

## **Adaptation Fund 6<sup>th</sup> Annual Climate Finance Readiness Seminar for accredited NIEs**

5 – 9 August 2019  
The Royalton Hotel, Antigua & Barbuda

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### **Day 1 (Monday, 5 August)**

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7:45-8:00am	<b>Registration</b> – Mourad Shalaby, Alyssa Gomes and DoE staff.
8:00-8:15am	<b>Welcome and introduction</b> <ul style="list-style-type: none"><li>• Mr. Mikko Ollikainen - Manager, AFB secretariat</li><li>• Ambassador Diann Black-Layne - Chief Environment Officer</li></ul>
8:15-8:30am	Introductions by all – Dr. Alicia Hayman (Seminar Facilitator)
	<b>Session 1: Updates from the Adaptation Fund</b>
8:30-9:00am	A presentation of recent developments at the Fund including MTS implementation overview (MTS 3 pillars and funding windows under development) <ul style="list-style-type: none"><li>• Mr. Mikko Ollikainen</li></ul>
	<b>Session 2: AF Technical Evaluation Reference Group (TERG)</b>
9:00-9:45am	Introduction to the AF TERG structure, function and membership <ul style="list-style-type: none"><li>• Ms. Eva Lithman - TERG Chair, Overview of TERG structure and function in the Fund</li><li>• Mr. Dennis Bours - TERG secretariat coordinator, Introduction to TERG members Best practices in evaluations.</li></ul>
9:45-10:00am	<b>Coffee break</b>
	<b>Session 3: Capacity development on Gender</b>
10:00-10:30am	3.A: AF Gender Policy updates and overview of implementation status <ul style="list-style-type: none"><li>• Ms. Young Hee Lee - Legal, Operations Analyst &amp; Gender Focal Point, AFB secretariat</li></ul>

10:30-11:00am	<p>3.B: AF perspectives: Gender considerations during project development and proposal submission</p> <ul style="list-style-type: none"> <li>• Ms. Saliha Dobardzic - Senior Climate Change Specialist, AFB secretariat</li> </ul>
11:00am-12:00pm	<p>3.B.i: NIE experiences: Gender considerations during project development and proposal submission</p> <ul style="list-style-type: none"> <li>• Mr. Mani Mate - National Programme Manager, MFEM, Cook Islands</li> <li>• Ms. Rashauna Adams-Matthew – Project Consultant – Environmental Social Safeguards and Gender, DoE, Antigua and Barbuda</li> </ul>
12:00-1:00pm	<p>3.C: AF perspectives: Gender considerations in E&amp;S risk identification, screening and implementation of the Environmental and Social Policy and Gender Policy</p> <ul style="list-style-type: none"> <li>• Mr. Dirk Lamberts - Environmental &amp; social Safeguards Expert, AFB Secretariat</li> </ul>
1:00-2:00pm	<b>Lunch</b>
2:00-6:30pm	Participants attend local celebrations to mark emancipation from slavery in Antigua and Barbuda.
5:00pm	<b>End of Day 1</b>

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## Day 2 (Tuesday, 6 August)

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### Session 3: Capacity development on Gender continued...

9:00-10:30am	<p>3.C.i: NIE experiences: Gender considerations in E&amp;S risk identification, screening and implementation of the AF Environmental and Social Policy and Gender Policy</p> <ul style="list-style-type: none"> <li>• Ms. Makganthe Maleka - Grants Coordinator, SANBI, South Africa</li> <li>• Ms. Meyrem Andaloussi – Head of Environment Service, ADA, Morocco</li> <li>• Ms. Claudia Godfrey Ruiz - Development and Supervision Director, PROFONANPE, Peru</li> </ul>
10:30-10:45am	<b>Coffee break</b>
10:45-11:25am	3.D: AF project reporting requirements: Project reporting and mainstreaming gender during project implementation

	<ul style="list-style-type: none"> <li>• Ms. Alyssa Gomes – Knowledge Management and Project Consultant, AFB Secretariat</li> <li>• Mr. Farayi Madziwa, Readiness Programme Coordinator, AFB Secretariat</li> </ul>
11:25am-12:25pm	<p>3.D.i: NIE experiences with AF project reporting and mainstreaming gender during project implementation (identifying indicators and methods of verification)</p> <ul style="list-style-type: none"> <li>• Ms. Violeta Leiva Milanca - Program Manager, AGCID, Chile</li> <li>• Ms. Anne Nyatichi Omambia- Programme Officer, NEMA, Kenya</li> </ul>
12:25-1:00pm	<p>3.D.ii: NIE experiences: Project reporting and mainstreaming gender during project implementation (Managing project performance post Mid-Term-Evaluation)</p> <ul style="list-style-type: none"> <li>• Mr. Jorge Arias Almonacid – Member of the Coordination, DIPROSE, Argentina</li> <li>• Ms. Joan Sampson - Adaptation Fund Project Coordinator, DoE, Antigua and Barbuda</li> </ul>
1:00 – 2:00pm	<b>Lunch</b>
2:30-6:30pm	Participants attend local celebrations to mark emancipation from slavery in Antigua and Barbuda.
5:00pm	<b>End of Day 2</b>

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### Day 3 (Wednesday, 7 August)

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#### Session 3: Capacity development on Gender continued...

9:00-9:40am	<p>3.D.iii: NIE experiences: Project reporting and mainstreaming gender during project closure (Terminal evaluation and measuring project impact)</p> <ul style="list-style-type: none"> <li>• Ms. Aissata Boubou Sall – Head of Climate Finance Unit, CSE, Senegal</li> </ul>
9:40-10:45am	<p>3.D.iv: Project reporting and mainstreaming gender during project implementation (TERG guidance on identifying indicators and methods of verification)</p> <ul style="list-style-type: none"> <li>• The TERG responds to evaluation questions raised by NIEs</li> </ul>
10:45-11:00am	<b>Coffee break</b>

#### **Session 4: Knowledge Management**

- 11:00-11:40am 4.A: AF project component on KM and expectations
- Ms. Cristina Dengel, Knowledge Management Officer, AFB Secretariat
- 11:40-1:00pm 4.B: NIEs share experiences – Knowledge management processes at the project and institutional level (KM processes and relevant MOVs; Data Knowledge platforms; and Information management and reporting formats)
- Ms. Carolina Reyes - Program Coordinator, Fundecooperacion, Costa Rica
  - Ms. Tamara Greenstone-Alefaio - Conservation Program Manager, MCT, Micronesia, Federated States of Micronesia
  - Dr. Surendra Babu – Deputy General Manager, Farm Sector Policy Department, NABARD, India
- 1:00-2:00pm **Lunch**
- 2:00-3:00pm 5B: Readiness, Learning and Innovation Grants under the MTS
- Mr. Farayi Madziwa - AFB Secretariat
  - Ms. Cristina Dengel - AFB Secretariat
  - Ms. Saliha Dobardzic - AFB Secretariat
- 3:00-4:00pm 5.C: NIE experiences scaling-up adaptation interventions
- Ms. Aissata Boubou Sall – CSE, Senegal
  - Ms. Makganthe Maleka – SANBI, South Africa
- 4:00-4:15pm **Coffee break**
- Session 6: Readiness and capacity building support**
- 4:15-4:30pm FY 20 readiness and capacity building support outlook (activities and grants)
- Mr. Farayi Madziwa - AFB Secretariat
- 4:30pm **End of Day 3**
- 5:00-6:30pm Clinic sessions with secretariat staff. NIEs are advised to register in advance. The registration sheet for clinic sessions will be available at the seminar registration desk.

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## Day 4 (Thursday, 8 August)

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### Session 8: Innovation Day

9:00am-3:00pm	Experience sharing and exploring innovation in adaptation
10:30-10:45am	Coffee break
1:00-2:00pm	Lunch
2:00-3:30pm	Innovation Day wind-down and closure
3:30-3:45pm	Coffee break

The detailed schedule of the Innovation Day as developed by Climate-KIC will be as follows:		
Time	Agenda item	Approach
9:00 – 9:30	Check-in	
9:30 – 10:00	Introductions and objectives of the day	Plenary, sharing of expectations
10:00 – 10:30	Recap: key take-aways from the webinar	Plenary presentation and reflection
10:30 – 11:30	Sharing ideas and cases in groups	Discussions in 4 groups, facilitated by coaches
11:30 – 12:15	Learning from successful case examples	Plenary presentation and reflection
12:15 – 13:00	Lunch break	
13:00 – 14:30	Advancing ideas and cases	30 minutes individual work; 60 minutes peer-to-peer feedback and reflections facilitated by coaches
14:30 – 15:30	Taking it forward: applying insights to local contexts of the 'Innovation Grant' programme	Plenary reflection
15:30	Close of the Innovation day	

### Session 9: Community of Practice for Direct access Entities (CPDAE)

3:45-5:15pm	CPDAE
5:15pm	<b>End of Day 4</b>
5:15-6:30pm	Clinic sessions with secretariat staff. NIEs are advised to register in advance. The registration sheet for clinic sessions will be available at the seminar registration desk.

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**Day 5 (Friday, 9 August)**

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**8:00am**                      **Departure to Field visit**

12:00pm                      Lunch

3:00pm                      **Closing remarks**

- Mr. Mikko Ollikainen, Manager, AFB secretariat
- Ms. Joan Sampson – Adaptation Fund Project Coordinator, DoE, Antigua and Barbuda

**The seminar will conclude with a cocktail reception (approx.5:15pm-7:30pm) hosted by the DoE.**

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**End of Seminar**

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