



Climate Finance Readiness Seminar for NIEs #4

26 – 28 July 2017

Hotel Club Punta Leona, Puntarenas Province, Costa Rica

Seminar Facilitator: Frederico Vargas

Day 1 (Wednesday, 26 July)

8:00-8:30am	Registration
8:30-8:45am	Welcome and introduction <ul style="list-style-type: none">• Ms. Marianella Feoli, Director, Fundecooperacion Para el Desarrollo Sostenible• Mr. Mikko Ollikainen, Manager, AFB secretariat• Honorable Luis Felipe Arauz, Minister for Agriculture and Livestock
8:45-9:00am	Introductions by all
9:00-9:30am	Session 1: Updates from the Adaptation Fund <p><i>A presentation of recent developments at the Fund</i></p> <ul style="list-style-type: none">• Mr. Daouda Ndiaye, Senior Climate Change Specialist, AFB secretariat
9:30-10:10am	Session 1.1: Adaptation Fund Medium Term Strategy <p><i>A presentation and discussion of the AF Medium Term Strategy and implications for the Fund and NIEs</i></p> <ul style="list-style-type: none">• Mr. Mikko Ollikainen, Manager, AFB secretariat
10:10-10:20am	Coffee break
10:20-11:00am	Session 2: NIE re-accreditation: Process overview <p><i>A presentation on the AF re-accreditation process including timing and the experience of the AF</i></p> <ul style="list-style-type: none">• Ms. Young Hee Lee, Operations Analyst, AFB secretariat
11:00-12:00am	Session 2.1: Re-accreditation experience sharing by NIEs <p><i>A panel discussion by NIEs sharing their experience on the re-accreditation process, including a discussion of the challenges and opportunities presented by going through the process</i></p> <ul style="list-style-type: none">• Mr. Michael Jennings, South African National Biodiversity Institute (SANBI)• Ms. Le-Anne Roper, Planning Institute of Jamaica (PIOJ)• Mr. Jorge Almonacid, Unit for Rural Change (UCAR), Argentina

12:00am-12:30pm	<p>Session 3: Launch of readiness grants for 2017</p> <p><i>A presentation of the grants available under the AF Readiness Programme for climate Finance in 2017. NIE experiences in using South-South cooperation grants to support accreditation of other NIEs.</i></p> <ul style="list-style-type: none"> • Mr. Farayi Madziwa, Programme Officer, AFB secretariat
12:30-1:30pm	Lunch
1:30-2:00pm	<p>Session 4: Project development: Understanding the project template</p> <p><i>A presentation giving an overview and perspective/lessons from the secretariat on the issues faced by implementing entities when completing the AF project.</i></p> <ul style="list-style-type: none"> • Mr. Daouda Ndiaye, Senior Climate Change Specialist, AFB secretariat
2:00-3:40pm	<p>Session 4.1: NIE project development experience</p> <p><i>Group discussion by NIEs on their experience with project proposal development and submission</i></p> <ul style="list-style-type: none"> • Group 1 – (ESP), Mr. Michael Jennings, South African National Biodiversity Institute (SANBI) • Group 2 – (Adaptation Reasoning), Ms. Diann Black-Layne, Department of Environment, Antigua and Barbuda • Group 3 – (difference between first and second project development processes vis-à-vis AF requirements), Ms. Aïssata Boubou Sall, Centre de Suivi Ecologique (CSE), Senegal • Group 4 – (Implementation Arrangements), Ms. Vilna Cuellar, Fundación Natura, Panama
3:40-4:00pm	Coffee break
4:00-6:00pm	Clinic sessions with secretariat staff and video interviews with Mark Sugg. NIEs are advised to register in advance. The registration sheet for clinic sessions will be available at the seminar registration desk.
6:00pm	End of Day 1
7:00pm	Adaptation Fund 10th Anniversary dinner with NIEs

Day 2 (Thursday, 27 July)

8:30-9:30am	<p>Session 4.2: Case study: Complying with the Fund's Environmental and Social Policy and Gender Policy</p> <p><i>A case study on completing the section K of the project proposal template and applying the 15 principles of the Fund's environmental and social policy. This includes a discussion on how to demonstrate compliance with the policy.</i></p> <ul style="list-style-type: none"> • Mr. Dirk Lamberts, Environmental and Social Safeguards expert
9:30-10:30am	<p>Session 5: NIE feedback on implementation of grants for technical assistance</p> <p><i>A panel discussion for grant recipients to share and reflect on experience implementing grants for technical assistance for both the Environmental and Social Policy and Gender Policy, and the links to project implementation.</i></p> <ul style="list-style-type: none"> • Ms. Lisa Ranahan Andon, Micronesia Conservation Trust (MCT) • Mr. Martin Schneider, Desert Research Foundation of Namibia (DRFN) • Ms. Aïssata Boubou Sall, Centre de Suivi Ecologique (CSE), Senegal

10:30-10:50am	Coffee break
10:50am-11:30pm	<p>Session 6: Overview of the AF Project Performance Report</p> <p>A presentation by the secretariat on the structure and expected content of project performance report (PPR)</p> <ul style="list-style-type: none"> • Mr. Daouda Ndiaye, Senior Climate Change Specialist, AFB secretariat
11:30-12:30pm	<p>Session 6.1: Monitoring and reporting on project performance</p> <p><i>A group discussion focusing on NIE experiences with AF reporting requirements and in particular on the Project Performance Report for annual reporting, mid-term review, and project evaluation. This also includes discussion on overall monitoring and project oversight function by NIEs.</i></p> <ul style="list-style-type: none"> • Ms. Shelia Miller, Planning Institute of Jamaica (PIOJ) • Mr. Emile Habimana, Ministry of Natural Resources (MINIRENA), Rwanda • Ms. Carolina Reyes, Fundecooperacion Para el Desarrollo Sostenible (FUNDECOOPERACION), Costa Rica
12:30-1:30pm	Lunch
1:30-2:30pm	<p>Session 6.2: Group discussion – Learning and sharing from international experience on tools and best practice in M&E</p> <p><i>Representatives of international organizations will share experiences and lessons learned in the application of tools and approaches to monitoring and evaluation for adaptation projects.</i></p> <ul style="list-style-type: none"> • Ms. Loreta Rufo, Pilot Programme on Climate Resilience, Climate Investments Funds (CIF) • Dennis Bours, Global Environment Facility (GEF)
2:30-3:30pm	<p>Session 7: NIE experience in Knowledge Management</p> <p><i>A panel session through which NIEs will discuss tools for data collection, processing and dissemination of information and link these to knowledge generation and knowledge management. This includes tools for internal and external communication of relevant knowledge.</i></p> <ul style="list-style-type: none"> • Mr. Jorge Almonacid, Unit for Rural Change (UCAR), Argentina • Ms. Dewi Rizki, Partnership for Governance Reform in Indonesia (Kemitraan) • Ms. Cynthia Cespedes, Peruvian Trust Fund for National Parks and Protected Areas (PROFONANPE)
3:30-3:50pm	Coffee break
3:50-4:30pm	<p>Session 8: Providing peer support through South-South cooperation grants</p> <p><i>Panel discussion with NIEs that have been providing peer support to candidate NIEs for accreditation through South-South cooperation grants under the Readiness Programme. The NIEs will share their experiences and discuss challenges and possible solutions for enhancing the effectiveness of support provided.</i></p> <ul style="list-style-type: none"> • Ms. Aïssata Boubou Sall, Centre de Suivi Ecologique (CSE), Senegal • Ms. Wangare Kirumba, National Environment Management Authority (NEMA), Kenya
4:30-5:30pm	<p>Session 9: NIE community of practice</p> <p><i>Stationary presentation by the World Resources Institute (WRI) followed by a plenary discussion by implementing entities and the secretariat on the draft charter for the community of practice and the possible online platform through which the community will engage.</i></p>

- Ms. Gaia Larsen, World Resources Institute (WRI)

The plenary dialogue will focus on the following:

1. *Discussion of the options for the platform for the community of practice.*
2. *Immediate actions for operationalizing the community of practice.*

5:30-6:30pm Clinic sessions with secretariat staff and video interviews with Mark Sugg. NIEs are advised to register in advance. The registration sheet for clinic sessions will be available at the seminar registration desk.

6:30pm End of Day 2

Day 3 (Friday, 28 July)

8:00am **Departure to Field visit in San José, to Fundecooperacion's AF funded multisector project titled: Reducing the Vulnerability by Focusing on Critical Sectors (Agriculture, Water resources, and Coastlines) in order to Reduce the Negative Impacts of Climate Change and Improve the Resilience of These Sectors.**

12:00pm Lunch in field

1:00pm **Closing remarks**

- Mr. Mikko Ollikainen, Manager, AFB secretariat
- Ms. Marianella Feoli, Director, Fundecooperacion Para el Desarrollo Sostenible

2:00pm Departure to Radisson Hotel, San Jose

* **End of Seminar** *