Adaptation Fund Board
Project and Programme Review Committee
Twenty-Fifth Meeting
Bonn, Germany, 7-9 October, 2019

Agenda Item 4 i)

PROJECT FORMULATION ASSISTANCE GRANT
FOR BELIZE
I. Background

1. The Board at its twenty-second meeting, in decision B.22/24, approved the document AFB/B.22/6 which included, in the options for the Readiness Programme, grants for Project Formulation Assistance (PFA) which would provide support for project formulation to accredited National Implementing Entities (NIEs) in addition to Project Formulation Grants (PFGs). NIEs that are at the concept development stage of the Fund’s project cycle process have the option to request a PFG up to a maximum of US$30,000 together with their submission of the project concept to the Board. To compliment the PFG and support the undertaking of specialist technical assessments during project preparation and design, the PFA grant is available for each accredited NIE up to a maximum of US$20,000 per project and can be accessed by submitting a request to the Board through the Adaptation Fund Board Secretariat.

2. In July 2018, the Fund’s Readiness Programme launched a call for PFA grants, which is open throughout the year and does not close. In the call, the Board is inviting accredited NIEs that are going through the 2-step project approval process to apply for a PFA grant to strengthen their capacity to undertake the necessary technical assessments related to the design and development of adaptation projects and programmes. The PFA grants are meant to help NIEs undertake specific technical assessments such as environmental impact assessments and vulnerability assessments to comply with the Fund’s Environmental and Social Policy (approved 2013, amended 2016) and Gender Policy (approved 2016). The PFA grant is meant to support, among other areas, the following types of assessments:

- Environmental Impact Assessment (EIA)
- Vulnerability Assessment (VA)
- Risk Assessment
- Other Environmental and Social Assessments for adaptation projects

II. The Project Formulation Assistance Grant Request

3. This addendum to the document AFB/PPRC.25/15 “Proposal for Belize” includes a request for a Project Formulation Assistance Grant, requesting a budget of US$ 20,000 which was received by the secretariat along with the concept for the project BLZ/NIE/ CZM/2019/1 “Enhancing the Resilience of Belize’s Coastal Communities to Climate Change Impacts”. This proposal was submitted by Protected Areas Conservation Trust (PACT), which is the National Implementing Entity of the Adaptation Fund, in time for consideration by the Adaptation Fund Board at its thirty-fourth Board meeting.

4. In accordance with Decision B.22/24, the secretariat carried out an initial review of the PFA request and found that the document provided detailed information on the use of the requested funds. The proposed activities were aligned with the goal of the project and would conduct a feasibility study and a gender/social assessment to support the development of the full funding proposal.
5. Therefore, the PPRC may want to consider and recommend to the Board to approve the PFA Grant Request, provided that the related concept proposal is endorsed.
ADAPTATION FUND BOARD SECRETARIAT TECHNICAL REVIEW
OF PROJECT PROPOSAL UNDER THE READINESS PROGRAMME

PROJECT CATEGORY: Project Formulation Assistance Grant

Country: Belize
Implementing Entity: Protected Areas Conservation Trust (PACT)
Requested Financing from Adaptation Fund (US Dollars): 20,000
Reviewer and contact person: Bianka Kretschmer
Co-reviewer(s): Fareeha Iqbal, Martina Dorigo
Implementing Entity Contact Person: Nayari Diaz-Perez

<table>
<thead>
<tr>
<th>Review Criteria</th>
<th>Questions</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>Country Eligibility</td>
<td>1. Is the country Party to the Kyoto Protocol?</td>
<td>Yes.</td>
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<tr>
<td>Eligibility of IE</td>
<td>1. Is the project submitted through an Implementing Entity accredited by the Board?</td>
<td>Yes.</td>
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<tr>
<td>Project Eligibility</td>
<td>1. Has the designated government authority for the Adaptation Fund endorsed the project?</td>
<td>Yes.</td>
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<td></td>
<td>2. Are the proposed activities within the scope of enabling the implementing entity to undertake special technical assessments to support formulation of a fully developed project proposal?</td>
<td>Yes. The proposed activities of conducting a feasibility study and environmental/ social assessment are necessary technical assessments related to the design and development of a full funding proposal that complies with the Adaptation Fund’s Environmental and Social Policy and Gender Policy.</td>
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<tr>
<td>Resource Availability</td>
<td>1. Is the requested project funding within the cap for Project Formulation Assistance Grants set by the Board?</td>
<td>Yes.</td>
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<td></td>
<td>2. If the implementing entity has requested, is the Implementing Entity Management Fee at or below 8.5 per cent of the total project/programme budget before the fee?</td>
<td>Yes.</td>
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<tr>
<td>Implementation Arrangements</td>
<td>1. Is the timeframe for the proposed activities adequate?</td>
<td>Yes.</td>
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<td></td>
<td>2. Is a summary breakdown of the budget for the proposed activities included?</td>
<td>Yes.</td>
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<td>Secretariat's Overall Comment</td>
<td>The proposed activities are eligible for a Project Formulation Assistance Grant and would support the development of the funding proposal of the project “Enhancing the Resilience of Belize’s Coastal Communities to Climate Change Impacts”.</td>
<td></td>
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<td>Date:</td>
<td>September 23, 2019</td>
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</table>
Request for Project Formulation Assistance to undertake special technical assessments

Submission Date: 9th August 2019

Adaptation Fund Grant ID:
Country: Belize
Title of Project/Programme: Enhancing the Resilience of Belize’s Coastal Communities to the Climate Change Impacts
Implementing Entity: Protected Areas Conservation Trust (PACT)
Executing Entities: National Climate Change Office (NCCO) and Coastal Zone Management Authority and Institute (CZMAI)

A. Timeframe of Activity

<table>
<thead>
<tr>
<th>Expected start date of activity</th>
<th>January 2020</th>
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<tbody>
<tr>
<td>Completion date of activity</td>
<td>April 2020</td>
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</table>

B. Type of support requested

Describe the technical assessment(s) the implementing entity will undertake to support the design and development of adaptation projects and programmes

<table>
<thead>
<tr>
<th>Type of Technical Assessment requested</th>
<th>Duration (months)</th>
<th>Type/Name of provider for the requested support</th>
<th>Requested budget (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Study – Feasibility Study</td>
<td>2 mts</td>
<td>Individual Consultant</td>
<td>$9,500</td>
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<tr>
<td>Gender/Social Assessment</td>
<td>3 mts</td>
<td>Individual Consultant</td>
<td>$9,000</td>
</tr>
<tr>
<td>Management Fee</td>
<td></td>
<td></td>
<td>$1,500</td>
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<tr>
<td><strong>Total Grant Requested (USD)</strong></td>
<td></td>
<td></td>
<td><strong>$20,000</strong></td>
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</tbody>
</table>

*Footnote: Technical assistance could include EIA, VA, technical studies, gender assessment etc.

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1 Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.
C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

<table>
<thead>
<tr>
<th>Head of Implementing Entity</th>
<th>Signature</th>
<th>Date (Month, day, year)</th>
<th>Implementing Entity Contact Person</th>
<th>Telephone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Nayari Diaz-Perez</td>
<td></td>
<td>09/13/19</td>
<td>Denaie Swasey</td>
<td>(501) 822-3637</td>
<td><a href="mailto:cc.techofficer@pactbelize.org">cc.techofficer@pactbelize.org</a></td>
</tr>
</tbody>
</table>

D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority of the Adaptation Fund, and indicate date of endorsement. The endorsement letter must be attached as an annex to the request.

Joseph Weight
Financial Secretary
Ministry of Finance

Date: September 13, 2019
GOVERNMENT OF BELIZE
Ministry of Finance
Belmopan, Belize

C/GEN/120/01/19

August 8, 2019

The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: Secretariat@Adaptation-Fund.org
Fax: 202 522 3240/5

Dear Sir/Madam:

Subject: Endorsement of Project Formulation Grant and Project Formulation Assistance Grant for Concept “Enhancing the Resilience of Belize’s Coastal Communities to Climate Change Impacts.”

In my capacity as designated authority for the Adaptation Fund in Belize, I confirm that the above Project Formulation Grant (PFG) and Project Formulation Assistance (PFA) Grant Applications are in accordance with the government’s national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in Belize.

Accordingly, I am pleased to endorse the above PFG and PFA Grant with support from the Adaptation Fund. If approved, the project will be implemented by Protected Areas Conservation Trust (PACT) and executed by the National Climate Change Office (NCCO) and the Coastal Zone Management Authority and Institute (CZMAI).

Sincerely

JOSEPH WIGHT
Financial Secretary