Adaptation Fund Project/Programme Review Criteria

1. The following review criteria for adaptation fund projects/programmes are applicable to both the small-size projects/programmes and regular projects/programmes under the single-approval process. For regular projects/programmes using the two-step approval process, only the first four criteria will be applied when reviewing the 1st step for regular project/programme concept. In addition, the information provided in the 1st step approval process with respect to the review criteria for the regular project/programme concept could be less detailed than the information in the request for approval template submitted at the 2nd step approval process. Furthermore, detailed information is required for regular projects/programmes for the 2nd step approval, in the approval template.

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| 1. Country Eligibility | • Is the country party to the Kyoto Protocol?  
• Is the country a developing country particularly vulnerable to the adverse effects of climate change?  
  
2. Project Eligibility | • Has the government endorsed the project through its Designated Authority?  
• Does the project / programme support concrete adaptation actions to assist the country in addressing the adverse effects of climate change and build in climate change resilience?  
• Does the project / programme provide economic, social and environmental benefits, with particular reference to the most vulnerable communities, including gender considerations?  
• Is the project / programme cost-effective?  
• Is the project / programme consistent with national sustainable development strategies, national development plans, poverty reduction strategies, national communications or adaptation programs of action, or other relevant instruments?  
• Does the project / programme meet the relevant national technical standards, where applicable?  
• Is there duplication of project with other funding sources?  
• Does the project / programme have a learning and knowledge management component to capture and feedback lessons?  
• Has the project / programme provided justification for the funding requested on the basis of the full cost of adaptation?  
• Does the project / programme align with the AF results framework?  

1 Further reference to the eligibility of country can be found in the document: “Strategic Priorities, Policies, and Guidelines of the Adaptation Fund”

2 The Designated Authority referred to in paragraph 20 of the OPG.
| 3. Resource Availability | • Has the sustainability of the project/programme outcomes been taken into account when designing the project?  
• Is the requested project funding within the cap of the country?  
• Is the Implementing Entity management fee at or below 8.5 per cent of the total project/programme budget before the fee?  
• Are the project/programme execution costs at or below 9.5 per cent of the total project/programme budget before the fee? |
| 4. Eligibility of NIE/MIE | • Is the project submitted through an eligible NIE/MIE that has been accredited by the Board? |
| 5. Implementation Arrangement | • Is there adequate arrangement for project management?  
• Are there measures for financial and project risk management?  
• Are arrangements for monitoring and evaluation clearly defined, including a budgeted M&E plan?  
• Is a project results framework included? Are relevant targets and indicators disaggregated by sex? |

Attached with this note are the following:

Appendix A: Request for Project/Programme Funding from Adaptation Fund

Appendix B: Government Endorsement Letter Template (submitted through NIEs/MIEs)

Appendix C: Adaptation Fund Secretariat Technical Review for Adaptation Fund Projects