



Application for a Grant to facilitate learning and knowledge sharing

Submission Date: 07 January 2019

Adaptation Fund Grant ID:
Country/ies: Senegal
National Implementing Entity: Centre de Suivi Ecologique

A. Timeframe of Activity

Expected start date	March 2019
Completion date	June 2020

B. Proposed learning activities


Describe the activities to be undertaken to share knowledge with other NIEs or the wider climate adaptation community or to develop knowledge/guidelines through partnerships

Proposed Learning Activities	Description of activities	Expected Output of the Activities	Country/Institution to share/transfer knowledge with/to or to develop guidelines for, including NIE(s)	Requested budget (USD)	Tentative timeline (Completion date)
1. Development of a knowledge management system on direct access	1.1. Need analysis	1.1. Needs in terms of material, tools and services are identified Deliverable : Needs analysis report	Adaptation Fund NIEs	6,000	March 2020
	1.2. Development of the knowledge management system charter	1.2. Charter elaborated Deliverable : Charter		6,000	
	1.3 Development of an online platform for sharing	1.3 Online platform for collecting and sharing knowledge		36,000	

	knowledge	Deliverables : Report of the launch workshop of the platform ; User guide of the platform			
	1.4 Acquisition of e-learning material and equipment	1.4. Equipment and material		12,000	
	1.5 Preparing a note on best practices on direct access	1.5 Lesson-learning document elaborated Deliverables : Lesson-learning document		9,000	
2. Setting up the governance system of the Community of Practice	2.1. Finalizing and validating the governance document for the Community of Practices	2.1 Document on Governance elaborated and validated Deliverable : Document on Governance ; Validation workshop report	Adaptation Fund NIEs	54,000	April 2019
3. Experience sharing with two NIEs in Africa	3.1 Exchange visits with SANBI and DRFN	3.1 Mission Report	DRFN and SANBI	14,000	February 2020
Audits Costs				6,000	June 2020
Management Costs				6,290`	
Total Grant Requested (USD)				149,290	



C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

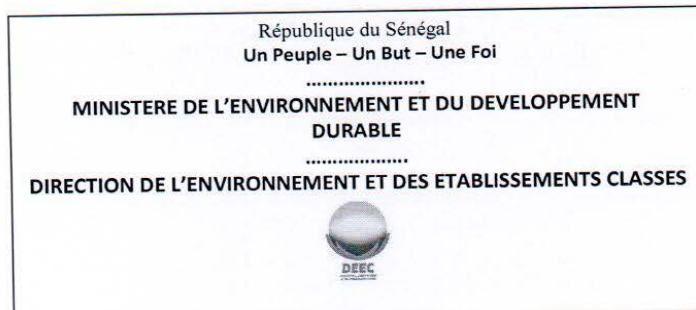
Head of Implementing Entity	Signature GP: 14532 Dakar - Fann Tel: 33 825 60 66 Fax: 33 825 61 66	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Dr Assize TOURÉ		02 JAN 2019	Mr Delhia Soumare Ndiaye	+221 33 825 80 66/67 +221 77 656 38 78	delhia@cse.sn

D. Record of endorsement on behalf of government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

Dior Alloune SIDIBE <i>Chef de la Division Gestion du Littoral de la Direction de l'Environnement et des Etablissements Classés du Ministère de l'Environnement et du Développement Durable</i>	Date: 01-03-2019  
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Endorsement letter by Designated Authority



Letter of Endorsement by Government

3 January 2019

To: The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: Secretariat@Adaptation-Fund.org
Fax: 202 522 3240/5

Subject: Endorsement for grant request to setup a Knowledge sharing framework for the Adaptation Fund NIEs

In my capacity as designated authority for the Adaptation Fund in Senegal, I confirm that the above national grant proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in Senegal.

Accordingly, I am pleased to endorse the above grant proposal with support from the Adaptation Fund. If approved, the project will be implemented by CSE in collaboration with other Adaptation Fund NIEs.

Sincerely,

Dior Alioune SIDIBE

*Chef de la Division Gestion du Littoral de la Direction de
l'Environnement et des Etablissements Classés du Ministère de
l'Environnement et du Développement Durable*

Budget Prévisionne

Objectifs	Résultats	Activités
<u>Objectif 1. Mettre en place un système de gestion des connaissances sur l'accès direct en vue de promouvoir le partage de connaissances et l'apprentissage mutuel</u>	<u>Résultat 1 : Un système opérationnel est mis en place pour la documentation des leçons apprises, la capitalisation des expériences et le partage de connaissances</u>	1.1. Identification des besoins en termes de produits, services et outils
		1.2. Elaboration d'une charte pour le système de gestion de connaissances
		1.3. Développement d'une plateforme en ligne pour la collecte et le partage de connaissances
		1.4 Acquisition de la logistique pour l'organisation de webinar
		1.5. Elaboration d'une note de documentation sur les bonnes pratiques en matière d'accès direct
		1.6. Lancement de la plateforme
<u>Objectif 2. Finaliser et valider le document sur la gouvernance</u>	<u>Résultat 2: Un système de gouvernance de la communauté de pratiques est mis en place</u>	2.1.Organisation d'un atelier de validation sur la gouvernance de la communauté de pratiques
<u>Objectif 3. Bénéficier de l'expérience de deux entités africaines en vue d'améliorer les performances en développement de projets</u>	<u>Résultat 3: Partage d'expériences avec deux NIEs africaines</u>	3.1Organisation de deux visites d'échanges dont l'une au niveau du DRFN en Namibie et l'autre au SANBI en Afrique du Sud
Audits	<u>Audit</u>	
Management fees	<u>Frais administratifs (SE + Rapportage + Suivi budgétaire + Frais bo</u>	
Sous-Total		

Rubriques budgétaires	Budget F CFA	Budget USD
Prestations intellectuelles	3,000,000	6,000
Prestations intellectuelles	3,000,000	6,000
Prestations intellectuelles	15,000,000	30,000
Mise en ligne et administration	3,000,000	6,000
Outils	6,000,000	12,000
Conception et développement (Prestations intellectuelles)	4,500,000	9,000
Frais de voyage et prise en charge	-	-
Hôtel et restauration	-	-
Frais de voyage et prise en charge	24,500,000	49,000
Hôtel et restauration	2,500,000	5,000
Frais de voyage et prise en charge	6,000,000	12,000
Hôtel et restauration	1,000,000	2,000
	3,000,000	6,000
<i>(Incaires + Secrétariat)</i>	3,145,000	6,290
	74,645,000	149,290