



ADAPTATION FUND

AFB/PPRC.19/29/Add.1
20 September 2016

Adaptation Fund Board
Project and Programme Review Committee
Nineteenth Meeting
Bonn, Germany, 4-5 October 2016

Agenda Item 8 g)

PROJECT FORMULATION GRANT FOR (SEYCHELLES, MAURITIUS)

I. Background

1. The Board at its eleventh meeting discussed the document "Funding for Project Formulation Costs" (AFB/11/6) and agreed, in its Decision B.11/18, that:

- i. project formulation grants (PFG) should be given once a project concept has been approved*
- ii. consideration should be given in terms of differentiating between NIEs and MIEs, since some NIEs might have financial difficulties in trying to formulate project or programme proposals;*
- iii. a flat rate should be given for project formulation costs;*
- iv. a list of eligible activities and items still needed to be prepared;*
- v. the grant should be additional to the project cost; and*
- vi. the fate of funds if the final project document was rejected should be determined.*

2. There was consensus that a three tiered system should be considered for project formulation grants: endorse a project concept with a PFG amount, endorse a project concept without a PFG amount, or reject the project concept.

3. Following the discussion, the Board decided:

To request the secretariat to reformulate the document, to include a comparison of eligible activities provided by other funds for project formulation grants, to take into account guidance provided by the Board at the present meeting, and to submit the document to the Board at its twelfth meeting, through the EFC. The EFC should review and finalize the process and policy of the project formulation grant focusing, in particular, on: the issue of unspent project funds; the procedures followed by other funds in that regard; and the determination of a flat-rate.

4. A document was prepared by the secretariat in response to the above mandate and presented at the third EFC meeting, which made specific recommendations to the Board at its twelfth meeting. Having considered the recommendation of the Ethics and Finance Committee, the Board, in its Decision B.12/28, decided that :

- (a) Project Formulation Grants (PFGs) will only be made available for projects submitted through NIEs. The Board would continue reviewing the question of PFGs for projects submitted through MIEs and would solicit comments from members and alternate members by February 14, 2011; the views would be compiled by the secretariat for presentation to the Board at its March 2011 meeting;
- (b) If a country required a project formulation grant, a request should be made at the same time as the submission of a project concept to the secretariat. The secretariat will review and forward it to the PPRC for a final recommendation to the Board. A PFG could only be awarded when a project concept was presented and endorsed;
- (c) A PFG form, reproduced in Annex V, should be submitted;
- (d) Only activities related to country costs would be eligible for PFG funding;

- (e) A flat rate of up to US\$30,000 shall be provided, inclusive of the management fee, which cannot exceed 8.5 per cent of the grant amount. The flat fee would be reviewed by the Board at its thirteenth and all subsequent meetings;
- (f) If the final project document is rejected, any unused funds shall be returned to the Adaptation Fund Trust Fund;
- (g) Once a project/programme formulation grant is disbursed, a fully developed project document should come to the Board for approval within 12 months. No additional grants for project preparation can be received by a country until the fully developed project/programme document has been submitted to the Board; and
- (h) The Trustee was instructed to remove the set-aside of US\$100,000 for project preparation that had been decided at the June 2010 meeting, as project preparation would be approved on a project-by-project basis.

5. In its twenty-fourth meeting, the Board had initiated steps to launch a pilot programme on regional projects and programmes, not to exceed US\$ 30 million and had requested the secretariat to prepare for the consideration of the Board a proposal for such a pilot programme (Decision B.24/30). In its twenty-fifth meeting, the secretariat submitted such document and the Board decided to:

- (a) Approve the pilot programme on regional projects and programmes, as contained in document AFB/B.25/6/Rev.2;
- (b) Set a cap of US\$ 30 million for the programme;
- (c) Request the secretariat to issue a call for regional project and programme proposals for consideration by the Board in its twenty-sixth meeting; and
- (d) Request the secretariat to continue discussions with the Climate Technology Center and Network (CTCN) towards operationalizing, during the implementation of the pilot programme on regional projects and programmes, the Synergy Option 2 on knowledge management proposed by CTCN and included in Annex III of the document AFB/B.25/6/Rev.2.

(Decision B.25/28)

6. The approved document AFB/B.25/6/Rev.2 contained provisions for the approval of project formulated grants for regional project and programme proposals, at different development stages, as follows:

It is proposed that the Board open a structured call for MIEs and RIEs to submit pre-concepts for regional projects and programmes. The optional pre-concepts would be very brief proposals of maximum 5 pages that would explain the proposed regional adaptation project/programme. The pre-concepts would be screened and technically reviewed by the secretariat, and subsequently reviewed by the PPRC. Together with the pre-concept, the proponent could submit a Phase I PFG request, up to the maximum level of US\$ 20,000. While endorsing the pre-concept, the Board could also approve the Phase I PFG request. The endorsement of the pre-concept would not create an obligation for the Board for later funding. As the next step, the proponent would submit a concept, and with it the proponent could submit a Phase II PFG request. The maximum

level of the Phase II PFG would be US\$ 80,000 for proposals that had been previously granted Phase I PFG, and US\$ 100,000 for proposals that bypassed the optional pre-concept stage. While endorsing the concept, the Board could also approve the Phase II PFG request. The endorsement of the concept would not create an obligation for the Board for later funding, as it is the case for the national projects. The final stage of the proposal process would be the submission of the fully-developed regional project document.

II. The Project Formulation Grant Request

7. This addendum to the document AFB/PPRC.19/29 “Proposal for (Mauritius, Seychelles)” includes the Project Formulation Grant, requesting a budget of US\$80,000, which was received by the secretariat along with the concept for the project AFR/MIE/Food/2015/1 “Restoring marine ecosystem services by rehabilitating coral reefs to meet a changing climate future”. This proposal was submitted on time by the United Nations Development Programme (UNDP), which is a Multilateral Implementing Entity of the Adaptation Fund, for its consideration by the Adaptation Fund Board at its twenty-eighth meeting.

8. In accordance with Decision B.12/28 paragraph (b), the secretariat carried out an initial review of the PFG request and found that the document provided detailed information on the use of the requested funds. The proposed activities were aligned with the goal of the project and would support the consultation process, alignment with the Environmental and Social Policy of the Fund, baseline data collection and institutional review, and the development of the fully-developed project document.

9. Therefore, the PPRC may want to consider and recommend to the Board to approve the PFG Request provided that the related concept proposal is endorsed.



Project Formulation Grant (PFG)

Submission Date: 31 July 2016

Adaptation Fund Project ID: AFR/MIE/Food/2015/1
 Country/ies: Republic of Mauritius, Republic of Seychelles
 Title of Project/Programme: PIMS 5736 - Restoring marine ecosystem services by rehabilitating coral reefs to meet a changing climate future
 Type of IE (NIE/MIE): MIE
 Implementing Entity: UNDP
 Executing Entity/ies: Seychelles: Ministry of Environment, Climate Change and Energy; Nature Seychelles; Seychelles National Parks Authority. Mauritius: Ministry of Ocean Economy, Marine Resources, Fisheries, Shipping & Outer Islands (specifically Mauritius Oceanography Institute and Albion Fisheries Research Centre);

A. Project Preparation Timeframe

Start date of PFG	October 2016
Completion date of PFG	December 2017

B. Proposed Project Preparation Activities (\$)

Describe the PFG activities and justifications:


List of Proposed Project Preparation Activities	Output of the PFG Activities	USD Amount
The first step in the preparation of the Project Document is to undertake appropriate baseline data gathering. Spatial data will also be gathered not only from the relevant Ministries, but also through on the ground surveys for institutions which will be identified for demonstration projects, Further needs for information and data will also be identified. Based on the work undertaken at this stage, it is expected that the types and scope of coral restoration projects that could be undertaken at the most suitable geographic locations	Data collection and institutional review report	3,000

will be identified.		
Community Development specialist. The specialist will be hired to assess how the project will benefit vulnerable groups and coastal communities in general. Moreover, the UNDP and the AFB have corporate gender empowerment requirements. An assessment will be carried out in Mauritius and Seychelles in order to determine how to best address the specific Mauritian and Seychellois concerns to achieve the corporate targets.	A community development report with relevant recommendations for the project	7000 USD
Environmental and Social Screening. The UNDP and the AFB have corporate Environmental and Social impact assessment requirements. At this stage the task of the consultant will be to identify all relevant issues and complete the SESP checklist with recommendation for appropriate action at the project implementation stage.	UNDP Social and Environmental Screening Document signed. Draft stakeholder response mechanism inscribed in project document as required.	5,400 USD
Ensuring regional coordination: The project preparatory activities are also foreseen to include two regional steering committees: one in the middle and one at the end of the project preparation phase to present the final draft of the full-scale project document to all concerned stakeholders in Mauritius and Seychelles.	Regional Steering Committees held and meeting reports annexed to the funding application	17,000 USD
4. Preparation of the funding application and accompanying UNDP project document by a technical specialist in coastal zone management with experience in coral restoration projects. The logical framework and detailed	UNDP Project Document and AFB funding application	25,000 USD

budget will be prepared in accordance with the requirements of the AFB and UNDP.		
5. Project management to ensure milestones are met and contribute on all deliverables including organization of workshops, steering committees, consultations. A project assistant will work under the guidance of the lead expert and the UNDP office.	A project assistant, based in Mauritius, will be recruited for 12 months	15,000 USD
Implementing Entity Fees	Project Quality Assurance	7,600 USD
Total Project Formulation Grant		80,000 USD

C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures and meets the Adaptation Fund's criteria for project identification and formulation

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	Email Address
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