



ADAPTATION FUND

AFB/PPRC.25-26/6
21 October 2019

Adaptation Fund Board
Project and Programme Review Committee

**SOUTH-SOUTH COOPERATION (SSC) GRANT PROPOSAL
TO SUPPORT NATIONAL IMPLEMENTING ENTITY
ACCREDITATION FOR MOZAMBIQUE**

Background

1. At its twenty-second meeting, the Adaptation Fund Board Secretariat (the secretariat) had prepared document AFB/B.22/6 which outlined the possible elements and options for a phased programme to support readiness for direct access to climate finance for national and regional implementing entities and presented a framework and budget for a first phase of the programme. Following a discussion of the document, the Board decided to:

- (a) *Approve Phase I of the Readiness Programme as detailed in document AFB/B.22/6, on the basis that it would follow performance-based funding principles;*
- (b) *Take note of the options provided by the secretariat on a programme to support readiness for direct access to climate finance for national and regional implementing entities;*
- (c) *Request the secretariat to submit to the Board intersessionally between the twenty-second and twenty-third meetings, execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities, as well as a timeline of activities, with a view to start implementing the programme before the twenty-third Board meeting; and*
- (d) *Approve an increase in the Administrative Budget of the Board, secretariat and trustee for FY2014 of US\$ 467,000 for the programme described in AFB/B.22/6, and authorize the trustee to transfer such amount to the secretariat and request the trustee to set aside the balance amount of US\$ 503,000 from the Adaptation Fund Trust Fund resources for subsequent commitment and transfer at the instruction of the Board.*

(Decision B.22/24)

2. At its twenty-third meeting, the Board had decided through decision B.23/26 to approve “the execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities”, contained in document AFB/B.23/5, which included grants for technical assistance and South-South Cooperation (SSC). Annex I to document AFB/B.23/5 presented an application form through which implementing entities could submit proposals for SSC grants.

3. Based on the Board Decision B.23/26, the first call for readiness project proposals was issued in May 2014 and eligible countries were given the opportunity to submit applications for a readiness grant.

4. At the tenth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 10), the Parties recognized the Readiness Programme of the Adaptation Fund and decided to:

Invite further support for the readiness programme of the Adaptation Fund Board for direct access to climate finance in accordance with decision 2/CMP.10, paragraph 5;

Decision 1/CMP.10

and also decided to:

Request the Adaptation Fund Board to consider, under its readiness programme, the following options for enhancing the access modalities of the Adaptation Fund:

- (a) Targeted institutional strengthening strategies to assist developing countries, in particular the least developed countries, to accredit more national or regional implementing entities to the Adaptation Fund;*
- (b) Ensuring that accredited national implementing entities have increased and facilitated access to the Adaptation Fund, including for small-sized projects and programmes;*

Decision 2/CMP.10

5. Upon completion of Phase I of the Readiness Programme, the secretariat had prepared document AFB/B.25/5 which outlined the progress made in Phase I and proposed Phase II of the Readiness Programme, taking into account the results from Phase I of the programme and integrating decision 2/CMP10. Following a discussion of the document, the Board decided to:

Approve Phase II of the Readiness Programme, as outlined in document AFB/B.25/5, with a total funding of US\$ 965,000, including funding of US\$ 565,000 to be transferred to the secretariat's budget and funding of US\$ 400,000 to be set aside for small grants to National Implementing Entities from resources of the Adaptation Fund trust fund.

(Decision B.25/27)

6. At its twenty-seventh meeting, the Board decided to integrate the Readiness Programme into the Adaptation Fund (the Fund) work plan and budget and set aside funding for small grants to be directly transferred from the resources of the Adaptation Fund Trust Fund. At this meeting, the Board decided to:

- a) Take note of the progress report for phase II of the Readiness Programme;*
- b) Integrate the Readiness Programme into the Adaptation Fund work plan and budget; and*
- c) Approve the proposal for the Readiness Programme for the fiscal year 2017 (FY17), comprising its work programme for FY17 with the funding of US\$ 616,500 to be transferred to the secretariat budget and US\$ 590,000 for direct transfers from the resources of the Adaptation Fund Trust Fund for allocation as small grants.*

(Decision B.27/38)

7. According to Board Decision B.28/30, a readiness project proposal can be submitted for consideration by the Project and Programme Review Committee (PPRC) and decision by the Board at its regular meetings and can also be submitted for review during an intersessional period of less than 24 weeks between two consecutive Board meetings.

8. Following Decision B.33/49 by the Board to approve the secretariat work schedule and work plan for fiscal year 2020 as contained in document AFB/EFC.24/7, the secretariat launched a call for project proposals intersessionally between the thirty-third and thirty-fourth meetings of the Board and eligible countries were given the opportunity to submit applications

for a SSC grant to receive support for accreditation through a selected number of eligible national implementing entities (NIEs).

9. The size of the SSC grant could be up to a maximum of US\$ 50,000 per country as outlined in document AFB/B.27/7, and the eligible support could include but was not limited to (i) identifying potential NIE candidates and/or (ii) preparing an application for NIE candidates to be submitted to the Accreditation Panel and/or (iii) continuous support during the application process. It is expected that peer-peer support will effectively help build national capacity and sustainability.

10. Eligible NIEs to provide peer support were those entities that had tangible achievements with the Fund. The selection was based on the accredited entity's experience with the Adaptation Fund, including in project preparation and implementation, and in supporting other countries at different stages of their application processes. Eligible NIEs were the ones fulfilling all of the following criteria, as at the time of the 24-25 intersessional review cycle:

- Have been accredited by the Board,
- Have an Adaptation Fund project or programme under implementation, hence demonstrating effective compliance with the AF fiduciary standards, and
- Have experience advising, participating in, or organizing support to other NIE candidates.

11. The present document introduces the SSC grant project proposal submitted by the National Environment Management Authority (NEMA) of Kenya on behalf of the government of Mozambique. It includes a request for funding of US\$ 50,000 outlining the activities to be undertaken by NEMA to support the accreditation process in Mozambique.

12. The secretariat carried out a technical review of the project proposal and completed a review sheet.

13. In accordance with a request to the secretariat made by the Board in its 10th meeting, the secretariat shared this review sheet with NEMA, and offered them the opportunity to provide responses before the review sheet was sent to the PPRC.

14. The secretariat is submitting to the PPRC pursuant to decision B.17/15, the final technical review of the project, both prepared by the secretariat, along with the final submission of the proposal in the following section. In accordance with decision B.25.15, the proposal is submitted with changes between the initial submission and the revised version highlighted.



ADAPTATION FUND

ADAPTATION FUND BOARD SECRETARIAT TECHNICAL REVIEW OF PROJECT PROPOSAL UNDER THE READINESS PROGRAMME

PROJECT CATEGORY: South-South Cooperation Grant

South-South support recipient Country: **Mozambique**Accredited Implementing Entity: **National Environment Management Authority (NEMA)**AF Project ID: **MOZ/NIE/SSC/2019/1/Readiness**Requested Financing from Adaptation Fund (US Dollars): **50,000**Reviewer and contact person: **Farayi Madziwa**IE Contact Person: **Wangare Kirumba**Co-reviewer(s): **Cristina Dengel**

Review Criteria	Questions	Comments 20 September 2019	Comments 10 October 2019
Country Eligibility	1. Is the country that does not yet have an accredited NIE a Party to the Kyoto Protocol?	Yes	
Eligibility of IE	1. Is the project submitted through an Implementing Entity accredited by the Board?	Yes	
	2. Is the project submitted through an accredited NIE eligible to provide South-South support?	Yes	

<p>Project Eligibility</p>	<p>1. Has the designated government authority for the Adaptation Fund in the country seeking accreditation endorsed the project?</p>	<p>No. The letter of endorsement submitted is not on government letterhead, is not signed, and has a signatory different from the Designated Authority on record on the AF website. Please note that the DA on AF records is Mrs. Sheila Santana Afonso, Permanent Secretary at the Ministry of Land, Environment and Rural Development.</p> <p>CAR1: Please submit a letter of endorsement signed by the Designated Authority for Mozambique, and if the listed DA has changed, please advise the Mozambican government to follow due procedure for a new DA to be nominated who should then sign the required letter of endorsement.</p>	<p>Addressed</p>
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	<p>2. Are the proposed activities to support NIE accreditation adequate?</p>	<p>Unclear. The proposal describes support under the Readiness Support Package. Please note that the AF did not launch any call for the Readiness Package grant this calendar year as it is still under implementation as a pilot. The Readiness Package is therefore not open to proposal submissions. However, the AF did launch a call for proposals for South-South Cooperation grants.</p> <p>CR1: Please clarify for which grant the current submission is for, and if for the South-South Cooperation (SSC) grant, please consult with the recipient of the support to be clear on the purpose and modality of the grant. Please also revise the proposal accordingly.</p> <p>CR2: Under the proposed activity “In country workshop” please mention the stakeholders that will be involved in developing such plan with clear outputs of such plan; also explain when the gap identification will take place before mentioning “developing an action plan for gaps (if they exist)”</p> <p>CR3: Please provide a brief description of where in the accreditation process the recipient of support is, and a brief overview of the challenges they are facing as identified through initial discussion between NEMA and the recipient of support. Please also highlight which proposed activities would seek to address these.</p>	<p>Addressed</p> <p>Addressed</p> <p>Addressed</p> <p>Addressed</p>
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Resource Availability	1. Is the requested project funding within the cap for South-South Cooperation grants set by the Board?	No. The funding requested is above the limit of US\$ 50,000 approved by the Adaptation Fund Board for South-South Cooperation grants. CAR2: Please submit a budget request within the Adaptation Fund Board approved cap of US\$50,000 per country for South-South Cooperation (SSC) grants.	Addressed
	2. If the implementing entity has requested, is the Implementing Entity Management Fee at or below 8.5 per cent of the total project/programme budget before the fee?	No fee has been requested	A fee of US\$ 3,800 has been included and is within the 8.5% cap for Implementing Entity Management Fees.
Implementation Arrangements	1. Is the timeframe for the proposed activities adequate?	Unclear: Since the initial challenges the recipient of support is facing have not been included, it is unclear whether the timeframe indicated will be adequate. Please see CR1 – CR5	Addressed
	2. Is a summary breakdown of the budget for the proposed activities included?	Yes	
Secretariat's Overall Comment	The National Environment Management Authority (NEMA) of Kenya, as an accredited national implementing entity (NIE) of the Adaptation Fund, proposes to provide peer support to the government of Mozambique during the application process for accreditation of an NIE in Mozambique. NEMA intends to provide support through meetings, a training workshop, screening and identifying a suitable candidate NIE, training candidate NIE staff to enhance understanding of the accreditation process, identifying supporting documentation, and responding to queries raised by the Accreditation Panel (AP).		

	<p>The initial technical review found that the proponent had not submitted a letter signed by the Designated Authority of the recipient of the peer support endorsing the proposed project. The proposal had also proposed a budget above the cap for South-South Cooperation (SSC) grants and had not clarified whether the proposal was for SSC grants or for the Readiness Package grant. In addition, the proposal had not clarified which stakeholders would be involved in the project, the stage at which the recipient of peer support was in the accreditation process, a description of the challenges the recipient of peer support was facing in the accreditation process, how the proposed peer support would address these challenges, and whether there would be peer support provided to the recipient following review of the complete application for accreditation by the Fund's Accreditation Panel.</p> <p>The final review finds that the revised proposal has sufficiently addressed the clarification and corrective action requests made in the initial technical review.</p>
<p>Date:</p>	<p>10 October 2019</p>



ADAPTATION FUND

Application for South South Cooperation Grant for NIE Accreditation

Submission Date: 31.07.2019

Adaptation Fund Grant ID:

Country/ies: Mozambique

Implementing Entity: National Environment Management Authority (NEMA), Kenya

A. Timeframe of Activity

Expected start date of support	01 JAN 2020
Completion date of support	30 September 2020

B. Experience participating in, organizing support to, or advising other NIE candidates

Describe the type of support provided to other national institutions, relevant to the accreditation process

Year	Type of support provided	Outcome of the support	Country/ institution supported

2017 – 2019	<p>NEMA received south south grants to support the Environmental Management Agency (EMA) of Zimbabwe, as the nominated institution pursuing accreditation on behalf of Government of Zimbabwe and Malawi Environment Trust Fund (MEET) that was nominated for Accreditation by the government of Malawi. The support was to:</p> <p>a) Engage high level government officials to secure commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET.</p> <p>b) Technical support to identify and develop governance tools that meet the AF policies and guidelines standards.</p> <p>c) Share knowledge and experiences of the AF</p>	EMA, Zimbabwe got AF Accreditation in 2019.	Zimbabwe
16th – 21st Sept. 2013	NEMA hosted a high level delegation on a learning mission from NEMC Tanzania to exchange knowledge on climate change adaptation.	The delegation was exposed to various experiences under the theme of climate change adaptation in NEMA and in other ministries and institutions.	Tanzania
16th and 18th March 2017	<p>NEMA Mentored the Environmental Management Agency (EMA) from Zimbabwe and the Malawi Environmental Endowment Trust (MEET) Malawi.</p> <p>The mentoring started with a high level activity to ensure high level government interactions, between the participating countries.</p>	<p>This high level engagement:</p> <ul style="list-style-type: none"> Secured commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET 	Zimbabwe Malawi

Nairobi on 27-29 November, 2017	<p>Workshop held in Nairobi with Malawi and Zimbabwe teams. The objective was to:</p> <ol style="list-style-type: none"> 1. Mentor MEET and EMA review their existing systems, procedures and documents. 2. Support in the identification of documents for accreditation submission and 3. Develop an action plan for gaps that needed to be addressed. 	<p>NEMA shared its experiences during its AF Accreditation and GCF Accreditation journey. EMA and MEET</p> <ol style="list-style-type: none"> 1. Gained skills and knowledge on how to review their existing systems, procedures and documents. 2. EMA & MEET resubmitted documentations as required by the AF Board. 3. The two organizations initiated processes and integrated their internal policies to be in line with the national frameworks into their already submitted documents. 4. EMA initiated engagement with the Zimbabwe's financial Department/ Focal Point/ DA. 5. NEMA Kenya shared documents with EMA and MEET they had submitted to assist the applicants' develop and improve their own in order to adhere to AF Operational Policies and Guidelines and to obtain accreditation 	Zimbabwe Malawi
5 - 7 March 2019	<p>Training workshop took place to assist EMA and MEET develop governance tools that meet the AF policies and guidelines standards.</p> <p>NEMA also shared knowledge and experiences on programme design process that meet AF eligibility criteria</p>	<p>The following are the learning outcomes and strategic direction:</p> <p>Learning Outcomes</p> <ol style="list-style-type: none"> 1. Gaps identified during workshop held in November 2017 were addressed. The two institutions seeking accreditation were able to identify the document required. 2. Operational policies and governance tools that were not in place were developed and those in place that needed review were revised. 3. Reviewed documents resubmitted to AF accreditation panel for further AF Accreditation consideration. 4. EMA designated a focal person to deal with accreditation issues on daily basis 	Zimbabwe Malawi

C. Proposed activities to support NIE accreditation

Describe the activities to be undertaken to support the accreditation of NIE candidate(s) in the target country(ies)

Proposed Support	Expected Output of the Activities	Country/Institution to be Supported	Requested budget (USD)	Tentative timeline (Completion)
MEETING GS	High level meetings between NEMA, DA, Mozambique on the roadmap on how to execute the mentorship programme. The application process is still at the foundational process. The proposed NIE applicant (FNDS) has gaps in its institutional policies that need to be reviewed to meet the AF standards. The policies include financial control policy and whistle blowing policy. There is need also for internal strategies and operational manuals like gender strategy, safeguards strategy, M&E manual, internal audit manual. There is also need for	National Sustainable Development Fund (FNDS)	12000	Jan 2020

IN COUNT RY WORKS HOP	<ul style="list-style-type: none"> • Development of an action plan for managing accreditation application process. • Review of existing systems and procedures and documents. • Support identification of documents for accreditation submission. • Developing an action plan for gaps (if they exist) • The stakeholders that will be involved are largely internal stakeholders of the proposed NIE applicant, that is representatives of key operational departments the organisation, like the Finance, Audit, Monitoring and Evaluation, Procurement, Technical services, communication and climate Change. Other stakeholders will be the DA and relevant Government Ministries. Climate change experts will be incorporated during the workshop to give their technical expertise too. The gap identification will be done during the incountry workshops, by reviewing internal policies and documents. This process will give rise to a gap analysis, and an action plan on how to meet the gaps 		14000	Mar 2020
POST REVIE W OF APPLIC	<ul style="list-style-type: none"> • Post review of accreditation application, and resubmitting to AF Secretariat 		6200	June 2020
TRAINI NG WORKS HOP	<ul style="list-style-type: none"> • Development of governance tools: financial risk management, grievance redress management, social safeguards, gender, anti - corruption, M&E • NEMA, in her mentorship programme with Zimbabwe, developed a training module/materials for accreditation support. NEMA intends to use these materials to train interested NIE applicants. 		14000	May 2020

Other type of support requested	<ul style="list-style-type: none"> Implementing Entity Management Fee (8.5%) 		3800	Jan – September 2020
Total Grant Requested (USD)			50000	

D. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board’s procedures

Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address

Wangare Kirumba Head, AF/GCF Programmes/NIE Coordinator National Environment Management Authority (NEMA) Kenya	Wangare	31.07.2019	Wangare Kirumba	+254712815514	wkirumba@nema.go.ke
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E. Record of request of support on behalf of the government

Provide the name and position of the government official, the Designated Authority of the Adaptation Fund, and indicate date of endorsement. If the proposed support targets more than one country, list the officials requesting support for all the participating countries. The request letter(s) should be attached as an annex to the application.

<i>(Enter Name, Position, Ministry)</i> Sheila Santana Afonso Permanent Secretary Republica de Mocambique Ministerio Da Terra, Ambiente E Desenvolvimento Rural (MITADER)	<i>Date: 11 April 2018</i>
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REPÚBLICA DE MOÇAMBIQUE
 MINISTÉRIO DA TERRA, AMBIENTE E DESENVOLVIMENTO RURAL
 (MITADER)

Maputo, 11/04/2018

To: The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: afbsec@adaptation-fund.org
Fax: +1 202 522 3240/5

Ofício no. 110/MITADER/GM/09/18

Subject: Endorsement for support in NIE accreditation

In my capacity as Designated Authority (DA) for the Adaptation Fund (AF) in Mozambique, I confirm that the National Environment Management Authority (NEMA) from Kenya, has been requested by my government to support the process of accreditation of our National Implementing Entity for the Adaptation Fund in Mozambique.

Accordingly, I am pleased to endorse the grant proposal submitted by the National Sustainable Development Fund (FNDS) in Mozambique for funding from the Adaptation Fund.

However, it is worth noting that FUNAB (National Environment Fund), which was the previous NIE was extinguished, having been passed its portfolio to the FNDS, the current NIE of Mozambique.

Thus, the contact persons to the Adaptation Fund in the FNDS will henceforth become the following:

1. Júlio Costa (Board Member)
2. Dalfino Guila (Grant Adviser)

Sincerely,

Sheila Santana Afonso

Permanent Secretary