



## ADAPTATION FUND

AFB/EFC.13/2/Rev.  
27 October 2013

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Ethics and Finance Committee  
Thirteenth Meeting  
Bonn, Germany, 29-30 October 2013

### ANNOTATED PROVISIONAL AGENDA

**1. Opening of the meeting.**

The meeting will be opened by the Chair of the Ethics and Finance Committee, Ms. Medea Inashvili (Georgia, Eastern European States).

**2. Organizational matters.**

*a) Adoption of the agenda:*

Documents: AFB/EFC.13/1, Provisional agenda and AFB/EFC.13/2, Annotated provisional agenda.

Action expected: The EFC will be invited to adopt the Agenda for the meeting and to raise any other matters it may wish to discuss. These other matters will be included under agenda item 7.

*b) Organization of work:*

Documents: AFB/EFC.13/1, Provisional agenda and AFB/EFC.13/2, Annotated provisional agenda

Background: The Chair will propose to the EFC the organization of work as suggested in the attached provisional timetable.

Action expected: The EFC will be invited to approve the organization of work as proposed by the Chair.

**3. Annual performance report 2013**

Document: AFB/EFC.13/3, Annual performance report 2013.

Background: The secretariat will present the annual performance report 2013 for consideration by the EFC.

Action expected: The EFC will be invited to consider the annual performance report 2013 contained in document AFB/EFC.13/3, and make a recommendation to the Board for approval.

**4. Results tracking**

Document: AFB/EFC.13/4, Results tracking.

Background: The Board at its twenty-first meeting approved the secretariat's proposal for improving the Fund's results tracking system (Decision B.21/20). Based on changes to the Fund-level results framework, the secretariat has produced document AFB/EFC.13/4, which contains an update of the work done to date and introduces the inclusion of the accreditation of national and regional implementing entities (NIEs and RIEs) more systematically as part of the Fund's results system.

Action expected: The EFC may wish to take note of the work done by the secretariat in compliance with decision B.21/20.

**5. Implementation of the code of conduct**

Under this agenda item EFC members can raise any issues related to the implementation of the code of conduct for deliberation by the EFC. The EFC will make recommendations to the Board on the issues raised, as appropriate. The code of conduct text is available on the Fund's website.

**6. Financial issues**

a) *Financial status of the Trust Fund and CER monetization:*

Documents: AFB/EFC.13/5, Adaptation Fund Trust Fund: Financial report prepared by the trustee (as at September 2013,) and AFB/B.22/Inf.4, Trustee presentation: Update on status of resources and CER monetization.

Background: The trustee will report on the financial status of the trust fund to the EFC.

Action expected: The EFC will be invited to consider and take note of the report presented by the trustee.

- b) *Reconciliation of the Board and secretariat, and trustee budgets for the fiscal year 2013:*

Document: AFB/EFC.13/9, *Reconciliation of the administrative budgets of the Board and secretariat, and the trustee for the fiscal year 2014.*

Background: the secretariat and trustee will present the reconciled budgets for fiscal year 1 July 2013 – 30 June 2014.

Action expected: the EFC may wish to take note of the reconciled budgets of the Board and secretariat, and the trustee for the fiscal year 2014.

**7. Other matters**

Board members will be invited to discuss any other matters raised during the adoption of the agenda.

**8. Adoption of the recommendations and report.**

**8. Closure of the meeting.**

**PROVISIONAL TIMETABLE****Day 1: 29 October 2013***Morning session*

9:00 – 9:15	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
9:15 – 10:00	3	Annual performance report.
10:00 – 10:30	4	Results tracking.

*10:30 – 10:45 Coffee break*

10:45 – 11:15	5	Implementation of the code of conduct
11:15 – 12:00	6.a)	Financial status of the Trust Fund (1st part).
11:15 – 11:30	6.b)	Budget reconciliation FY13.

*Afternoon session*

14:00 – 15:30	7	Other matters
<i>15:30 – 15:45 Coffee break</i>		
15:45 – 16:15	6.a)	CER monetization (2nd part).

**Day 2: 30 October 2013**

*Morning session*

10:00 – 10:30 Coffee

11:30 – 12:30        8        Adoption of the report

                             9        Closure of the meeting

*Afternoon session*

**Adaptation Fund Board agenda**

14:00                    14        Dialogue with civil society organizations