



ADAPTATION FUND

AFB/PPRC.23/29/Add.1
24 September, 2018

Adaptation Fund Board
Project and Programme Review Committee
Twenty-Third Meeting
Bonn, Germany, 9-10 October, 2018

Agenda Item 7 c)

PROJECT FORMULATION GRANT FOR CHILE COLOMBIA PERU

I. Background

1. The Board at its eleventh meeting discussed the document "Funding for Project Formulation Costs" (AFB/11/6) and agreed, in its Decision B.11/18, that:

- i. project formulation grants (PFG) should be given once a project concept has been approved
- ii. consideration should be given in terms of differentiating between NIEs and MIEs, since some NIEs might have financial difficulties in trying to formulate project or programme proposals;
- iii. a flat rate should be given for project formulation costs;
- iv. a list of eligible activities and items still needed to be prepared; v. the grant should be additional to the project cost; and
- v. the fate of funds if the final project document was rejected should be determined.

2. There was consensus that a three-tiered system should be considered for project formulation grants: endorse a project concept with a PFG amount, endorse a project concept without a PFG amount, or reject the project concept.

3. Following the discussion, the Board decided:

To request the secretariat to reformulate the document, to include a comparison of eligible activities provided by other funds for project formulation grants, to take into account guidance provided by the Board at the present meeting, and to submit the document to the Board at its twelfth meeting, through the EFC. The EFC should review and finalize the process and policy of the project formulation grant focusing, in particular, on: the issue of unspent project funds; the procedures followed by other funds in that regard; and the determination of a flat-rate.

4. A document was prepared by the secretariat in response to the above mandate and presented at the third EFC meeting, which made specific recommendations to the Board at its twelfth meeting. Having considered the recommendation of the Ethics and Finance Committee, the Board, in its Decision B.12/28, decided that:

(a) Project Formulation Grants (PFGs) will only be made available for projects submitted through NIEs. The Board would continue reviewing the question of PFGs for projects submitted through MIEs and would solicit comments from members and alternate members by February 14, 2011; the views would be compiled by the secretariat for presentation to the Board at its March 2011 meeting;

(b) If a country required a project formulation grant, a request should be made at the same time as the submission of a project concept to the secretariat. The secretariat will review and forward it to the PPRC for a final recommendation to

the Board. A PFG could only be awarded when a project concept was presented and endorsed;

- (c) A PFG form, reproduced in Annex V, should be submitted;*
- (d) Only activities related to country costs would be eligible for PFG funding;*
- (e) A flat rate of up to US\$30,000 shall be provided, inclusive of the management fee, which cannot exceed 8.5 per cent of the grant amount. The flat fee would be reviewed by the Board at its thirteenth and all subsequent meetings;*
- (f) If the final project document is rejected, any unused funds shall be returned to the Adaptation Fund Trust Fund;*
- (g) Once a project/programme formulation grant is disbursed, a fully developed project document should come to the Board for approval within 12 months. No additional grants for project preparation can be received by a country until the fully developed project/programme document has been submitted to the Board; and*
- (h) The Trustee was instructed to remove the set-aside of US\$100,000 for project preparation that had been decided at the June 2010 meeting, as project preparation would be approved on a project-by-project basis.*

5. In its twenty-fourth meeting, the Board had initiated steps to launch a pilot programme on regional projects and programmes, not to exceed US\$ 30 million and had requested the secretariat to prepare for the consideration of the Board a proposal for such a pilot programme (Decision B.24/30). In its twenty-fifth meeting, the secretariat submitted such document and the Board decided to:

- (a) Approve the pilot programme on regional projects and programmes, as contained in document AFB/B.25/6/Rev.2;*
- (b) Set a cap of US\$ 30 million for the programme;*
- (c) Request the secretariat to issue a call for regional project and programme proposals for consideration by the Board in its twenty-sixth meeting; and*
- (d) Request the secretariat to continue discussions with the Climate Technology Center and Network (CTCN) towards operationalizing, during the implementation of the pilot programme on regional projects and programmes, the Synergy Option 2 on knowledge management proposed by CTCN and included in Annex III of the document AFB/B.25/6/Rev.2.*

(Decision B.25/28)

6. The approved document AFB/B.25/6/Rev.2 contained provisions for the approval of project formulated grants for regional project and programme proposals, at different development stages, as follows:

“It is proposed that the Board open a structured call for MIEs and RIEs to submit pre-concepts for regional projects and programmes. The optional pre-concepts would be very brief proposals of maximum 5 pages that would explain the proposed regional adaptation project/programme. The pre-concepts would be screened and technically reviewed by the secretariat, and subsequently reviewed by the PPRC. Together with the pre-concept, the proponent could submit a Phase I PFG request, up to the maximum level of US\$ 20,000. While endorsing the pre-concept, the Board could also approve the Phase I PFG request. The endorsement of the pre-concept would not create an obligation for the Board for later funding. As the next step, the proponent would submit a concept, and with it the proponent could submit a Phase II PFG request. The maximum AFB/PPRC.18/25/Add.1 level of the Phase II PFG would be US\$ 80,000 for proposals that had been previously granted Phase I PFG, and US\$ 100,000 for proposals that bypassed the optional pre-concept stage. While endorsing the concept, the Board could also approve the Phase II PFG request. The endorsement of the concept would not create an obligation for the Board for later funding, as it is the case for the national projects. The final stage of the proposal process would be the submission of the fully-developed regional project document”.

II. The Project Formulation Grant Request

7. This addendum to the document AFB/PPRC.23/30 “Proposal for Colombia, Chile, and Peru” includes a request for a Project Formulation Grant, requesting a budget of US\$ 79,974, which was received by the secretariat along with the concept for the regional project LAC/MIE/DRR/2018/2 *“Enhancing Adaptive Capacity of Andean Communities through Climate Services (ENANDES)”*. This proposal was submitted by the World Meteorological Organization (WMO), which is a Multilateral Implementing Entity of the Adaptation Fund, in time for consideration by the Adaptation Fund Board at its thirty-second Board meeting.

8. In accordance with Decision B.12/28, paragraph (b), the secretariat carried out an initial review of the PFG request and found that the document provided detailed information on the use of the requested funds. The proposed activities were aligned with the goal of the project and would allow to organize comprehensive consultations, to define community and departmental-level project activities, and an implementation plan. In addition, it would allow to develop the environmental and social risk management plan for Andean communities, after national consultations.

9. Therefore, the PPRC may want to consider and recommend to the Board to approve the PFG Request, provided that the related concept proposal is endorsed.



Project Formulation Grant (PFG)

Submission Date: 6th August 2018

Adaptation Fund Project ID:
 Country/ies: Chile, Colombia, Peru
 Title of Project/Programme: ENhancing adaptive capacity of ANDEan communities through climate Services (ENANDES)
 Type of IE (NIE/MIE): Multilateral Implementing Agency
 Implementing Entity: World Meteorological Organization (WMO)
 Executing Entity/ies: National Meteorological and Hydrological Services of Colombia (IDEAM), Chile (DMC) and Peru (SENAMHI), and the WMO Regional Climate Centre for Western South America (CIIFEN)

A. Project Preparation Timeframe

Start date of PFG	October 2018
Completion date of PFG	January 2019

B. Proposed Project Preparation Activities (\$)

Describe the PFG activities and justifications:


List of Proposed Project Preparation Activities	Output of the PFG Activities	USD Amount
Hire consultant services to develop the full project proposal by <ul style="list-style-type: none"> Consolidating needs assessment and developing operational solutions and processes proposal for selected departments/provinces and communities. Collecting and synthesizing reports from previous stakeholders meetings on climate services for agriculture, water and energy Liaising with national teams and supporting national stakeholders consultation and promotion meetings Contribute to the development of the environmental and social risks management template for Andean communities through the Environmental Impact 	A define project stakeholders map at each country and across Andean region. Description of problems to be solved, available data sets and a list of more relevant climate extreme events per country supported by national institutions. Compilation of IT solutions for National and Regional Information System from countries stakeholders. Project proposal with defined needs, priorities, beneficiaries and operational solutions per country and region together with associated costs in a harmonized way Environmental and social risk management plan template and reference documents are available for Andean communities after adequate national consultations	38 000

Assessment (EIA) and Social Impact Assessment (SIA) study aligning with the Environmental and Social Policy (ESP) of the Adaptation Fund	including communities, NGOs and national representatives	
Co-organize with IDEAM, DMC and SENAMHI three 2-day meeting with identified national stakeholders in Bogota, Santiago and Lima with participation of community representatives	Formation of national project teams and definition of activities with associated costing Formulation of community and department-level project activities in consultation with some key representatives from the community. Definition of implementation plan and adequate funding allotment proposal.	24 000
Regional integration activities <ul style="list-style-type: none"> Meeting with regional and international partners like FAO, IRI,, IDB, MeteoSwiss, WEMC Support from regional or international experts 	Definition of regional activities and alignment with on-going projects and activities. Proposition of Innovative solutions to add value to the national products and address sustainability and scalability of the project.	12 050
Project Support Cost (8%)		5 924
Total Project Formulation Grant		79 974*

*Consultant services to be provided by CIIFEN.

C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures and meets the Adaptation Fund's criteria for project identification and formulation

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	Email Address
Jean-Paul Gaudechoux Office of Development Partnerships Cabinet and External Relations Department World Meteorological Organization		August 6 th 2018	Jose Camacho	+41 22 730 8357,	jcamacho@wmo.int