



ADAPTATION FUND

AFB/B.8/2
November 9, 2009

Adaptation Fund Board
Eighth Meeting
Bonn, November 16-18, 2009
Agenda Item 2 (a)

PROVISIONAL ANNOTATED AGENDA

1. Opening of the meeting

The meeting will be opened by the Chair of the Adaptation Fund Board, Ambassador Jan Cedergren (Sweden, WEOG).

2. Organizational matters

a) *Adoption of the agenda*

Documents: AFB/B.8/1 Provisional agenda and AFB/B.8/2 Provisional annotated agenda.

Action expected: the Board will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 12.

b) *Organization of work*

Documents: AFB/B.8/1 Provisional agenda and AFB/B.8/2 Provisional annotated agenda.

Background: The Chair will propose to the Board the organization of work, in accordance with the Provisional timetable attached to document AFB/B.8/2.

Action expected: The Board will be invited to approve the organization of work as proposed by the Chair.

3. Report of the Chair on intersessional activities

Document: none.

Background: The Chair will present a report on the activities carried out during the intersessional period.

Action expected: the Board will be invited to take note of the report.

4. Report on the activities of the secretariat

Document: AFB/B.8/3 Report on activities of the secretariat.

Background: The Secretariat will present the report contained in above mentioned document.

Action expected: the Board will be invited to take note of the report.

5. CER monetization

Document: AFB/B.8/Inf.5 Presentation on CER monetization

Background: the Trustee will make a presentation on the development of the monetization programme.

Action expected: the Board will be invited to take note of the presentation by the trustee and consider options for monetization of CERs.

6. Status of membership of the Board (2010-2011)

Document: AFB/B.8/Inf.2 Adaptation Fund Board Members and Alternates

Background: In accordance with the Rules of Procedure, paragraph 5, all the Board members and alternates are eligible to serve for another 2 year term on the Board. At the 7th Board meeting, the Chair requested Board members and alternates to provide feedback on their possible future service on the Board.

Action expected: The Board will be invited to consider the information provided by its members and alternates on their continuation.

7. Issues remaining from the seventh meeting of the Adaptation Fund Board

a) Establishment of the Accreditation Panel: selection of experts

Document: AFB/B.8/5 Establishment of the Accreditation Panel: short-list of experts

Background: The Board at its last meeting decided to request the Secretariat to issue a call for experts and submit a short-list to the Board in order to select three experts members for the Accreditation Panel¹. The document AFB/B.8/5 contains the short-list prepared by the Secretariat.

Action expected: The Board will be invited to select the experts members for the Panel.

b) Operational policies and guidelines: programme template

Document: AFB/B.8/4 Programme template

Background: In accordance with decision B.7/2, the Chair has worked with the Secretariat to refine the wording of the Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund adopted by the Board. At request of the Board Chair, Mr. Yvan Biot (alternate member, UK, Annex I) has prepared the draft contained in the aforementioned document, amending the templates and instructions attached to the Operational Policies and Guidelines in order to incorporate language that allows eligible Parties to submit programme proposals for funding from the Adaptation Fund.

¹ Decision B.7/4, paragraph (b).

Action expected: The Board will be invited to consider and approve the proposal as contained in the aforementioned document.

c) *Invitation to eligible Parties to submit project proposals*

Document: AFB/B.8/6 *Draft invitation to eligible Parties to submit project proposals to the Adaptation Fund Board*

Background: At its 7th meeting, the Board agreed to defer consideration of an invitation to submit project proposals until the 8th meeting of the Adaptation Fund Board. Document AFB/B.8/6 presents the draft letter prepared by the secretariat for consideration by the Board.

Action expected: The Board may wish to consider and approve the attached letter of invitation to the Kyoto Protocol Parties to submit project proposals for funding from the Adaptation Fund. The Board may also wish to request the Secretariat to distribute the letter.

d) *Legal capacity of the Adaptation Fund Board*

Document: None

Background: The Board at its 7th meeting considered the recommendation submitted by the ad-hoc working group on legal capacity on the selection of the country to confer legal capacity to, and to host, the Board. On that occasion, the Board was not able to reach consensus. The Chair then requested the two bidding countries to discuss the issue intersessionally and to convey the outcome of those negotiations to him by October 16, 2009. Since no agreement was reached by that date, the Chair and Vice-chair of the Board decided to submit an intersessional draft decision proposing the Board to endorse the working group recommendation. This intersessional decision shall be approved if no objection is raised by November 11, 2009. At the time of release of the present document, that period is not yet expired.

Action expected: To be determined, taking into account whether the intersessional draft decision is approved or not.

8. Initial funding priorities of the Adaptation Fund Board

Document: AFB/B.8/7/Rev.1 *Initial funding priorities* and AFB/B.8/7/Add.1

Background: The Chair requested the secretariat to prepare a document outlining issues related to funding priorities and allocation of funds that the Board may need to discuss prior to the consideration of project proposals.

Action expected: The Board will be invited to consider the issues raised in the document and a possible way forward.

9. Monitoring and evaluation

a) *Results based management framework for the Adaptation Fund*

Document: AFB/B.8/8 *Results based management framework*

Background: The Operational Policies and Guidelines state that the Board will develop a results framework to support the strategic priorities, policies and guidelines of the Fund. Document AFB/B.8/8 provides an overview of results based management, and possible steps that can be undertaken by the Board to develop a results-based management framework for the Fund.

Action expected: The Board will be invited to consider the document and decide on options for developing a results framework for the Fund.

b) *International best practices on evaluation*

Document: None

Background: The Operational Policies and Guidelines adopted at the last Board meeting state that all regular projects and programmes that complete implementation will be subject to terminal evaluation by an independent evaluator selected by the implementing entity. The Board reserves the right to submit small projects and programmes to terminal evaluation when deemed appropriate. At the request of the Chair, the Director of the GEF Evaluation Office, Mr. Robert van den Berg, will make a presentation on the issue.

Action expected: The Board will be invited to consider the presentation and options for moving forward forward.

10. Financial issues

a) *Status of Resources of the Adaptation Fund Trust Fund and Administrative Trust Fund*

Document: AFB/B.8/9 *Financial Status of the Adaptation Fund Trust Fund and the Administrative Trust Fund.*

Background: The trustee will present a report on the issue to the Board.

Action expected: The Board will be invited to consider and take note of the report presented by the trustee.

b) *Resources Strategy for 2010*

Document: AFB/B.8/10 *Potential Resources Available for the Adaptation Fund Trust Fund Through December 2010.*

Background: At its 7th meeting, the Board requested the trustee to provide an estimate of the net annual potential resources available in the

Adaptation Fund Trust Fund through 2010². Document AFB/B.8/10 presents a range of estimates of potential resources available from the fourth quarter of 2009 to the end of 2010.

Action expected: The Board will be invited to consider the report by the trustee, taking into account that funding decisions can only be made against the uncommitted cash available in the Trust Fund.

c) *Contributions from Donors to the Adaptation Fund*

Document: AFB/B.8/11 *Guidelines for Accepting Donations*

Background: In accordance with decision 10/CP.7, the Adaptation Fund shall be financed from the share of proceeds on the CDM project activities and other sources of funding. Further, this decision invited Annex I Parties to provide funding, which will be additional to the share of proceeds. At its 7th meeting the trustee anticipated that it would prepare guidelines for the acceptance of voluntary donations to the Adaptation Fund Trust Fund, in order to minimize the associated transaction costs. Document AFB/B.8/11 contains the draft guidelines prepared by the trustee.

Action expected: The Board will be invited to consider and approve the guidelines.

d) *Work Plan*

Document: AFB/B.8/12 *Work Plan January – June 2010*.

Background: In accordance with the work plan approved at the 6th Board meeting, the Board shall review and approve the 2010 work plan at its 8th meeting. Document AFB/B.8/12 presents a draft work plan for the remainder of fiscal year 2010, in order to align it with the Board and secretariat, and the trustee budgets, for planning purposes.

Action expected: The Board will be invited to consider and approve the draft work plan.

11. Board Meetings for 2010

Document: none.

Background: The Secretariat will present to the Board the meetings schedule for the year 2010.

Action expected: The Board will be invited to approve the meeting schedule proposed by the Secretariat.

12. Other Matters

² Report of the Seventh Meeting of the Adaptation Fund Board, paragraph 40.

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

13. Adoption of the Report

Action expected: The Board will be invited to adopt the report of its eighth meeting.

14. Closure of the Meeting

PROVISIONAL TIMETABLE

Day 1, November 16, 2009

Morning Session

9:00 – 9:30	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
9:30 – 9:45	3	Report of the Chair on intersessional activities
	4	Report on the activities of the secretariat
09:45 – 10:30	5	CER monetization
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 11:15	10 a)	Status of resources of the Adaptation Fund Trust Fund and Administrative Trust Fund
	10 b)	Resources strategy for 2010
11:15 – 12:15	7 d)	Legal capacity of the Adaptation Fund Board
12:15 – 13:00	8	Initial funding priorities

Afternoon Session

14:30 – 15:00	8	Initial funding priorities
15:00 – 15:30	7 a)	Establishment of the Accreditation Panel: selection of experts
15:30 – 15:45		<i>Coffee Break</i>
15:45 – 16:15	7 b)	Operational Policies and Guidelines: programme Template
16:15 – 17:00	7 c)	Invitation to eligible Parties to submit project proposals to the Adaptation Fund Board

Day 2, November 17, 2009

Morning Session

9:00 – 10:15	9 a)	Results based management framework
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10:15 – 10:30		<i>Coffee Break</i>
10:30 – 11:00	9 a)	Results based management framework
11:00 – 13:00	9 b)	International best practices on evaluation
<i>Afternoon Session</i>		
14:30 - 15:30	10 c)	Contributions from donors to the Adaptation Fund
15:30 – 15:45		<i>Coffee Break</i>
15:45 – 16:15	10 d)	Work plan January – June 2010
16:30 – 17:00	6	Status of membership of the Board (2010-2011)

Day 3, November 18, 2009

<i>Morning Session</i>		
9:00 – 9:30	11	Board meetings for 2010
9:30 – 10:30	12	Other matters
10:30 – 10:45		<i>Coffee Break</i>
10:45 – 12:00		Finalization of the report
<i>Afternoon Session</i>		
14:00 – 17:00	13	Adoption of the report
17:00	14	Closure of the meeting