



ADAPTATION FUND

## Application for a Grant to support NIE accreditation

Submission Date: 12 August 2014

Adaptation Fund Grant ID:  
Country/ies: Niger  
Implementing Entity: NIE (Centre de Suivi Ecologique)

### A. Timeframe of Activity

Start date of activity	<b>September 2014</b>
Completion date of activity	<b>March 2015</b>

### B. Experience participating in, organizing support to, or advising other NIE candidates

The CSE has been repeatedly invited by various actors (Development Agencies, CSOs, Project and Programmes, UN Agencies) to share its experience and to support other NIE candidates in assessing their readiness and/or to prepare and submit their application for the accreditation by the AF.

<b>Year</b>	<b>Type of support provided</b>	<b>Outcome of the support</b>	<b>Country/institution supported</b>
2012	Technical Support to Department of Finance for Assessment of Institutional Capacity and Readiness for the Adaptation Fund's NIE Accreditation	Documentation collected and reviewed, strengths and weaknesses of the DOF identified, as well as the remedial actions to be undertaken.	Philippines / Department of Finance (DOF)
2013	Facilitating accreditation of a National Implementing Entity to the Adaptation Fund	Application submitted	Nigeria / Bank of Industry
2013	Technical advice on project formulation and implementation	Knowledge sharing	Benin / Direction Générale du Fonds National pour l'Environnement
2014	Technical advice on grant	Better understanding of	Morocco / Agence

Year	Type of support provided	Outcome of the support	Country/institution supported
	management (type of bank account used), payment of services, procurement process, implementation arrangements	procedures put in place by the CSE regarding grant management, procurements and implementation arrangements with executing agencies	de Développement Agricole (ADA)
2014	Sharing execution documents (project launching report, technical and financial reports) and technical advice	Better understanding of procedures put in place by the CSE regarding grant management, procurements and implementation arrangements with executing agencies	Rwanda / Ministry of Natural Resources (MINIRENA)
2014	Sharing of experience of achieving NIE accreditation	Experience sharing	Malawi / Civil society Network on Climate change (CISONEC)
2014	Sharing execution documents (Project Risk assessment/management manual, Project Monitoring and evaluation Manual) and technical advice	Templates of documents	Nigeria / Bank of Industry (BOI)
2014	Sharing execution documents (Project Risk assessment/management manual, Project Monitoring and evaluation Manual) and technical advice	Templates of documents	Tanzania / National Environment Management Council (NEMC)

### C. Proposed activities to support NIE accreditation

The first step of the process will consist in a screening exercise to select the best NIE candidate at national level, using interviews, focus-group discussions and, to a lesser extent, document review. This activity will be conducted in close collaboration with the Designated Authority (DA). If the country has already identified its NIE candidate, the selection process will be reviewed to check the compliance with criteria and guidance (Annex 1) provided by the Adaptation Fund (AF). For the screening exercise itself, an evaluation sheet (Annex 2) will be used during the interview, based on guidance provided by the AF.

Once the appropriate candidate is identified, a five-man committee will be established within the selected organization, but including the DA. This committee will be tasked to work in close cooperation with the team of consultants in order to

- perform an assessment of institutional capacity and readiness of the selected organization for the AF's accreditation application. This will be done through qualitative assessment, using document review, SWOT analysis, risk analysis...
- collect the required supporting documents within the selected organization, but also through the key partners they are used to work with for project formulation and implementation. To facilitate this work, a guidance sheet on "accreditation standards" (Annex 3) will be prepared, using information available in the accreditation toolkit developed by the AF. In the same view, a summary of comments and recommendation made so far by the Accreditation Panel during applications reviews will be prepared. This should help focus efforts on the most relevant documents and keep in mind the most important aspects;
- review the adequacy of all required back-up documentation to ensure it meets the requirements of the AF Accreditation Panel. This will be done based on the supporting documents check-list provided by the AF (Annex 4);
- conduct follow-up discussions and advise in addressing identified gaps, if any, in the collected supporting documentation, and in completing all the remaining aspects of the assessment;
- proceed with the online submission of the NIE application.


<b>Proposed Support Activities</b>	<b>Expected Output of the Activities</b>	<b>Country/Institution to be Supported</b>	<b>Requested budget* (USD)</b>	<b>Tentative timeline (Completion date)</b>
1. Screening exercise, including an information workshop on the AF and the main features of an operational NIE	<ul style="list-style-type: none"> <li>- Screening report</li> <li>- Check-list of key questions addressed during assessment</li> <li>- Presentation and set of slides</li> <li>- Evaluation sheet</li> </ul>	Niger	3112	24 January 2015
2. Assessment of institutional capacity and readiness, including a seminar on the AF's accreditation process and the role of an NIE in directly accessing AF resources	<ul style="list-style-type: none"> <li>- Assessment report showing the potential NIE applicant's strengths and weaknesses towards accreditation by the AF</li> <li>- Presentation and set of slides</li> </ul>	Niger	3316	3 February 2015
3. Collecting supporting documents	<ul style="list-style-type: none"> <li>- List of supporting documents/information collected</li> </ul>	Niger	8418	6 March 2015

<b>Proposed Support Activities</b>	<b>Expected Output of the Activities</b>	<b>Country/Institution to be Supported</b>	<b>Requested budget* (USD)</b>	<b>Tentative timeline (Completion date)</b>
	<ul style="list-style-type: none"> <li>- Summary of questions addressed by the Adaptation Panel and the Board to applicants during accreditation process</li> <li>- Note on accreditation standards</li> </ul>			
4. Review of the adequacy of all required back-up documentation to ensure it meets the requirements of the AF Accreditation Panel, and filling gaps	<ul style="list-style-type: none"> <li>- Supporting documents check-list</li> <li>- Documentation of the main findings</li> </ul>	Niger	4541	14 March 2015
5. Submission of the application folder	<ul style="list-style-type: none"> <li>- An application for accreditation as a National Implementing Entity</li> <li>- A one-page summary report</li> </ul>	Niger	7959	21 March 2015
5. Communication			1020	
6. Travel			17 041	
7.. Workshops and logistics	Documentation of main findings		2041	
<b>Total Grant Requested (USD)</b>			<b>47 449</b>	

\* See note to the budget in Annex 5

## D. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Dr Assize TOURE, Centre de Suivi Ecologique (CSE)		12 AOUT 2014	Dethie Soumare NDIAYE	+221338258066 +221776583878	dethie@cse.sn

### **E. Record of request of support on behalf of the government**

Provide the name and position of the government official, the Designated Authority of the Adaptation Fund, and indicate date of endorsement. If the proposed support targets more than one country, list the officials requesting support for all the participating countries. The request letter(s) should be attached as an annex to the application.

<i>(Enter Name, Position, Ministry)</i>  <i>Kamaye MAAZOU, Executive Secretary of the National Council for Environment and Sustainable Development, Prime Minister Cabinet (Niger)</i>	<i>Date: 12 August 2014</i>
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## ANNEX 6: LETTER OF ENDORSEMENT



ADAPTATION FUND

Letter of Endorsement by Government

REPUBLIQUE DU NIGER



*Fraternité-Travail-Progress*

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CABINET DU PREMIER MINISTRE

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CONSEIL NATIONAL DE L'ENVIRONNEMENT  
POUR UN DEVELOPPEMENT DURABLE

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SECRETARIAT EXECUTIF

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July 08, 2014

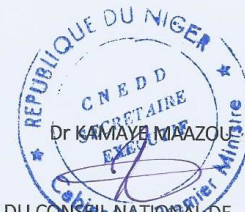
To: The Adaptation Fund Board  
c/o Adaptation Fund Board Secretariat  
Email: [afbsec@adaptation-fund.org](mailto:afbsec@adaptation-fund.org)  
Fax: 202 522 3240/5

Subject : Endorsement for support in NIE accreditation

In my capacity as designated authority for the Adaptation Fund in NIGER, I confirm that the Centre de Suivi Ecologique (CSE) de Dakar au Sénégal, has been requested by my government to support the process of accreditation of a National Implementing Entity for the Adaptation Fund in my country.

Accordingly, I am pleased to endorse the grant proposal submitted by THE Centre de Suivi Ecologique (CSE) for funding from the Adaptation Fund.

Sincerely,



SECRETARIE EXECUTIF DU CONSEIL NATIONAL DE  
L'ENVIRONNEMENT POUR UN DEVELOPPEMENT DURABLE