



ADAPTATION FUND

AFB/B.35.b/2
22 October 2020

Adaptation Fund Board
Second session of the thirty-fifth meeting
Bonn, Germany (Virtually held), 26-28 October 2020

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting

The meeting will be opened by the Chair of the Adaptation Fund Board, Mr. Ibila Djibril, (Benin, Africa).

2. Organizational matters:

a) Adoption of the agenda

Documents: AFB/B.35.b/1, *Provisional agenda* and AFB/B.35.b/2, *Annotated provisional agenda*.

Action expected: The Board will be invited to adopt the agenda of the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 15.

b) Organization of work

Document: AFB/B.35.b/2, *Annotated provisional agenda*.

Background: The Chair will propose to the Board the organization of work, in accordance with the *Provisional timetable* attached to document AFB/B.35.b/2.

3. Report on activities of the Chair

Document: AFB/B.35.b/Inf.7, *Report of the activities of the Chair (for a period from AFB35.a to AFB35.b)*

Background: The Chair of the Board, Mr. Ibila Djibril, (Benin, Africa), will report on the activities carried out during the intersessional period.

Action expected: The Board will be invited to take note of the report.

4. Report on activities of the secretariat

Document: AFB/B.35.b/3, *Report on the activities of the secretariat*.

Background: The Manager of the secretariat will present the report contained in document AFB/B.35.b/3.

Action expected: The Board will be invited to take note of the report.

5. Report of the twenty-sixth meeting of the Project and Programme Review Committee (PPRC)

Document: The PPRC has issued its report after its twenty-sixth meeting, which took place on 13-14 October 2020.

Background: The Chair of the PPRC will present the PPRC report to the Board. The report contains recommendations on:

- a) Report of the secretariat on initial screening/technical review of project and programme proposals;
- b) Report of the secretariat on initial screening/technical review of innovation small grant proposals;
- c) Innovation: Large grant proposals;
- d) Innovation: Options for further defining innovation in adaptation projects and programmes;
- e) Options for a window on enhanced direct access under the Medium-term Strategy.

Action expected: The Board will be invited to consider and adopt the recommendations of the PPRC.

6. Report of the twenty-sixth meeting of the Ethics and Finance Committee (EFC)

Document: The EFC will issue its report after its second session of the twenty-sixth meeting, which took place on 15-16 October 2020.

Background: The Chair of the EFC will present the EFC report to the Board. The report contains recommendations on:

- a) Annual performance report for fiscal year 2020;
- b) The Fund's response to the COVID-19 pandemic;
- c) Financial issues;
- d) Report of the Chair of the Technical Evaluation Reference Group.

Action expected: The Board will be invited to consider and adopt the recommendations of the EFC.

7. Application of the environmental and social policy by implementing entities

Document: AFB/B.35.b/4, *Application of the environmental and social policy by implementing entities* and AFB/B.35.b/Add.1, *Application of the environmental and social policy by implementing entities (Confidential)*

The addendum to the document is marked as confidential because it contains proprietary and/or confidential information as well as deliberative information which are exempt from disclosure as per paragraph 26 of the Rules of Procedure of the Board and Fund's Open Information Policy.

Background:

To be eligible to submit funding proposal to the Fund, the entity needs to be accredited with the Fund demonstrating its competency, policies and procedures to comply with the required accreditation criteria of the Fund. The Accreditation process aims to ensure that the entity follows fiduciary and safeguard standards while accessing financial resources of the Fund. As part of accreditation and re-accreditation criterion, 'statement from top management communicating entity's commitment to abide by the Fund's environmental and social policy and gender policy' needs to be provided as an "evidence of entity's commitment to addressing environmental and social risks and gender risks.' The secretariat will present the matter and the outcome of the independent study on the matter to the Board for consideration and decision.

Action expected: The Board will be invited to consider the documents and decide on a course of action regarding the matter.

8. Issues remaining from the thirty-fourth meeting:

a) Strategic discussion on objectives and further steps of the Fund. Potential linkages between the Fund and the Green Climate Fund

Document: AFB/B.35.b/6, *Update on strategic discussion on objectives and further steps of the Fund: potential linkages between the Fund and the Green Climate Fund.*

Background: The Board and secretariat has continued discussions with the Green Climate Fund (GCF) to advance the collaborative activities and explore the options for fund-to-fund arrangements in line with decision B.32/41. The discussions have been taking place at two levels: through dialogue between the AFB Chair and Vice-Chair with the Co-chairs of the GCF Board both exclusively and in the context of the annual dialogue among a larger group of climate funds, and through ongoing discussions between the secretariats of the Fund and the GCF on concrete activities. At the thirty-fourth meeting, document AFB/B.34/8 was introduced, allowing the secretariat to present updates on its ongoing discussions with the GCF to advance the collaborative activities and explore options for fund-to-fund arrangements as described in document GCF/B.22/09 and its Annex 1 and in line with decision B.32/41. After considering the secretariat's ongoing efforts to enhance complementarity between the GCF and the Adaptation Fund, the Board decided (Decision B.34/47) to continue the discussions on two levels to consideration of the four options for fund-to-fund arrangements, as described in document GCF/B.22/09 and its Annex 1, from

the perspective of whether they are comprehensive of all potentially feasible options of operation linkages between the GCF and the Adaptation Fund;

The secretariat will present the progress made in these activities contained in document AFB/B.35.b/6.

Action expected: The Board will be invited to take note of the information presented and decide on a course of action regarding the matter.

b) Provision of financial resources between single-country and regional concrete adaptation project and programmes (country cap)

Document: AFB/B.35.b/5, *Options for criteria for the provision of financial resources between single-country and regional concrete adaptation project and programmes.*

Background: The Board, at its thirty-second meeting, decided to request the secretariat to present to the Board for its consideration at its thirty-third meeting a document presenting options for criteria for the provision of financial resources between single-country and regional concrete adaptation projects and programmes, including options to establish a country cap on regional projects and programmes and review the country cap on single-country projects and programmes. The issue was not taken up by the Board at its thirty-third meeting, owing to a lack of time. At the thirty-fourth meeting, the Board discussed the item but was unable to close it, which meant that it would be automatically deferred to the subsequent meeting. The secretariat will present the above-mentioned information contained in document AFB/B/35.b/5.

Action expected: The Board will be invited to consider the information presented by the secretariat and decide on a course of action regarding the matter.

9. Privileges and immunities clause and the Fund's legal agreement

Document: AFB/B.35.b/Inf.9, *The Privileges and Immunities Clause and the Fund's Standard Legal Agreement (Confidential)*

Background: The secretariat received an official request from an implementing entity to include a statement related to the privileges and immunities in the legal agreement to be signed between the Adaptation Fund Board and the implementing entity. The secretariat will present the outcome of the secretariat's review of the request and the recommendation for the Board's consideration.

The document is marked as confidential because it contains proprietary and/or confidential information as well as deliberative information which are exempt from disclosure as per paragraph 26 of the Rules of Procedure of the Board and Fund's Open Information Policy.

Action expected: The Board will be invited to consider the document and its two annexes and decide on a course of action regarding the matter.

10. Resource mobilization

Document: AFB/B.35.b/Inf.8 Target for resource mobilization (Confidential)

The document is marked as confidential because it contains proprietary and/or confidential information as well as deliberative information which are exempt from disclosure as per paragraph 26 of the Rules of Procedure of the Board and Fund's Open Information Policy.

Background: The resource mobilization biennium 2018-2019 concluded at the end of the latter calendar year, and in the normal schedule, the Board would have been expected to consider the subsequent target, potentially for 2020-2021, at its first meeting of 2020. The first part of the thirty-fifth meeting, on 2 April 2020, was a procedural virtual meeting which did not take up substantive items. Therefore, the item of resource mobilization target is presented to the second part of the thirty-fifth meeting.

Action expected: Following the secretariat's recommendation, the resource mobilization task force agreed to recommend to the Board the adoption of an indicative target for the resource mobilization target for 2020-2021.

11. Dialogue with civil society organizations

Document: AFB/B.35.b/Inf.5, [Agenda of the civil society dialogue](#)

Background: The Board will hold another session of its ongoing dialogue with civil society organizations.

Action expected: The Board will be invited to take note of the conclusions of the dialogue.

12. Extension of terms of members and alternate members

Document: The [Rules of Procedure \(RoP\) of the Adaptation Fund Board](#)

Background: The postponement of COP 26 to November 2021 has caused a consequence related to the membership of the Adaptation Fund Board.

The [Rules of Procedure](#) (RoP) of the Adaptation Fund Board state:

III. BOARD

- 3. The Board shall comprise 16 members representing Parties, formally elected at a session of the CMP on the Adaptation Fund [...]*
- 4. The election of each member is to be accompanied by the election of an alternate following the same principles as set out in paragraph 3 above.*
- 5. The member and alternate shall each serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms. The term of office of a member, or an alternate, shall start at the first meeting of the Board in the calendar year following his or her election and shall end immediately before the first meeting of the Board in the calendar year in which the term ends.*

From paragraphs 3 and 4 which state that members are elected at the session of the CMP, and paragraph 5 which states that the term shall be 2 years, results the following situation: There are eight members and seven alternate members of the Board who were elected at CMP 14 in Katowice, Poland, in December 2018, and whose term started (or continued) at the first meeting of 2019 (33rd meeting, March 2019). As the RoP states that the term is two years, the term of these members and alternates is scheduled to end in March 2021. The fact that there is not going to be a session of the CMP before March 2021 causes the

problem that without specific measures, those seats would be left vacant in March 2021, which would effectively reduce the number of members and alternates by half.

While some UNFCCC constituted bodies have “rollover clauses” in their rules, which allow members and alternate members to continue serving in their respective positions until a replacement has been elected, the Adaptation Fund Board does not have such a clause. There are several other UNFCCC constituted bodies that are in the same situation.

The Bureau of the UNFCCC COP has considered this matter over the past months and, at its meeting on 25 August 2020, confirmed the application of criteria to enable work mandated for 2020 and 2021 to be delivered at COP 26 in November 2021, with a view to bringing the UNFCCC process back on track by the end of 2021. These criteria are contained in the letter sent to the Board by the UNFCCC secretariat. Particularly the following criterion requires the Board attention:

3. Extending the current membership of the Convention, Kyoto Protocol and Paris Agreement bodies as needed until successors can be appointed or elected.

Action expected: The Board will be invited to consider the matter and decide on a course of action regarding the matter.

13. Election of officers for the next period of office

Documents: [Rules of procedure of the Adaptation Fund Board](#), section IV; [General guidelines for Board Committees](#), paragraphs 4-6; and [Terms of reference of the Accreditation Panel](#).

Background: The Board will elect officers for the period of office starting at the thirty-sixth meeting, namely:

- Board Chair from Annex I Party
- Board Vice-Chair from non-Annex I Party
- EFC Chair from non-Annex I Party
- EFC Vice-Chair from Annex I Party
- PPRC Chair from Annex I Party
- PPRC Vice-Chair from non-Annex I Party
- Accreditation Panel member from non-Annex I Party to serve as Chair
- Accreditation Panel Vice-Chair from Annex I Party

Action expected: The Board will be invited to elect its officers for the period of office starting at the thirty-sixth meeting.

14. Date and venue of meetings in 2021 and onwards

Document: None.

Background: The secretariat made tentative bookings of the meeting rooms in Bonn, Germany for the thirty-sixth meeting of the Board on 22-26 March 2021 and the thirty-seventh meeting on 11-15 October 2021.

Action expected: The Board will be invited to confirm the meeting schedule.

15. Implementation of the code of conduct

Document: [Code of Conduct](#) and [Zero Tolerance Policy for the Board](#) (Adopted in October 2014)

Background: At its nineteenth meeting, the EFC underscored that all Board members and alternates should be aware of the code of conduct, the zero tolerance policy for fraud and corruption, and the procedure for reporting such issues to the EFC. Having considered the comments and recommendation of the EFC, the Board decided to address the item relating to the code of conduct as the last substantive item on its agenda at every Board meeting (Decision B.28/41).

Action expected: Board members and alternates can raise any issues related to the implementation of the code of conduct for deliberation by the Board. The Board will be invited to discuss any issues raised and make decisions as appropriate. The code of conduct and zero tolerance policy are available on the Fund's website.

16. Other matters

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

17. Adoption of the report

Action expected: The Board will be invited to adopt the decisions approved at the second session of its thirty-fifth meeting. The report of the thirty-fourth meeting will be finalized by the Chair with assistance of the secretariat and adopted during the intersessional period.

18. Closure of the meeting

PROVISIONAL TIMETABLE

All timetables are (UTC+01:00) Central European Time (Bonn, Germany).

Day 1: 26 October 2020

14:00 – 14:20	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
14:20 – 14:30	3	Report on activities of the Chair
14:30 – 14:45	4	Report on activities of the secretariat
14:45 – 15:15	5	Report of the twenty-sixth meeting of the Project and Programme Review Committee (PPRC)

Break

15:20 – 15:45	6	Report of the twenty-sixth meeting of the Ethics and Finance Committee (EFC)
15:45 – 16:15	9	Privileges and immunities clause and the Fund's legal agreement

Day 2: 27 October 2020

14:00 – 14:10	1	Opening of the meeting
14:10 – 15:00	11	Dialogue with civil society organizations
15:00 – 15:30	8 a)	Strategic discussion on objectives and further steps of the Fund. Potential linkages between the Fund and the Green Climate Fund

Break

15:35 – 16:00	8 b)	Provision of financial resources between single-country and regional concrete adaptation project and programmes (country cap)
16:00 – 16:30	10	Resource mobilization
16:30 – 17:00	7	Application of the environmental and social policy by implementing entities

Day 3: 28 October 2020

14:00 – 14:10	1	Opening of the meeting
14:10 – 14:40	12	Extension of terms of members and alternate members
14:40 – 15:00	13	Election of officers for the next period of office
15:00 – 15:15	14	Date and venue of meetings in 2021 and onwards
15:15 – 15:25	15	Implementation of the code of conduct
<i>Break</i>		
15:30 – 15:55	16	Other matters
15:55 – 16:30	17	Adoption of the report
	18	Closure of the meeting