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April 8, 2010

To the UNFCCC Focal Points and to the Permanent Representations to the UN of non-Annex I Parties to the Kyoto Protocol

Sub: Starting up the Adaptation Fund - Invitation to communicate the Designated Authority to the secretariat

The Adaptation Fund Board (AFB) would like to refer to the letter sent on October 6, 2009, inviting eligible Parties to nominate their National Implementing Entities (NIEs) for accreditation.

In that regard, the AFB wishes to recall that Parties shall first communicate to the AFB secretariat the Designated Authority that will sign the application for accreditation of a potential NIE on behalf of the national Government. This Designated Authority will further endorse on behalf of the national Government the projects and programmes proposed by the implementing entities.

For additional information, please refer to the operational policies and guidelines for Parties to access resources from the Adaptation Fund, paragraphs 21, 26 and 33.a). The Guidelines are available on the AFB's website at: (<http://www.adaptation-fund.org/>).

The AFB requests that the letters communicating the appointment of Designated Authority be signed by a Minister or any other authority at cabinet level. It is further requested that appointment of Designated Authority be done and communicated to the Adaptation Fund Board secretariat preferably by 15 May 2010.

Kindly address your communications to the AFB secretariat: secretariat@adaptation-fund.org. If necessary, Parties can also request further information by phone at: +1 202 473-6390 or fax at +1 202 522-3240.

Sincerely,



Farrukh Iqbal Khan
Chair
Adaptation Fund Board



Hiroshi Ono
Vice-Chair
Adaptation Fund Board



ADAPTATION FUND

Annex I: Invitation letter sent on October 6, 2009 (without annexes)

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October 6, 2009

To the Permanent Representations to the UN of developing Countries Parties to the Kyoto Protocol

Sub: Starting up the Adaptation Fund - Invitation to nominate National Implementing Entities for accreditation to the Adaptation Fund Board

The Adaptation Fund Board (AFB) wishes to invite Kyoto Protocol Parties to nominate a potential National Implementing Entity (NIE) for accreditation with the AFB in order to directly access the Adaptation Fund's financial resources for undertaking adaptation projects or programmes at the national or regional level.

The Adaptation Fund (AF), established by the Parties to the Kyoto Protocol of the UN Framework Convention on Climate Change (UNFCCC), is mandated to finance concrete adaptation projects and programmes in developing countries that are Parties to the Kyoto Protocol and allow direct access to the Fund by those Parties.

The AFB has recently approved its Operational Policies and Guidelines that allow eligible Parties, seeking financial resources from the Adaptation Fund, to submit proposals *either* directly through their nominated NIE *or* using the services of Multilateral Implementing Entities (MIEs).¹

Groups of Parties may also nominate regional and subregional entities as implementing entities to function as their NIE. An accreditation process has been established and requires these NIEs to meet the Fund's fiduciary and management standards as contained in its Operational Policies and Guidelines, a copy of which is attached. These Guidelines are also available on the AFB's website (http://www.adaptation-fund.org/images/AFB.Operational_Policies_and_Guidelines.pdf).

It is expected that applications for accreditation of potential NIEs will be accompanied by documentary evidence on how such entities meet the Fund's fiduciary and management standards. The attached application includes examples of the types of supporting documentation that would provide evidence for these standards (Annex 2). The NIE will be accountable to the AFB for all funds received from the Fund for projects and programmes. The NIE may appoint executing entities to execute projects and programmes under its oversight.

¹ NIEs are national legal entities with the capacity to implement projects. MIEs are international organizations, including, among others, UN agencies, the World Bank and regional multilateral banks.

The AFB requests that the application for accreditation, including supporting documents, be submitted and written in English.

Kindly address your applications to the AFB Secretariat, secretariat@adaptation-fund.org. If necessary, Parties can also request further information by phone at: +1 202 473-6390, fax, +1 202 522-3240.

Sincerely



Jan Cedergren
Chair, Adaptation Fund Board



Farrukh I. Khan
Vice-Chair, Adaptation Fund Board

Cc: UNFCCC Focal Point

Annex 1. Operational Policies and Guidelines for Parties to Access resources from the Adaptation Fund

Annex 2. Accreditation Application Form - Example