



ADAPTATION FUND

AFB/PPRC.4/2  
March 8, 2011

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Adaptation Fund Board  
Project and Programme Review Committee  
Fourth Meeting  
Bonn, Germany, March 16, 2011

## **PROVISIONAL ANNOTATED AGENDA**

## 1. Opening of the meeting

The meeting will be opened by the outgoing Chair of the Project and Programme Review Committee (PPRC), Mr. Amjad Abdulla (Maldives, SIDS).

## 2. Transition of the Chair and the Vice Chair

Document: none.

Background: The Board at its 12<sup>th</sup> meeting decided to endorse the nominations of Mr. Hans Olav Ibrek (Norway, Western European and Others Group) as Chair, and Mr. Jeffery Spooner (Jamaica, Latin American and Caribbean Countries), as Vice-Chair for a term beginning in March 2011 and ending in March 2012.

Action expected: The outgoing Chair and Vice-Chair will hand over the Chairmanship to the incoming Chair and Vice-Chair.

## 3. Organizational matters

### a) Adoption of the agenda

Documents: AFB/PPRC.4/1 Provisional agenda and AFB/PPRC.4/2 Provisional annotated agenda.

Action expected: The PPRC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 8.

### b) Organization of work

Documents: AFB/PPRC.4/1 Provisional agenda and AFB/PPRC.4/2 Provisional annotated agenda.

Background: The Chair will propose to the PPRC the organization of work.  
Action expected: The PPRC will be invited to approve the organization of work as proposed by the Chair.

## 4. Contents of the PPRC report

Document: none.

### a) Issue of transparency

Background: The Board at its 12<sup>th</sup> meeting asked the PPRC to revisit the issue of transparency in the fourth meeting.

Action expected: The PPRC will be invited to consider the issue of transparency and to make a recommendation to the Board.

b) *Summary of the reasons for PPRC recommendations to the Board*

Background: At the 12<sup>th</sup> meeting, following the discussion of the PPRC report by the Board, the Chair of the Board concluded that PPRC could provide a summary of the reasons that motivated the decisions with an attached checklist format.

Action expected: The PPRC will be invited to consider including in its report to the Board brief description of the reasons that motivated its recommendations and to make a decision on it.

**5. Report by secretariat on initial screening/technical review of the submitted project and programme proposals**

Documents: AFB/PPRC.4/3 Report of the secretariat on initial screening/technical review of the project and programme proposals and AFB/PPRC.4/3/Add.1;

Background: The secretariat received five project/programme proposals, which have been screened and reviewed technically. This report presents a summary of the proposals and the review process.

Action expected: The PPRC will be invited to take note of the report.

**6. Report by secretariat on issues identified during the technical review process**

Documents: AFB/PPRC.4/9 Report by the secretariat on issues identified during the technical review process

Background: The secretariat will introduce to the PPRC a report drawing to the attention of the Committee the issues identified during the screening/technical review of the proposals submitted that may require Board decisions.

Action expected: The PPRC will be invited to consider the issues contained in the report and to make recommendations to the Board.

**7. Review of project and programme proposals**

Documents: AFB/PPRC.4/3 Report of the secretariat on initial screening/technical review of the project and programme proposals and AFB/PPRC.4/3/Add.1

*Proposal from NIE:*

AFB/PPRC.4/4 Proposal for Uruguay, AFB/PPRC.4/4/Add.1 and AFB/PPRC.4/4/Add.2;

*Proposals from MIEs:*

AFB/PPRC.4/5 Proposal for Ecuador and AFB/PPRC.4/5/Add.1;  
AFB/PPRC.4/6 Proposal for Eritrea and AFB/PPRC.4/6/Add.1;

AFB/PPRC.4/7 Proposal for Solomon Islands and AFB/PPRC.4/7/Add.1;  
AFB/PPRC.4/8 Proposal for Tanzania and AFB/PPRC.4/8/Add.1;

Background: The secretariat received the above listed project/programme proposals, which have been screened and reviewed technically. The proposals and their summaries are in the main documents. The review sheets completed in the initial technical review, proponents' responses to those review sheets, and revised proposals are in the addenda. The secretariat also received a Project Formulation Grant request, contained in the document AFB/PPRC.4/4/Add.2. The documents above have been forwarded to the PPRC.

Action expected: the PPRC will be invited to consider the project/programme proposals submitted with their corresponding initial technical review sheets, the proponents' responses to those review sheets, revised proposals if provided, and the final consolidated comments of the secretariat. Further, the PPRC will be invited to make recommendations on each proposal to the Board for adoption. The PPRC will also be invited to consider the Project Formulation Grant request contained in the document AFB/PPRC.4/4/Add.2 and to make a recommendation on it to the Board for adoption.

**8. Other matters**

Action expected: The PPRC will be invited to discuss any other matters raised during the adoption of the agenda.

**9. Adoption of the recommendations and report**

Document: The report of the PPRC will be prepared after the PPRC meeting.

Background: The PPRC Chair will report to the Board on the deliberations of the PPRC and on agreed recommendations to the Board.

Action expected: The PPRC will be invited to agree on the recommendations on the agenda items, to be presented to the Board.

**10. Closure of the meeting.**