



## ADAPTATION FUND

AFB/B.31/2/Rev.1  
22 March 2018

---

Adaptation Fund Board  
Thirty-first Meeting  
Bonn, Germany, 22-23 March 2018

### **ANNOTATED PROVISIONAL AGENDA**

#### **1. Opening of the meeting**

The meeting will be opened by the outgoing Chair, Mr. Michael Kracht (Germany, Annex I Parties).

#### **2. Transition of the Chair and Vice-Chair**

Background: The Board, at its thirtieth meeting, elected Mr. Victor Viñas (Dominican Republic, Latin America and the Caribbean) as Chair of the Board for the period of office starting at the thirty-first meeting. The Board has been invited to elect its Vice-Chair for the same period of office intersessionally.

Action expected: The outgoing Chair will hand over the Board Chairmanship to the incoming Chair and Vice-Chair.

#### **3. Organizational matters:**

##### **a) Adoption of the agenda;**

Documents: AFB/B.31/1, *Provisional agenda* and AFB/B.31/2, *Annotated provisional agenda*.

Action expected: The Board will be invited to adopt the agenda of the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 18.

##### **b) Organization of work**

Document: AFB/B.31/2, *Annotated provisional agenda*.

Background: The Chair will propose to the Board the organization of work, in accordance with the *Provisional timetable* attached to document AFB/B.31/2.

#### **4. Report on activities of the outgoing Chair**

Document: None.

Background: The outgoing Chair of the Board, Mr. Michael Kracht (Germany, Annex I Parties), will report on the activities carried out during the intersessional period.

Action expected: The Board will be invited to take note of the report.

**5. Report on activities of the secretariat**

Document: AFB/B.31/3, Report on the activities of the secretariat.

Background: The Manager of the secretariat will present the report contained in the above-mentioned document.

Action expected: The Board will be invited to take note of the report.

**6. Report of the Accreditation Panel on:**

**a) Review of applications for accreditation and re-accreditation;**

Document: AFB/B.31/4, Report of the Twenty-seventh Meeting of the Accreditation Panel.

Background: The Chair of the Accreditation Panel will present the Panel's report to the Board with the support of the secretariat. The report contains information on the status of accreditation applications and other issues related to the accreditation process.

Action expected: The Board will be invited to take note of the Report of the Accreditation Panel.

**b) Reflection on the re-accreditation process.**

Document: Annex I to document AFB/B.31/4, Proposed Update on Re-Accreditation Process

Background: The Board, at its thirtieth meeting, decided to request the secretariat, in collaboration with the Accreditation Panel to reflect on the re-accreditation process in order to identify any need for updates or clarifications at the twenty-seventh meeting at the Accreditation Panel and present to the Board the conclusions of the Accreditation Panel's discussions and, if necessary, an update of the re-accreditation process adopted by decision B.22/3 (Decision B.30/1). The secretariat will present the Accreditation Panel's proposed updated on re-accreditation process contained in the Annex I to document AFB/B.31/4.

Action expected: The Board will be invited to consider the information contained in the Annex I to document AFB/B.31/4 and approve the updated re-accreditation process.

**7. Report of the twenty-second meeting of the Project and Programme Review Committee (PPRC) on:**

Document: The PPRC will issue its report after its twenty-second meeting, which will take place on 20-21 March 2018.

Background: The Chair of the PPRC will present the PPRC report to the Board. The report contains recommendations on:

- a) Overview of readiness grants;
- b) Overview of project/programme proposals received;
- c) Issues identified during project/programme review;
- d) Funding for proposals under the funding window for regional activities
- e) Post-implementation learning and impact evaluation;
- f) Full cost of adaptation reasoning.

Action expected: The Board will be invited to consider and adopt the recommendations of the PPRC.

#### **8. Report of the twenty-second meeting of the Ethics and Finance Committee (EFC) on:**

Document: The EFC will issue its report after its twenty-second meeting, which will take place on 20-21 March 2018.

Background: The Chair of the EFC, Ms. Tove Zetterström-Goldmann (Sweden, Annex I Parties) will present the EFC report to the Board. The report contains recommendations on:

- a) Efficiency and effectiveness of the accreditation process;
- b) Implications of the establishment of the Fund's Evaluation Function;
- c) Financial issues;
- d) Update of the second phase of the overall evaluation of the Fund.

Action expected: The Board will be invited to consider and adopt the recommendations of the EFC.

#### **9. Report of the Resource Mobilization Task Force**

Document: None.

Background: The Board set, at its twenty-seventh meeting, a resource mobilization target of US\$ 80 million per year for the biennium 2016-2017 (decision B.27/36). The Board surpassed the target during both years, with US\$ 81.4 million mobilized in 2016, and contributions and pledges totaling US\$ eq. 93 million in 2017. The Resource Mobilization Task Force will report on the outcomes of its in-session meeting, and propose a new resource mobilization target.

Action expected: The Board will be invited to consider the oral report of the Resource Mobilization Task Force, and to decide on a new resource mobilization target.

## **10. Issues remaining from the thirtieth meeting:**

### **a) Implementation plan for the Medium-term strategy for the Fund;**

Document: AFB/B.31/5, *Implementation plan for the Medium-term Strategy for the Fund.*

Background: The Board, at its thirtieth meeting, adopted the medium-term strategy (MTS) as amended by the Board, as contained in the Annex 1 of the document AFB/B.30/5/Rev.1 and requested the secretariat to prepare, under the supervision of the MTS task force, a draft implementation plan for operationalizing the MTS, containing a draft budget and addressing key assumptions and risks, including but not limited to funding and political risks, for consideration by the Board (Decision B.30/42). The secretariat will present the draft implementation plan for the MTS.

Action expected: The Board will be invited to consider and adopt the implementation plan for the MTS contained in the document AFB/B.31/5.

### **b) Strategic discussion on objectives and further steps of the Fund. Potential linkages between the Fund and the Green Climate Fund;**

Documents: AFB/B.31/6, *Potential linkages between the Fund and the Green Climate Fund and AFB/B.31/Inf.7, Comparative Advantages of the Adaptation Fund.*

Background: The Board has discussed potential linkages between the Fund and the Green Climate Fund (GCF) in the past years. The Board, at its thirtieth meeting, requested the secretariat to initiate the process toward accreditation with the GCF, prepare an assessment of options for fund-to-fund arrangements. The Board also requested the secretariat to prepare an information document on the comparative advantages of the Adaptation Fund for the purposes of board-level discussions between the two funds on fund-to-fund arrangements, including joint financing and the decision-making process (Decision B.30/43). The secretariat will present the above-mentioned documents and, with the Chair of the Board, report to the Board on the progress made in the activities to enhance complementarity of the two funds.

Action expected: The Board will be invited to consider the information provided in documents AFB/B.31/6 and AFB/B.31/Inf.7 and decide on a course of action regarding the operational linkages with the GCF.

## **11. Issues arising from the twenty-third session of the Conference of the Parties to the United Nations Framework Convention on Climate Change (COP 23), the thirteenth session of the Conference of the Parties serving as meeting of the Parties to the Kyoto Protocol (CMP 13), and the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA 1).**

Document: AFB/B.31/Inf.6, Decisions of COP23, CMP13 and CMA1 related to the Adaptation Fund

Background: The twenty-third session of the Conference of the Parties to the United Nations Framework Convention on Climate Change (COP 23), the thirteenth session of the Conference of the Parties serving as meeting of the Parties to the Kyoto Protocol (CMP 13), and the second part of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA 1.2) convened in Bonn, Germany, in November 2017. CMP 13 made decisions related to the Adaptation Fund, including its role serving the Paris Agreement.

Action expected: The Board will be invited to consider document AFB/B.30/Inf.6, containing decisions 1/CMP.13 and 2/CMP.13, including potential information to include in its next report to CMP14 that may be relevant for the implementation of the above mentioned decisions.

## **12. Communications and outreach.**

Document: AFB/B.31/3, Report on the activities of the secretariat.

Background: The secretariat will report on its communication efforts since the thirtieth meeting, including on events scheduled during the upcoming UNFCCC Subsidiary Bodies meetings.

Action expected: The Board will be invited to take note of the report and make any decisions as appropriate.

## **13. Financial issues:**

### **a) Financial status of the Trust Fund and CER monetization.**

Documents: AFB/EFC.22/6, Adaptation Fund Trust Fund: financial report prepared by the trustee (as at 31 December 2017); and AFB/B.31/Inf.4, Trustee presentation: Update on status of resources and CER monetization.

Background: The trustee will report on the financial status of the trust funds and the programme on CER monetization to the Board.

Action expected: The Board will be invited to consider and take note of the report.

## **14. Election of outstanding officers**

Document: None.

Background: The Board, at its thirtieth meeting, elected Mr. Victor Viñas (Dominican Republic, Latin America and the Caribbean) as Chair of the Board for the period of office starting at the thirty-first meeting. The Board also elected Ms. Tove Zetterström-Goldmann (Sweden, Annex I Parties) as Chair of the Ethics and Finance Committee (EFC) and Mr. Antonio Navarra (Italy, Annex I Parties) as Chair of the Accreditation Panel (Decision B.30/47). Further, the Board has intersessionally elected Mr. Chebet Maikut (Uganda, Least Developed Countries) as Vice-Chair of the Accreditation Panel (Decision B.30-

31/13). The Board has been invited to elect the Vice-Chair of the Board intersessionally, and has yet to elect the Vice-Chair of the EFC, and the Chair and Vice-Chair of the Project and Programme Review Committee (PPRC) for the period of office starting at the thirty-first meeting.

Further, the Board had nominated members to the Resource Mobilization Task Force following decisions made at the twenty-fifth (decision B.25/1), twenty-seventh (decision B.27/36) and twenty-ninth (decision B.29/1) meetings. At the end of the previous term of office of Board members, the composition of the Task Force was as follows: Mr. Antonio Navarra (Italy, Western European & Others Group, co-coordinator), Ms. Sylviane Bilgischer (Belgium, Western Europe and Others Group); Ms. Patience Damphey (Ghana, Non-Annex I Parties), Mr. Marc-Antoine Martin (France, Annex I Parties); Mr. Lucas di Pietro Paolo (Argentina, Group of Latin American & Caribbean Countries); Mr. Aram Ter-Zakaryan (Armenia, Eastern Europe); Ms. Tove Zetterström-Goldmann (Sweden, Annex I Parties). Following the departure of the previous Non-Annex I co-coordinator of the Task Force, Ms. Fatuma Hussein (Kenya, Non-Annex I Parties), in 2017, the Board may wish to elect a new co-coordinator for the Task-Force.

Action expected: The Board will be invited to elect the Vice-Chair of the EFC, and the Chair and Vice-Chair of the PPRC for the period of office starting at the thirty-first meeting and elect co-coordinator or any other members of the Resource Mobilization Task Force.

#### **15. Dialogue with civil society organizations.**

Document: AFB/B.31/Inf.5, *Agenda of the civil society dialogue*

Background: The Board will hold another session of its ongoing dialogue with civil society organizations.

Action expected: The Board will be invited to take note of the conclusions of the dialogue.

#### **16. Date and venue of meetings in 2018 and onwards.**

Background: The secretariat will inform about dates for upcoming Board meetings.

Action expected: The Board will be invited to confirm the meetings' schedule.

#### **17. Implementation of the code of conduct.**

Document: Code of Conduct and Zero Tolerance Policy for the Board (Adopted in October 2014)

Background: At its nineteenth meeting, the EFC underscored that all Board members and alternates should be aware of the code of conduct, the zero tolerance policy for fraud and corruption, and the procedure for reporting such issues to the EFC. Having considered the comments and recommendation of the EFC, the Board decided to address the item relating to the code of conduct as the last substantive item on its agenda at every Board meeting (Decision B.28/41).

Action expected: Board members and alternates can raise any issues related to the implementation of the code of conduct for deliberation by the Board. The Board will be invited to discuss any issues raised,

and make decisions as appropriate. The code of conduct and zero tolerance policy are available on the Fund's website.

**18. Other matters.**

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

**19. Adoption of the report.**

Action expected: The Board will be invited to adopt the decisions approved at its thirty-first meeting. The report of the thirty-first meeting will be finalized by the Chair with assistance of the secretariat and adopted during the intersessional period.

**20. Closure of the meeting.**

## PROVISIONAL TIMETABLE

### Organizing session: 20 March 2018

9:00 – 9:30            14      Election of the outstanding officers

---

### Day 1: 22 March 2018

#### *Morning Session*

9:00 – 9:20            1        Opening of the meeting

2        Transition of the Chair and Vice-Chair

3 a)    Adoption of the agenda

3 b)    Organization of work

9:20 – 9:30            4        Report on activities of the outgoing Chair

9:30 – 9:45            5        Report on activities of the secretariat

9:45 – 10:45          6 a)    Report of the Accreditation Panel

6 b)    Reflection on the re-accreditation process

*10:45 – 11:00 Coffee break*

11:00 – 11:45          10 a)   Implementation plan for the Medium-term strategy for the Fund

11:45 – 12:30          10 b)   Strategic discussion on objectives and further steps of the Fund; Potential linkages between the Fund and the GCF

#### *Afternoon Session*

14:00 – 15:30          15        Dialogue with civil society organizations

*15:30 – 15:45 Coffee break*

15:45 – 16:15          13 a)   Financial status of the Trust Fund and CER monetization

16:15 – 16:45          12        Communications and outreach

16:45 – 17:00          9        Report of the Resource Mobilization Task Force



**Day 2: 23 March 2018***Morning Session*

9:00 – 9:45            7        Report of the PPRC

9:45 – 10:30        8        Report of the EFC

*10:30 – 10:45 Coffee break*

10:45 – 11:30       11       Issues arising from COP23, CMP13 and CMA1

11:30 – 11:45       17       Implementation of the code of conduct

11:45 – 12:15       18       Other matters

12:15 – 12:30       16       Date and venue of meetings in 2018 and onwards

*Afternoon Session*

14:30 – 15:30       19       Adoption of the report

15:30 – 15:45       20       Closure of the meeting

*14:15 – 14:30 Coffee break (TBC)*