



ADAPTATION FUND

AFB/B.32/2
4 October 2018

Adaptation Fund Board
Thirty-second Meeting
Bonn, Germany, 11-12 October 2018

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting

The meeting will be opened by the Chair of the Adaptation Fund Board, Mr. Victor Viñas (Dominican Republic, Latin America and the Caribbean).

2. Organizational matters:

a) Adoption of the agenda;

Documents: AFB/B.32/1/Rev.1, Provisional agenda and AFB/B.32/2, Annotated provisional agenda.

Action expected: The Board will be invited to adopt the agenda of the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 19.

b) Organization of work.

Document: AFB/B.32/2, Annotated provisional agenda.

Action expected: The Chair will propose to the Board the organization of work, in accordance with the Provisional timetable attached to document AFB/B.32/2.

3. Report on activities of the Chair

Document: None.

Background: The Chair of the Board, Mr. Victor Viñas (Dominican Republic, Latin America and the Caribbean), will report on the activities carried out during the intersessional period.

Action expected: The Board will be invited to take note of the report.

4. Report on activities of the secretariat

Document: AFB/B.32/3, Report on the activities of the secretariat.

Background: The Manager of the secretariat will present the report contained in the above-mentioned document.

Action expected: The Board will be invited to take note of the report.

5. Report of the Accreditation Panel

Document: AFB/B.32/4, Report of the Accreditation Panel.

Background: The Vice-Chair of the Accreditation Panel, Mr. Chebet Maikut (Uganda, Least Developed Countries), will present the Panel's report to the Board with the support of the secretariat. The report contains, the information on the status of accreditation and re-accreditation applications and other issues related to the accreditation process.

Action expected: The Board will be invited to take note of the Report of the Accreditation Panel and to consider and decide on the recommendations of the Accreditation Panel.

6. Fast-track accreditation process

Document: AFB/B.32/5, Analysis on fast-track accreditation process of entities accredited with the Green Climate Fund.

Background: The Board, at its thirty-first meeting, requested the secretariat to prepare a document on a "fast-track" accreditation process for entities accredited with the Green Climate Fund (GCF) and to present it to the Board at its thirty-second meeting (Decision B.31/26). The secretariat has prepared a document, drawing on feedback from the Accreditation Panel in the process.

Action expected: The Board will be invited to take note of the information contained in the document and to consider and decide on a course of action regarding the fast-track accreditation process of entities accredited with the GCF.

7. Report of the twenty-third meeting of the Project and Programme Review Committee (PPRC) on:

Document: The PPRC will issue its report after its twenty-third meeting, which will take place on 9-10 October 2018.

Background: The Vice-Chair of the PPRC, Ms. Aida Velasco Munguira (Spain, Western European and Other States) will present the PPRC report to the Board. The report contains recommendations on:

- a) Progress and experiences on regional projects and programmes;
- b) Programme for innovation: small innovation grants;

- c) Report of the secretariat on initial screening/technical review of projects and programmes.

Action expected: The Board will be invited to consider and adopt the recommendations of the PPRC.

8. Report of the twenty-third meeting of the Ethics and Finance Committee (EFC) on:

Document: The EFC will issue its report after its twenty-third meeting, which will take place on 9-10 October 2018.

Background: The Chair of the EFC, Ms. Tove Zetterström-Goldmann (Sweden, Annex I Parties) will present the EFC report to the Board. The report contains recommendations on:

- a) Annual performance report for the fiscal year 2018;
- b) Update on the establishment of the Fund's Evaluation Function;
- c) Implementation of the management response to the second phase of the overall evaluation of the Fund;
- d) Accreditation standards related to anti-money-laundering/countering the financing of terrorism;
- e) Financial issues.

Action expected: The Board will be invited to consider and adopt the recommendations of the EFC.

9. Implementation of the Medium-term Strategy:

Document: AFB/B.32/9, *New funding window for National Implementing Entities to access learning grants* and AFB/B.32/10, *Project review criteria and application form for project scale-up grants*.

Background: The Board, at its thirty-first meeting, decided to request the secretariat to prepare, for each proposed new type of grant and funding window, a specific document containing objectives, review criteria, expected grant sizes, implementation modalities, review process and other relevant features and submit it to the Board for its consideration. (Decision B.31/32).

- a) Arrangements for learning grants;
- b) Arrangements for scale-up grants.

Action expected: The Board will be invited to consider the information presented by the secretariat and decide on the arrangements for the learning grants and scale-up grants.

10. Report of the Resource Mobilization Task Force.

Document: AFB/B.32/Inf.6: Resource Mobilization Strategy

Background: The Board, at its thirty-first meeting, decided to approve a new resource mobilization target of US\$ 90 million per year for the biennium 2018-2019 and to request the secretariat to assess the feasibility of opening “fundraising drives” associated with specific themes and topics in order to complement the overall resource mobilization campaign (Decision B.31/31). The Resource Mobilization Task Force will report on the progress made so far and the secretariat will provide the information on the new fundraising drives.

Action expected: The Board will be invited to consider and take note of the information presented by the Resource Mobilization Task Force and the secretariat. The Board may wish to discuss matters related to the resource mobilization strategy.

11. Issues remaining from the thirty-first meeting:

- a) Strategic discussion on objectives and further steps of the Fund. Potential linkages between the Fund and the Green Climate Fund.

Document: AFB/B.32/6, Strategic discussion on objectives and further steps of the Fund: *Potential linkages between the Fund and the Green Climate Fund.*

Background: The Board, at its thirty-first meeting, decided to request the Chair and Vice-Chair to continue pursuing active engagement with the Green Climate Fund (GCF) Board through its co-chairs, with a view to exploring concrete steps to enhance complementarity and coherence, including at the forty-eighth sessions of the subsidiary bodies to the United Nations Framework Convention on Climate Change, in May 2018, in Bonn, Germany. The Board also requested the secretariat to continue discussions with the GCF secretariat to advance the collaborative activities and to continue the process toward accreditation with the GCF, including by seeking further information from the GCF on options for fund-to-fund arrangements (Decision B.31/33). The Chair and Vice-Chair of the Board and the secretariat will report developments made with the GCF Board and secretariat so far, respectively.

Action expected: The Board will be invited to take note of the information presented by the Chair and secretariat and decide on a course of action regarding the operational linkages with the GCF.

12. Reports of the portfolio monitoring missions to Cambodia and South Africa.

Document: AFB/B.32/7, *Report of the portfolio monitoring mission in Cambodia* and AFB/B.32/8, *Report of the portfolio monitoring mission in South Africa.*

Background: The secretariat staff members conducted portfolio monitoring missions to projects in Cambodia and South Africa in FY18. Representatives of the secretariat will present the reports of the missions.

Action expected: The Board will be invited to consider and take note of the reports.

13. Knowledge management, and communications and outreach.

Document: AFB/B.32/3, Report on the activities of the secretariat.

Background: The secretariat will report on its knowledge management activities and communication efforts since the thirty-first meeting of the Board, including on events scheduled during the upcoming United Nations Climate Change Conference (COP24) (2-14 December 2018, Katowice, Poland).

Action expected: The Board will be invited to take note of the report.

14. Financial issues:

a) Financial status of the Trust Fund and CER monetization.

Documents: AFB/EFC.23/5, *Adaptation Fund Trust Fund: Financial Report Prepared by the Trustee (as at 30 June 2018)*; AFB/B.32/Inf.4, *Trustee Presentation: Update on Status of Resources and CER monetization*

Background: The trustee will report on the financial status of the trust funds and the programme on CER monetization to the Board.

Action expected: The Board will be invited to consider and take note of the report.

15. Amendment of the Rules of Procedure

Document: AFB/B.32/Inf.7: [Rules of Procedure of the Adaptation Fund Board](#)

Background: The Chair of the Board received a letter from a former member and alternate member of the Board, requesting the Board to consider an amendment of the Rules of Procedure of the Adaptation Fund Board so that the members would remain in office until their successors have been elected in case a representation is not confirmed by the constituencies in time.

Action expected: The Board will be invited to consider and decide on a course of action on this matter.

16. Funding cap per country

Document: None.

Background: The Board had established, by decision B.13/23, a cap per country of US\$ 10 million for resources they could access from the Adaptation Fund. The Board had considered, at its twenty-seventh meeting, an analysis of the possible modification of the country cap as contained in document AFB/B.27/8. The Board had subsequently decided to maintain the cap per country established by decision B.13/23, and had launched the process of developing the medium-term strategy (decision B.27/39).

Action expected: The Board will be invited to consider and decide on a course of action on this matter.

17. Dialogue with civil society organizations.

Document: AFB/B.32/Inf.5, [Agenda of the Civil Society Dialogue](#)

Background: The Board will hold another session of its ongoing dialogue with civil society organizations.

Action expected: The Board will be invited to take note of the conclusions of the dialogue.

18. Election of officers for the next period of office.

Documents: [Rules of procedure of the Adaptation Fund Board](#), section IV; [General guidelines for Board Committees](#), paragraphs 4-6; and [Terms of reference of the Accreditation Panel](#).

Background: The Board will elect officers for the period of office starting at the thirty-third meeting, namely:

- Board Chair from Annex I Party
- Board Vice-Chair from non-Annex I Party
- EFC Chair from non-Annex I Party
- EFC Vice-Chair from Annex I Party
- PPRC Chair from Annex I Party
- PPRC Vice-Chair from non-Annex I Party
- Accreditation Panel member from non-Annex I Party to serve as Chair
- Accreditation Panel Vice-Chair from Annex I Party

Action expected: The Board will be invited to elect its officers for the period of office starting at the thirty-third meeting.

19. Date and venue of meetings in 2019 and onwards.

Background: The secretariat will present the dates for upcoming Board meetings to be confirmed by the Board. The thirty-third meeting has been scheduled from 12 to 15 March 2019 and the thirty-fourth meeting from 8 to 11 October 2019 in Bonn, Germany.

Action expected: The Board will be invited to confirm the meetings' schedule.

20. Implementation of the code of conduct.

Document: [Code of Conduct](#) and [Zero Tolerance Policy for the Board](#) (Adopted in October 2014)

Background: At its nineteenth meeting, the EFC underscored that all Board members and alternates should be aware of the code of conduct, the zero tolerance policy for fraud and corruption, and the procedure for reporting such issues to the EFC. Having considered the comments and recommendation of the EFC, the Board decided to address the item

relating to the code of conduct as the last substantive item on its agenda at every Board meeting (Decision B.28/41).

Action expected: Board members and alternates can raise any issues related to the implementation of the code of conduct for deliberation by the Board. The Board will be invited to discuss any issues raised and make decisions as appropriate. The code of conduct and zero tolerance policy are available on the Fund's website.

21. Other matters.

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

22. Adoption of the report.

Action expected: The Board will be invited to adopt the decisions approved at its thirty-second meeting. The report of the thirty-second meeting will be finalized by the Chair with assistance of the secretariat and adopted during the intersessional period.

23. Closure of the meeting.

PROVISIONAL TIMETABLE**Day 1: 11 October 2018***Morning Session*

9:00 – 9:20	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
9:20 – 9:30	3	Report on activities of the Chair
9:30 – 9:45	4	Report on activities of the secretariat
9:45 – 10:45	5	Report of the Accreditation Panel
10:45 – 11:00		<i>Coffee break</i>
11:00 – 12:00	6	Fast-track accreditation process
12:00 – 12:30	10	Report of the Resource Mobilization Task Force

Afternoon Session

14:00 – 15:15	17	Dialogue with civil society organizations
15:15 – 15:30		<i>Coffee break</i>
15:30 – 16:00	14 a)	Financial status of the Trust Fund and CER monetization
16:00 – 17:00	9 a)	Call for learning grants
	9 b)	Call for scale-up grants
17:00 – 17:15	19	Date and venue of meetings in 2019 and onwards
	20	Implementation of the code of conduct

Day 2: 12 October 2018*Morning Session*

9:00 – 9:45	8	Report of the EFC
9:45 – 10:15	7	Report of the PPRC
10:15 – 10:30	18	Election of officers for the next period of office
10:30 – 10:45		<i>Coffee break</i>
10:30 – 11:30	11 a)	Strategic discussion on objectives and further steps of the Fund. Potential linkages between the Fund and the Green Climate Fund
11:30 – 11:45	15	Amendment of the rules of procedure
11:45 – 12:30	16	Funding cap per country
12:30 – 12:45	19	Other matters

Afternoon Session

14:00 – 14:45	12	Report of the portfolio monitoring missions to Cambodia and South Africa
14:45 – 15:15	13	Knowledge management, and communications and outreach
15:15 – 15:30		<i>Coffee break</i>
15:30 – 16:30	22	Adoption of the report
	23	Closure of the meeting