



ADAPTATION FUND

**Letter of Endorsement by Government  
REPUBLIC OF BURUNDI**



**FONDS DE PROMOTION DE L'HABITAT URBAIN (FPHU)**

**To:** The Adaptation Fund Board  
**C/O:** Adaptation Fund Board Secretariat  
**Email:** [afbsec@adaptation-fund.org](mailto:afbsec@adaptation-fund.org)  
**Fax:** 202 522 3240/5

**Subject:** Endorsement for support in NIE accreditation

In my capacity as Designated Authority for the Adaptation Fund in **Burundi**, I confirm that the Ministry of Natural Resources (MINIRENA) in **Rwanda** has been requested by my government to support the process of accreditation of a National Implementing Entity for the Adaptation Fund in my country.

Accordingly, I am pleased to endorse the grant proposal submitted by Ministry of Natural Resources (MINIRENA) in Rwanda for funding from the Adaptation Fund.

Sincerely,

Anicet NKURIKIYE  
Designed Authority for the Adaptation  
Fund in BURUNDI



Date: 09 JUL 2014

N° 0890



REPUBLIC OF RWANDA



MINISTRY OF NATURAL RESOURCES  
POBOX 3502  
TEL: 252250582820  
KIGALI.

Application for a Grant to Support NIE (BURUNDI) Accreditation

Submission Date: 15 July 2014

Adaptation Fund Grant ID:

Country/ies : Rwanda

Implementing Entity: Ministry of Natural Resources (MINIRENA)

A. Timeframe of Activity

|                             |                  |
|-----------------------------|------------------|
| Start date of activity      | 1 September 2014 |
| Completion date of activity | 6 October 2014   |

B. Experience participating in, organizing support to, or advising other NIE candidates  
Proposed Project Preparation Activities (\$)

Describe the type of support provided to other national institutions, relevant to the accreditation process:

| Year      | Type of support provided   | Outcome of the support  | Country/institution supported |
|-----------|--|---|-------------------------------|
| 2010-2011 | Conduct Stakeholders' (UNDP, DFID, WB, Ministry of Finance and Economic Planning, Rwanda | Adaptation Fund Board decided to accredit the Ministry of Natural | Rwanda                        |

4

|           |   |   |        |
|-----------|---|---|--------|
|           | Environment Management Authority, Auditor General, Rwanda Revenue Authority, Ombudsman, Parliament, ...) consultation on Accreditation on approving Ministry of Natural Resources as National Implementing Entity for Adaptation Fund | Resources (MINIRENA) as the National Implementing Entity  |        |
| 2010-2011 | Assess the Government's Planning and Budgeting processes, Procurement, Finance Management, Project programming, Monitoring and Evaluation, Accountability processes..   | Rwanda is ranked among the best managers of Aid from Partners   | Rwanda |
| 2010-2011 | Facilitate a site visit in Rwanda to review MINIRENA capacity in management of external funds (mostly from multilateral and bilateral agencies).  | A team composed by Murari and Marelo well facilitated   | Rwanda |
| 2011      | Training of 100 Public Servants on Adaptation Fund and the process of accessing resources   | 100 public servants trained and owned the process of accessing the adaptation funds   | Rwanda |
| 2011      | Training of 100 Public Servants on Roles and responsibilities of National Implementing Entities in the implementation of projects funded by the Adaptation Fund   | 100 public servants have a full knowledge on the roles and responsibilities of the national Implementing Entities in the implementation of the Projects funded by the Adaptation Fund | Rwanda |
| 2011      | Training of 100 Public Servants on Successful National Implementing Entity accreditation and hands on example   | 100 Public Servants have information on the Accreditation process of Centre de Suivi Ecologique (CSE) and the projects achievements in terms of combating Coastal erosion             | Rwanda |
| 2011      | Training of 100 Public Servants on Consultations on preparation of accreditation forms and project documents  | 100 Public Servants have a required knowledge in filling the adaptation Fund's Accreditation Form and Project formulation   | Rwanda |
| 2012      | Raise awareness on the importance of Rwanda being accredited by   | Awareness raised and NIE has been recognized  | Rwanda |

|      |   |   |        |
|------|---|---|--------|
|      | Adaptation Fund Board   |   |        |
| 2013 | Through Consultative process, develop a Concept proposal For the Project Reducing Vulnerability to Climate Change in North West Rwanda through Community Based Adaptation (RV3CBA)  | Winning Concept Proposal                            | Rwanda |
| 2013 | Request of USD 30,000 as Project Formulation Grant  | PFG availed   | Rwanda |
| 2013 | Facilitate the Studies under this project : Environment Impact Assessment, Vulnerability assessment, Stakeholders' analysis, Gender involvement analysis, Other alternative Livelihoods assessment, RBM ME Framework for the project, Lessons Learnt report | Approved studies in place                           | Rwanda |
| 2013 | Through Consultative processes, develop a full proposal For the Project Reducing Vulnerability to Climate Change in North West Rwanda through Community Based Adaptation (RV3CBA)   | USD 9,969,619 Approved by the Adaptation Fund Board | Rwanda |
| 2014 | Recruitment of the Project Management Team for the RV3CBA   | Strong team to implement the project in place       | Rwanda |
| 2014 | Launching of the Project RV3CBA   | Successful launching                                | Rwanda |

### C. Proposed activities to support NIE accreditation

Describe the activities to be undertaken to support the accreditation of NIE candidate(s) in the target country (ies)


| Proposed Support   | Expected Output of the Activities   | Country/Institution to be Supported | Requested budget (USD) | Tentative timeline (Completion date) |
|--|---|-------------------------------------|------------------------|--------------------------------------|
| Training of 100 Public Servants on Adaptation Fund and the process of accessing resources, Roles and responsibilities of National Implementing Entities in the implementation of projects funded by the Adaptation Fund, Successful National Implementing Entity | 100 public servants trained and owned the process of accessing the adaptation funds | MINIRENA and FPHU                   | USD 20,000             | 5 September 2014                     |

|  |   |                          |                   |                          |
|--|---|--------------------------|-------------------|--------------------------|
| <p>accreditation and hands on example, preparation of accreditation forms and project documents</p> <p>Trainings with Local and National Leaders<br/>Structured interviews</p> <p>Includes data collection, mapping, and analysis. Budget covers consultant fees and accommodation and travel for consultant, National Facilitators, venue facilities, refreshments and refund tickets for the participants.</p>   |   |                          |                   |                          |
| <p>Assess the Government's Planning and Budgeting processes, Procurement, Finance Management, Project programming, Monitoring and Evaluation, Accountability processes..</p> <p>Meetings with Local and National Leaders<br/>Structured interviews</p> <p>Includes data collection, mapping, and analysis. Budget covers consultant fees and accommodation and travel for consultant, National Facilitators, venue facilities, refreshments and refund tickets for the participants.</p> | <p>Stakeholder's knowledge, experience and viewpoints fed into Application form</p> | <p>MINIRENA and FPHU</p> | <p>USD 10,000</p> | <p>15 September 2014</p> |
| <p>Comprehensive stakeholder consultation on Accreditation of Fund for Human and Urban Development (FPHU) as National Implementing Entity for Adaptation Fund</p>  | <p>Stakeholder's knowledge, experience and viewpoints fed into Application form</p> | <p>MINIRENA and FPHU</p> | <p>USD 15,000</p> | <p>22 September 2014</p> |

|  |   |                   |           |                   |
|--|---|-------------------|-----------|-------------------|
| Meetings with Local and National Leaders<br>Structured interviews  |   |                   |           |                   |
| Includes data collection, mapping, and analysis. Budget covers consultant fees and accommodation and travel for consultant, National Facilitators, venue facilities, refreshments and refund tickets for the participants. |   |                   |           |                   |
| Application process, Clarifications to the Requests (CRs)  | Accreditation to Burundi's National Implementing Entity | MINIRENA and FPHU | USD 5,000 | 30 September 2014 |
| Total Grant Requested (USD)  |   |                   | 50,000    |                   |

#### D. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

| Implementing Entity Coordinator, IE Name | Signature   | Date (Month, day, year) | Project Contact Person    | Telephone     | Email Address          |
|--|---|-------------------------|---------------------------|---------------|------------------------|
| Caroline KAYONGA                         |  | 09 JUL 2014             | Eng. Innocent MUSABYIMANA | +250788849234 | musasebin2000@yahoo.fr |

#### E. Record of request of support on behalf of the government

Provide the name and position of the government official, the Designated Authority of the Adaptation Fund, and indicate date of endorsement. If the proposed support targets more than one country, list the officials requesting support for all the participating countries. The request letter(s) should be attached as an annex to the application.

| (Enter Name, Position, Ministry)                         | Date: (Month, day, year)  |
|--|---|
| Anicet NKURIKIYE (Designated Authority for NIE/ Burundi) | 16 July 2014  |
| Signature  |  |

