**TEMPLATE FOR MONITORING OF READINESS GRANT PROJECTS**

1. **MONITORING REPORT SIX MONTHS AFTER PROJECT INCEPTION**

**Date of report:**

**Implementing Entity:**

**Country:**

**Adaptation Fund Project I.D:**

**Grant Type:** [TA Grant or S-S Cooperation Grant]

**Grant Description:** [short description of what the grant is being used for/description of the project – should be just 2-3 sentences long]

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| --- | --- | --- | --- |
| **Support Activity Provided/Received** | **Expected Outputs** | **Progress (include completion Date “month & year”)** | **Comments/Explanation (also explain any deviation from initial plan)** |
| e.g.1. screening exercise | e.g.1. screening report | e.g.1. completed Jan 2016 | e.g.2. A workshop was held in [city X] with potential NIE institutions and the DA of [country Y] to introduce the AF accreditation process and the main features of an operational NIE. The screening report was shared with all participants. |
| e.g.2. Development of procedures  manual/guidelines for screening  projects for environmental and  social risks | e.g.2. A checklist for screening projects against environmental and social risks/ A guideline document for screening adaptation projects against environmental and social risks. | e.g.2. On-going | e.g.2. Work is still on-going. There was a short delay in starting the activity because the preferred consultant was not immediately available and another consultant had to be found. The consultant has completed desk reviews and stakeholder consultations and is synthesizing the checklist. The checklist is expected to be finalized by March 2016. |
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| **Expected Project completion date:** | | |  |

**Implementing Entity Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**