



ADAPTATION FUND

AFB/PPRC.25/45
27 September 2019

Adaptation Fund Board
Project and Programme Review Committee
Twenty-fifth Meeting
Bonn, Germany, 7-9 October 2019

13 a)

PROPOSAL FOR LEARNING GRANT FOR SENEGAL

Background

1. At its twenty-second meeting, the Adaptation Fund Board (the Board) considered document AFB/B.22/6 prepared by the Adaptation Fund Board Secretariat (the secretariat), which outlined the possible elements and options for a phased programme to support readiness for direct access to climate finance for National and Regional Implementing Entities and presented a framework and budget for a first phase of the Programme. Following a discussion of the document, the Adaptation Fund Board (the Board) decided to:

(a) Approve Phase I of the Readiness Programme as detailed in document AFB/B.22/6, on the basis that it would follow performance-based funding principles;

(b) Take note of the options provided by the secretariat on a programme to support readiness for direct access to climate finance for national and regional implementing entities;

(c) Request the secretariat to submit to the Board intersessionally between the twenty-second and twenty-third meetings, execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities, as well as a timeline of activities, with a view to start implementing the programme before the twenty-third Board meeting; and

(d) Approve an increase in the Administrative Budget of the Board, secretariat and trustee for FY2014 of US\$ 467,000 for the programme described in AFB/B.22/6, and authorize the trustee to transfer such amount to the secretariat and request the trustee to set aside the balance amount of US\$ 503,000 from the Adaptation Fund Trust Fund resources for subsequent commitment and transfer at the instruction of the Board.

(Decision B.22/24)

2. At the tenth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 10), the Parties recognized the Readiness Programme of the Adaptation Fund and decided to:

Invite further support for the readiness programme of the Adaptation Fund Board for direct access to climate finance in accordance with decision 2/CMP.10, paragraph 5;

Decision 1/CMP.10

and also decided to:

Request the Adaptation Fund Board to consider, under its readiness programme, the following options for enhancing the access modalities of the Adaptation Fund:

(a) Targeted institutional strengthening strategies to assist developing countries, in particular the least developed countries, to accredit more national or regional implementing entities to the Adaptation Fund;

(b) Ensuring that accredited national implementing entities have increased and facilitated access to the Adaptation Fund, including for small-sized projects and programmes;

Decision 2/CMP.10

3. At its twenty-seventh meeting, the Board decided through decision B.27/38 to make the Readiness Programme a more permanent feature of the Adaptation Fund (the Fund) by integrating it into the Fund's work plan and budget and setting aside funding for small grants to be directly transferred from the resources of the Adaptation Fund Trust Fund.

4. At its thirtieth meeting, the Board adopted the medium-term strategy (MTS) for the Fund through decision B.30/42, and subsequently approved the implementation plan for the strategy at its thirty-first meeting. At this meeting, the Board decided:

(a) To approve the implementation plan for the medium-term strategy for the Fund for 2018–2022 contained in the Annex I to document AFB/B.31/5/Rev.1 (the plan);

(b) To request the secretariat:

(i) To facilitate the implementation of the plan during the period 2018–2022;

[...]

(iii) To prepare, for each proposed new type of grant and funding window, a specific document containing objectives, review criteria, expected grant sizes, implementation modalities, review process and other relevant features and submit it to the Board for its consideration in accordance with the tentative timeline contained in Annex I to document AFB/B.31/5/Rev.1, with input from the Board's committees;

[...]

(Decision B.31/32)

5. At the thirtieth-second meeting of the Board, the secretariat had presented document AFB/B.32/10 which outlines the objectives, review criteria, expected grant sizes, implementation modalities, review process and eligibility criteria for learning grants. Having considered the proposed approach, application process, review criteria and features of the learning grants as set out in document AFB/B.32/9, the Board decided:

(a) To make learning grants available for national implementing entities between fiscal year 2019 and 2023 up to a maximum of US\$ 400,000 per year as direct transfers from the resources of the Adaptation Fund Trust Fund;

(b) That the learning grants would not count against the country cap approved by the Board in decision B.13/23;

- (c) *To approve:*
- (i) *The features and implementation arrangements of the learning grants as set out in document AFB/B.32/9; and*
 - (ii) *The application form, review criteria and review template for the learning grants as set out in annexes II, III and IV of document AFB/B.32/9;*
- (d) *To request the secretariat to issue a call for proposals in accordance with the tentative timeline set out in Annex I to document AFB/B.31/5/Rev.1 and the budget pursuant to (a) above;*
- (e) *To request the secretariat to develop and present to the Board at its thirty-third meeting:*
- (i) *A standard legal agreement for learning grants;*
 - (ii) *Notification templates for project start and project completion for learning grants;*
 - (iii) *Monitoring and evaluation templates for learning grants; and*
 - (iv) *A results framework for learning grants;*
- (f) *To request the Project and Programme Review Committee (PPRC) of the Board to review learning grant proposals and make recommendations to the Board in line with other grant approval procedures approved by the Board; and*
- (g) *To request the secretariat to report to the Board annually on the implementation progress for learning grants through the annual performance report; and*
- (h) *To request the secretariat to present to the PPRC at its twenty-fifth meeting an analysis of the project review cycle for learning grants, with potential options, for its consideration.*

(Decision B.32/38)

6. Based on the Board Decision B.32/38, the call for learning grant proposals was issued in November 2018 and eligible national implementing entities (NIEs) were given the opportunity to submit proposals. In addition, the learning grants were launched at a side-event at the margins of the twenty-fourth conference of the Parties (COP24) to the United Nations Framework Convention on Climate Change (UNFCCC).

7. According to the criteria outlined in document AFB/B.32/9 eligible NIEs to receive learning grants were those that have at a minimum an Adaptation Fund funded project that has

reached the mid-point in implementation or where a mid-term review or evaluation (MTR/MTE) has been submitted. All the criteria had to be met, which stipulates that the NIE:

- (i) Must be an accredited national implementing entity of the Adaptation Fund and have an accreditation status of "Accredited".
- (ii) Must have, at minimum, an Adaptation Fund funded project that has reached the mid-point in implementation or where a Mid-Term Review or Evaluation (MTR/MTE) has been submitted. For projects that have a duration of less than 4 years, at least one Project Performance Report (PPR) should have been submitted.
- (iii) Must submit together with the application form, a letter of endorsement by the Designated Authority to the Adaptation fund in support of the learning grant application.

8. It is expected that learning grants help encourage a culture of learning across institutions and help build NIE capacities. They present an opportunity to capture, study and disseminate practical lessons from adaptation interventions that are additional to Knowledge Management activities already financed under Adaptation Fund approved projects/programmes. They may be utilized to complement collaborative knowledge and sharing efforts with respect to partnerships with diverse stakeholders on the ground

9. The present document introduces the learning grant proposal for Senegal submitted by the *Centre de Suivi Ecologique* (CSE), which is the national implementing entity (NIE) of the Adaptation Fund in Senegal. It includes a request for funding of US\$ 149,993 for developing a knowledge management system to facilitate learning and knowledge sharing through the development of a Community of Practice platform to allow cross-learning between direct access entities for accreditation, climate related projects development and implementation and for exchange visit with two other African national implementing entities (NIEs) to share experiences in project refinancing.

10. This is the first submission of the proposal. It is also the first review cycle for learning grants following decision B.32/38 by the Board to make learning grants available to NIEs.

11. The secretariat carried out a technical review of the project proposal and completed a review sheet. In accordance with a request to the secretariat made by the Board in its 10th meeting, the secretariat shared this review sheet with CSE, and offered it the opportunity of providing responses before the review sheet was sent to the PPRC.

12. The secretariat is submitting to the PPRC the summary and, pursuant to decision B.17/15, the final technical review of the project, both prepared by the secretariat, along with the final submission of the proposal in the following section. In accordance with decision B.25.15, the proposal is submitted with changes between the initial submission and the revised version highlighted.

Project Summary

Senegal – Grant to facilitate learning and knowledge sharing

Implementing Entity: *Centre de Suivi Ecologique (CSE)*

Execution costs: USD 5,000

Total Project Cost: USD 138,000

Implementing Fee: USD 6993

Financing Requested: USD 149,993

Project Background:

The project titled “Grant to facilitate learning and knowledge sharing” proposes to establish a help desk system to provide climate finance information and online support to national and local stakeholders involved in climate action and to develop tools and methods for assessing risk and vulnerability to the impacts of climate change in support to national and local adaptation plan processes.

The project consists of the following components:

Component 1: Establishment of a help desk system providing climate finance information and online support for all stakeholders involved in climate action (USD 54,000)

Activities under this component will focus on the design of a help desk contents, the establishment of the help desk and training of the technical support staff and the regular updating and evaluation of the help desk system.

Component 2: Development of tools and methods for assessing risk and vulnerability to the impacts of climate change in support to national and local adaptation plan processes. (USD 68,000)

This component will focus on the development of tools and methods for assessing risk and vulnerability, the enhancement of technical skills of national and local actors through the implementation of training modules and the organization of a learning forum.



ADAPTATION FUND

ADAPTATION FUND BOARD SECRETARIAT TECHNICAL REVIEW OF PROJECT PROPOSAL FOR LEARNING GRANTS

PROJECT CATEGORY: **LEARNING GRANTS**Country: **Senegal**Implementing Entity: **Centre de Suivi Ecologique (CSE)**AF Project ID: **SEN/NIE/Multi/2019/1/Learning**Requested Financing from Adaptation Fund (US Dollars): **149,993**Reviewer and contact person: **Cristina Dengel** Co-reviewer(s): **Alyssa Gomes**Implementing Entity Contact Person: **Ms. Aissata Boubou Sall**

Secretariat's Overall Comment

The *Centre de Suivi Ecologique* (CSE) of Senegal submitted a proposal for a learning grant to facilitate learning and knowledge sharing between implementing entities through i) the development of a knowledge management system on direct access, ii) setting up the governance system of a community of practice and iii) experience sharing with two NIEs in Africa through exchange visits.

The initial technical review finds that the proposal does not provide a clear picture of how the different proposed activities tie in together to achieve a common outcome. The activities proposed also lack detailed information related to outcome and output (for more information see questions 1-2 from the annex). Therefore, the following clarification requests (CRs) and corrective action request (CAR) would need to be addressed by the proponent:

The final technical review finds that most clarification requests (CRs) were not sufficiently addressed. The secretariat has made the following recommendations for a future resubmission of the proposal: to provide more information on the sustainability of proposed learning activities and how they tie in with knowledge and learning products produced under the AF-funded projects implemented by CSE, to expand the reach of the learning products from the help desk beyond just the local and national stakeholders and to explain how to operationalize proposed new assessments and knowledge products and to detail more on how these will be disseminated.

Date:	Sep 16, 2019
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Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
Country Eligibility	1. Is the country that has an accredited entity Party to the Kyoto Protocol?	Yes	
Eligibility of IE	1. Is the project submitted through an Implementing Entity accredited by the Board?	Yes	
	2. Is the Implementing Entity already implementing a project/programme funded by the Adaptation Fund? If so, has this project/programme reached the mid-point in implementation and has a Mid-term Review or Evaluation (MTR/MTE) been submitted?	Yes	
Project Eligibility	1. Has the designated government authority for the Adaptation Fund endorsed the project?	Yes. Letter of endorsement from DA dated January 3, 2019 attached.	
	2. Are the proposed	Unclear. The proposal lacks	CR1: Insufficiently addressed

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
	<p>activities to support learning adequate?</p> <ul style="list-style-type: none"> • Do they reflect knowledge gaps and learning needs identified by the users? • Do they build on established “best practices” for project/programme learning? Are they based on shared resources and knowledge? • Do they address gender considerations and include concerns of the most vulnerable groups and communities? • Are they generated in an inclusive way? • Do they emphasize innovative, effective solutions and practices to adaptation that are viable on the ground? • Do they include expertise and knowledge of local stakeholders, whenever possible? 	<p>sufficient information and several points need to be clarified, particularly with regard to the overall purpose.</p> <ul style="list-style-type: none"> • The proposal does not provide details on the status quo within CSE regarding knowledge management. It also does not specify what learning tools, products and knowledge has been gained from the implementation of AF project(s) and does not state which project(s) such knowledge, tools or products have been derived from. The final evaluation report for the completed CSE project funded by the AF highlights that CSE engaged in multiple training sessions with over 100 targeted beneficiaries. It could be useful to identify any learning products that were developed and/or disseminated as part of this process, and how they fit with proposed activities under the learning grant. <p>CR1: Kindly explain the rationale for having a KM system solely for Direct Access. Ideally the KM set for any modality (DA or through MIE/RIE) would be more cost-effective. There needs to be clarity on whether this</p>	<p>The revised proposal does not provide sufficient information on how it is going to sustain itself in the future, post grant. It is also unclear why the proposed knowledge products are aimed solely at national and local actors. Why not expand to other French-speaking stakeholders in the region? It also does not provide more details as how it builds on the knowledge gained from the AF-funded projects and how it ties in with specific knowledge products generated as a result of implementing the projects funded by the AF.</p> <p>Please provide more information on the ways in which the proposed learning activities tie in with learning and knowledge products produced from the implementation of AF-funded projects and the sustainability of proposed learning activities post grant. Also provide an explanation as to why focus is solely on national and local actors. CR1</p>

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
		<p>system will enable the gathering, collection, management and dissemination of knowledge within or external to CSE or both. In addition, there need to be indications of how the system will be sustained post the grant.</p> <p>CR2: Kindly explain USD 6,000 for a “Needs Assessment Report”.</p> <p>CR3: What would the Knowledge Management Charter entail and please justify the rationale and budget allocation for the output.</p> <p>CR4: Kindly provide additional details on the goal and objectives of the online platform for collecting and disseminating information. Which key stakeholders would be involved and who is the main target audience. Please provide concrete activities in addition to the “workshop” and “user guide” under this output to justify the budgeted amount.</p>	<p>CR2: Sufficiently addressed This has been sufficiently addressed once the comments under CR1 are addressed properly.</p> <p>CR3: Insufficiently addressed This activity has been withdrawn by CSE (formerly activity 1.2)</p> <p>CR4: Insufficiently addressed While the revised proposal offers additional details on the main objective, target audience it is trying to reach and provides more details on the learning activities, it still needs to include more concrete activities, in addition to the workshop, the user guide and the training report to justify the funds requested. Additionally, please justify the rationale for the proposed “Help Desk” and how this activity</p>

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
		<p>CR5: Please specify the “e-learning equipment” under output 1.4. Justify the purpose of the equipment and how it would ensure robustness of the KM system.</p> <p>CR6: Please clarify which community of practice (CoP) CSE intends to set up the governance system for (It should be noted that the CoP for direct access entities of the AF (CPDAE) is a separate process involving all NIEs of the Fund and should not be included in this proposal). What would the governance system for the community of practice entail? Please clarify the objectives, scope and rationale for outcome 2.</p> <p>CR7: Kindly elaborate on the expected outcome and outputs of the exchange visit with SANBI and DRFN. Please specify the rationale</p>	<p>builds on knowledge generated from the existing AF projects (see CR1 above). Kindly also justify USD 36,000 for activity 1.2. In addition to further specifying how the help desk will meet the learning grant eligibility requirements, the sustainability of activities under Component 1 also needs to be clarified.</p> <p>CR5: Insufficiently addresses This activity related to the e-learning has been withdrawn by the CSE (formerly activity 1.4)</p> <p>CR6: Insufficiently addressed This activity related to the community of practice has been withdrawn (formerly activity 2.1)</p> <p>CR7: Partially addressed This activity has been withdrawn by CSE (formerly activity 3.1)</p>

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
		<p>why the aforementioned entities were selected and what nature of knowledge is expected to be shared and captured as well as over what time period. (will it be a one-time event of recurring?). Solely a mission report as an output is insufficient and the funds requested may not be justified. (see question 2 of the attached annex)</p>	<p>CR8 It is well received that learning grant proposes to “synthesize new assessments, emerging science, as well as the results and outcomes of successful adaptation stories, to support climate innovations and project development” under activity 2.3. However please clarify the following:</p> <ul style="list-style-type: none"> - How will this be operationalised? For e.g. Does the agency intend to Hire a consultant to scope out innovative approaches/ activities/technologies or collect knowledge on innovative adaptation interventions? - How will this knowledge be

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
			disseminated? What would be the goal of this activity? - What kind of climate innovations? Would this involve local or traditional knowledge?
Resource Availability	1. Is the requested project funding within the cap for Learning Grants set by the Board?	Yes	
	2. If the implementing entity has requested, is the Implementing Entity Management Fee at or below 8.5 per cent of the total project/programme budget before the fee?	No. It is 8.9% (\$6000 + \$6290) CAR1: Please revise the implementation fee to within 8.5% of the total project budget (excluding the fee).	Audits costs are not included in management fees. The rate applicable for management fees is 4,89%
Duplication with AF project(s)/programme(s)'s learning activities	1. Do the proposed activities duplicate with the project/programme's learning activities as approved by the Board or do they duplicate activities financed from other sources of funding?	Unclear CR8: Kindly provide evidence of lack of duplication with activity 2 of "setting up the governance system for the community of practice" as per CR6 above	CR8: Sufficiently addressed Activity has been removed from revised proposal.
Implementation Arrangements	2. Is the timeframe for the proposed activities adequate?	Unclear. CR9: Kindly provide time-bound milestones for the implementation of	CR9: Addressed

Review Criteria	Questions	Comments on June 28, 2019	Comments on Sep 16, 2019
	<p>3. Is a summary breakdown of the budget for the proposed activities included? Is the proposed budget adequate and reasonable?</p>	<p>project outputs and activities. Yes Please submit all project documents in English</p>	<p>All document are translated into English</p>

Annex

The following questions are to enable the implementing entity to provide further structured information regarding the proposed knowledge and learning activities, as well as describing any supporting evidence to support the grant proposal.

1. Describe the purpose of the proposed learning grant. (Maximum 100 words):
2. What is the expected outcome from use of the proposed learning grant?

Application for a Grant to facilitate learning and knowledge sharing

Submission Date: 13 September 2019

Adaptation Fund Grant ID:
 Country/ies: Senegal
 National Implementing Entity: Centre de Suivi Ecologique

A. Timeframe of Activity

Expected start date	January 2020
Completion date	December 2021

B. Proposed learning activities

The Centre de Suivi Ecologique (CSE) is a national entity in Senegal, whose core activities include environmental monitoring, natural resources management, support for land use planning and urban management, scientific and technical support for sustainable land management support for the decentralized management of natural resources, environmental and social assessments, monitoring of efforts to combat poverty, support for combating the negative effects of climate change, etc. One of its key activities has been improving the access of vulnerable populations and local stakeholders to information required to strengthen their resilience to and capacity to adapt to climate change variability and impacts, such as droughts and desertification. CSE is involved in several research programmes and initiatives dealing with climate change and its impacts on food security (AGRICAB¹, EU FP7 project) and health (AMMA², QWECI³, etc. The Centre accounts more than 25-year continuous records of data related to food security: fodder production, crop production, bush fire, livestock, etc. It has also developed significant capacities in monitoring of coastal zones. Thanks to its experience in this regard, CSE was entrusted to coordinate of the West African Coast Observation Mission (WACOM), which is a regional cooperation mechanism for the monitoring of the coastline and for the reduction of coastal risks in West Africa. This Observation Mission aims to disseminating quality information to existing consultative and decision-making bodies (Territories and Local authorities, Governments, WAEMU and ECOWAS Commission, Convention of Abidjan, Development Partners, Secretariats of Guinea and Canary Current). The Centre is contributing to the establishment of scientific services centers for climate change in Ghana and Burkina Faso.

¹ A framework for enhancing earth observation capacity for agriculture and forest management in Africa

² African Monsoon Multidisciplinary Analysis

³ Quantifying Weather and Climate Impacts on Health in Developing Countries

In the framework of the AF's South-South Cooperation Programme, CSE has provided technical assistance to nine (9) African countries for activities ranging from self-assessment to the preparation of their application for accreditation with the Adaptation Fund. One of these institutions has been accredited (BAGRI), two of them have submitted their file which is being reviewed by the Panel, the others are completing their application folder. During this support, the CSE has developed several tools.

The Centre is also serving as Delivery Partner for six (6) African countries through the GCF Readiness Programme.

In a nutshell, CSE has established itself as an engine for learning and innovation. Backed by the experience it has acquired, CSE has a strong ambition and potential to be a vehicle of transformation for a paradigm shift towards low carbon and climate resilient development pathways. This will be done through the development of projects and programs that are aligned with national development strategies while taking into consideration the needs of the most vulnerable communities. To do so, CSE will take advantage of its network of partnerships at national as well as at international level and of its profound knowledge of national, regional and global strategies, namely those which are based on actions with a demonstrative value in terms of promoting low carbon investments and adaptation. In this regard, CSE has established a Climate Finance Unit and more recently, thanks to a grant funding from the Grand Duché of Luxembourg, a Reference Desk on Climate Change and Adaptation and Mitigation Strategies (BRCCAA) which aims to develop a process of knowledge management and capitalization of good practices in order to better inform and influence adaptation policies with regard to the impacts of climate change in the context of National Determined Contributions (NDCs) and National Adaptation Plans (NAPs) implementation. Through the capitalization and dissemination of good practices on climate change adaptation actions, project formulation and implementation, accreditation (...), the Climate Finance Unit is actively involved in efforts to help bridge the gap between National Implementing Entities for better improve the resources mobilization. Based on CSE's experience, this request is focus to concrete actions that will contribute to achieving the three Expected Results (ERs) of the Medium-Term Strategy (MTS) learning and sharing through:

- Establish a help desk system providing climate finance information and online support to national and local stakeholders involved in climate action;
- Develop tools and methods for assessing risk and vulnerability to the impacts of climate change in support to national and local adaptation plan processes.

Describe the activities to be undertaken to share knowledge with other NIEs or the wider climate adaptation community or to develop knowledge/guidelines through partnerships

The activities mentioned below will be implemented under this grant:

- **Output 1:** A help desk system providing climate finance information and online support, is developed, in support to the identification of relevant opportunities, and the development of stakeholder's' capacities at national level.

The project will establish a web-based platform to serve as a permanent help desk support for stakeholders on climate financing, climate change and good practices on project development and implementation, following a need assessment. The helpdesk will be a major contribution in the run of NAP formulation and implementation.

- o Activity 1.1. Design of the help desk contents in close collaboration with users, based on a needs assessment conducted.

A rapid needs assessment will be conducted by the CSE, to identify relevant information to be integrated in the first phase of the help desk design and implementations. Based on the needs assessment, information providers will be identified and selected among relevant national, sectorial, and local institutions intervening on climate change. The scope of the information providers group will be expanded progressively to regional and international institutions, based on lessons learnt from the initial phase. A help desk manager, will be provided by the CSE to ensure the sustainability of the support provided.

Sub-activities include:

- ✓ Rapid needs assessment of users conducted by the Climate Finance Unit of CSE taking into account gender specific needs (Q1/Yr1)
- ✓ Design of the help desk contents followed by a national validation workshop (Q3/Yr1)

- o Activity 1.2. Establish the help desk, and train the technical support staff

The establishment of the help desk will be followed by capacity development training workshops targeting partners identified in activity 1.1. This help desk manager will be the main physical interface with users, who will be able to send their requests by email, or by phone.

Sub-activities include:

- ✓ Establishment of the help desk, including the creation of a knowledge base to allow users to get answers faster, and Frequently Asked Questions
- ✓ Organization of one training workshop on the help desk content, use, and update, targeting technical staff of partners organization (of which 50% of women), PMU staff, and technical staff of department councils (Q1/Yr2)

- o Activity 1.3. Update regularly, and evaluate the help desk system

The help desk technical staff will be in charge of updating regularly (every month) the web-based platform, with the contributions of the climate finance unit CSE. The climate finance unit will also produce every three months a bulletin on climate finance status, and opportunities, to be shared with users, through the helpdesk platform.

Sub-activities include:

- ✓ Web-based platform updated every month from Q2-Q3/Yr2
- ✓ Elaboration of a bulletin on climate finance status, and related opportunities by the CFU (every three months) Q2-Q3-Q4/Yr2.
- ✓ Online survey of the platform use, and level of satisfaction evaluated (Q3-Q4/Yr2)

Output2: A solid knowledge-base (tools, guidelines, factsheets) is developed in support to the helpdesk implementation and research-to-policy processes at national and local level.

- Activity 2.1. Develop tools and methods for assessing risk and vulnerability to the impacts of climate change and tracking climate finance opportunities.

The capacity building component is founded on specific needs of partners expressed during prior needs assessment exercises undertaken by CSE. Two areas have been identified, as requesting specific support: climate risk vulnerability assessment (CRVA) methodologies and climate finance tracking. Training modules and tools focused on these specific areas, will be developed, implemented and disseminated through the help desk system. Tools thus developed will play an instrumental role in the national adaptation plan processes and the resource mobilization momentum.

Sub-activities include:

- ✓ Conception of training modules for assessing vulnerability to the impacts of climate change and climate finance tracking Q1-Q2/Yr1
- ✓ Validation of training modules in close collaboration with partners Q3/Yr1
- Activity 2.2. Enhance technical skills of national and local actors to prioritize adaptation options and access climate finance, through implementation of training modules on CRVA and climate finance tracking

Training modules targeting researchers, ministries, municipalities and civil society will be implemented as part of the national agenda on NAP and environment public policies fundraising. These trainings will reinforce skills of national and local partners, and will provide them with tools to be able to prioritise sectoral and local adaptation options and track existing climate finance, in response to their specific needs. This activity complements the establishment of the helpdesk.

Sub-activities include:

- ✓ Organization of training sessions for national and local actors Q1/Yr2
- ✓ Update of training modules, based on feedback received from the implementation of training sessions Q2/Yr2
- ✓ Dissemination of final training modules Q2-Q3/Yr2

- Activity 2.3. Synthesize new assessments, emerging science, as well as the results and outcomes of successful adaptation stories, to support climate innovations and project development

The synthesis of new assessments and emerging science, results of adaptation activities will be undertaken by the project. CSE's research institutions partners will contribute to take stock of the progress, on the basis of research results at the international and national levels and detailed assessments of the state of knowledge, IPCC special reports and methodology reports.

Fact sheets on climate innovation will be developed likely to meet climate information needs in the course of project development processes to be initiated at national and local levels. These facts sheet will be disseminated trough the help desk and various channels.

Sub-activities include:

- ✓ Elaboration of synthesis, fact sheets on climate innovation Q1-Q2/Yr2
 - ✓ Dissemination through the help desk system Q4/Yr2
- Activity 2.4. Organize a Learning forum event to support knowledge sharing processes

Following the syntheses, a learning forum will be organized at national level and will include national and local stakeholders. It will provide opportunity to capture synthesis of lessons learned across national and local initiatives and emerging science. It will be also an opportunity to provide continual capacity strengthening to actors in developing skills, and for researchers to engage in co-authorship of publications. The learning forums will identify priority topics, discuss new methodological approaches, and conclude with the production and dissemination of summarized results. This activity will be implemented in close collaboration with research institutions and universities

Sub-activities include:

- Organize the learning forum workshop Q4/Yr2
- Provide actors with a compendium of lessons learnt Q4/Yr2

Activity 2.5. Conduct outreach on impacts of climate change (brochures, newsletters, films, etc.)

In this awareness raising phase, the core stakeholders will be the project partners, messengers or providers of information. Communication materials will be produced and made available. A public open day on climate change in Senegal will be organized, targeting students, journalists, etc.

Sub-activities include:

- ✓ Production of communication tools Q4/Yr1;
- ✓ Organization of an open day on climate change in Senegal Q3/Yr2

Proposed Learning Activities	Description of activities	Expected Output of the Activities	Country/Institution to share/transfer knowledge with/to or to develop guidelines for,	Requested budget (USD)	Tentative timeline (Completion date)
1. Establish a help desk system providing climate finance information and online support for all stakeholders involved in climate action	1.1. Design of the help desk contents in close collaboration with users, based on a need assessment	1.1. Needs in terms of material, tools and services are identified. Users are consulted during this activity to request their needs. Deliverable : Needs analysis report	Ministries, Directorate, technical services and all relevant stakeholders (NGOs, CSO, researchers etc.)	6,000\$	September 2020
	1.2. Establish the help desk system and train the technical support staff	1.2 A Help desk is established and operationalized and training session organized. Deliverable : Link of the Help desk system and training report ; User guide of the help desk platform		36,000\$	March 2021


	1.3 Update regularly, and evaluate the help desk system	1.3 The help-desk is regularly updated. Deliverables: Update reports bulletin on climate finance status		12,000\$	December 2021
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2. Develop tools and methods for assessing risk and vulnerability to the impacts of climate change in support to national and local adaptation plan processes	2.1. Develop tools and methods for assessing risk and vulnerability to the impacts of climate change and tracking climate finance opportunities	2.1 Tools and methods for assessing vulnerability to the impacts of climate change are available. Deliverable : Tools and training modules are developed	Ministries, Directorate, technical services and all relevant stakeholders(NG Os, CSO, researchers etc.)	18,000\$	September 2020
	2.2. Enhance technical skills of national and local actors to prioritize adaptation options and access climate finance, through implementation of training modules on CRVA and climate finance tracking	2.2 Training session on adaptation option and access to climate finance are organized. A tracking report on international, regional and climate finance resources are developed and posted through the Help Desk Deliverable: training report; report on tracking climate finance		23,000\$	September 2020
	2.3. Synthesize new assessments, emerging science, as well as the results and outcomes	2.3. Synthesize new assessments, emerging		12,000\$	November 2021

Audits Costs	5,000	December 2021
Management Costs 4,89%	6,993	
Total Grant Requested (USD)	149,993	



C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

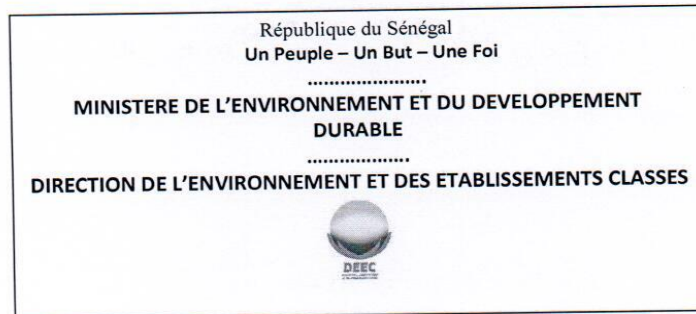
Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Dr Assize TOURÉ		02 JAN 2019	Mr Dethie Soumare Ndiaye	+221 33 825 8066/67 +221 77 658 3878	dethie@cse.sn

D. Record of endorsement on behalf of government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

Dior Alloune SIDIBE Chef de la Division Gestion du Littoral de la Direction de l'Environnement et des Etablissements Classés du Ministère de l'Environnement et du Développement Durable	Date: 01-03-2019  
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Endorsement letter by Designated Authority



Letter of Endorsement by Government

3 January 2019

To: The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: Secretariat@Adaptation-Fund.org
Fax: 202 522 3240/5

Subject: Endorsement for grant request to setup a Knowledge sharing framework for the Adaptation Fund NIEs

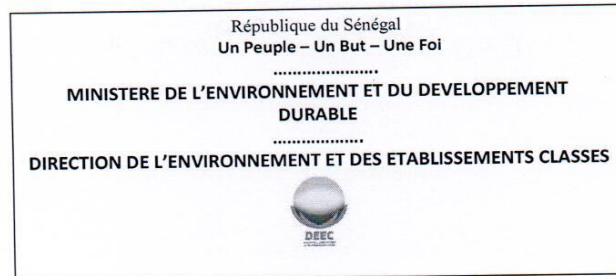
In my capacity as designated authority for the Adaptation Fund in Senegal, I confirm that the above national grant proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in Senegal.

Accordingly, I am pleased to endorse the above grant proposal with support from the Adaptation Fund. If approved, the project will be implemented by CSE in collaboration with other Adaptation Fund NIEs.

Sincerely,

Dior Alioune SIDIBE

*Chef de la Division Gestion du Littoral de la Direction de
l'Environnement et des Etablissements Classés du Ministère de
l'Environnement et du Développement Durable*



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Dior Alioune SIDIBE

*Chef de la Division Gestion du Littoral de la Direction de
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