the Adaptation Fund***

28. Document: AFB/B.6/7 (will be issued during the meeting)

29. Background: At its last meeting the Board decided to request the Secretariat to organize a competition to come up with the design for the Adaptation Fund logo (decision B.5/7). A jury composed by Board members and the Secretariat will select the logo during the meeting and it will be presented to the Board in document AFB/B.6/7.

30. Action expected: the Board will be invited to adopt the logo selected by the jury.

**AGENDA ITEM 8. FINANCIAL ISSUES**

**a) *Status of the Adaptation Fund Trust Fund***

31. Document: AFB/B.6/8.

32. Action expected: the Board will be invited to take note of the status of resources of the Adaptation Fund Trust Fund.

**b) *Adaptation Fund Board and Secretariat budget for July 1, 2009 – June 30, 2010***

33. Document: AFB/B.6/9

34. Action expected: the Board will be invited to adopt the budget for the Board and the Secretariat.

**c) *Trustee budget for July 1, 2009 – June 30, 2010***

35. Document: AFB/B.6/12

36. Action expected: the Board will be invited to approve the budget estimates for trustee services.

**d) *Work Plan 2009***

37. Document: AFB/B.6/10

38. Action expected: the Board will be invited to approve the work plan 2009.

**AGENDA ITEM 9. INVITATION LETTER TO ELIGIBLE PARTIES TO SUBMIT PROPOSALS FOR FUNDING FROM THE ADAPTATION FUND**

39. Document: AFB/B.6/11.

40. Background: The Provisional Operational Policies and Guidelines for Parties to access Resources from the Adaptation Fund, paragraph 31, state that the Board will invite Parties to nominate a NIE. Following that provision, the Secretariat prepared a draft letter for Parties to the Kyoto Protocol inviting them to nominate their NIEs and to submit projects and programmes to the Fund. Further, following paragraph 33 of the Operational Policies and Guidelines, the Secretariat prepared an invitation to potential MIEs to express interest in serving the AF as such.

41. Action expected: The Board will be invited to consider the draft letter in the light of the discussion of agenda item 7.a) and b).

**AGENDA ITEM 10. REPORT BY UNEP ON ITS REGIONAL ADVISORS SYSTEM**

42. Document: none.

43. Background: a representative from UNEP had requested the Chair and Vice-Chair of the Board to make a presentation on its Regional Advisory System. Due to lack of time, the presentation was postponed to this meeting.

44. Action expected: The Board will be invited to take note on the presentation.

**AGENDA ITEM 11. OTHER MATTERS**

45. Board members may raise any other business under this agenda item.

**AGENDA ITEM 12. DATE AND VENUE OF THE SEVENTH MEETING OF THE ADAPTATION FUND BOARD**

46. Background: The Board has already agreed on the dates and venues for the two remaining 2009 meetings.

47. Action expected: The Board will be invited to confirm those dates.

**AGENDA ITEM 13. ADOPTION OF THE REPORT AND CLOSURE OF THE MEETING**

48. The Board will be invited to adopt the report of its sixth meeting.