



ADAPTATION FUND

AFB/EFC.26.b/2
6 October 2020

Adaptation Fund Board
Ethics and Finance Committee
Twenty-sixth Meeting
Bonn, Germany (held virtually), 15-16 October 2020

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting.

The Chair of the Ethics and Finance Committee (EFC), Ms. Sylviane Bilgischer (Belgium, Annex I Parties) will open the meeting.

2. Organizational matters:

a) Adoption of the agenda;

Documents: AFB/EFC.26.b/1, Provisional agenda and AFB/EFC.26.b/2, Annotated provisional agenda.

Action expected: The EFC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss. These other matters will be included on the agenda under item 7.

b) Organization of work.

Documents: AFB/EFC.26.b/1, Provisional agenda and AFB/EFC.26.b/2, Annotated provisional agenda.

Background: The Chair will propose to the EFC the organization of work as suggested in the attached provisional timetable.

Action expected: The EFC will be invited to approve the organization of work as proposed by the Chair.

3. Annual performance report for fiscal year 2020.

Document: AFB/EFC.26.b/3, Annual performance report for fiscal year 2020.

Background: The secretariat will present the annual performance report (APR) for the fiscal year 2020 for consideration by the EFC. This year report provides a wide range of information on the progress of Medium-Term Strategy (MTS) implementation during the reporting period, following the strategic foci of: Action, Innovation, and Learning and Sharing. Additionally, diverse analyses on information captured since the inception of the Fund in 2010 are presented. Finally, this year APR provides information on countries that have reached or almost reached the country cap; on project extension requests received; and on the actual achieved results vis-à-vis the Fund level strategic outcomes' investments for the completed project and programmes.

Action expected: The EFC will be invited to consider the annual performance report for the fiscal year 2020 contained in document AFB/EFC.26.b/3, and to make a recommendation to the Board for approval.

4. The Fund's response to the COVID-19 pandemic.

Document: AFB/EFC.26.b/4, *Report on the adaptation fund's response to the COVID-19 pandemic and adaptive measures to mitigate its impact on the fund's portfolio.*

Background: The secretariat will present an update on the ongoing impact of the COVID-19 pandemic on Fund's portfolio, including the steps being taken by the secretariat to mitigate COVID-19 impact and options for the Board's consideration and decision in response to short-term and long-term effects of the pandemic on the operations of the Fund.

Action expected: The EFC will be invited to consider the report contained in document AFB/EFC.26.b/4, and to make a recommendation to the Board for approval.

5. Financial issues:

a) Financial status of the Trust Fund and CER monetization;

Document: AFB/EFC.26.b/5, *Adaptation Fund Trust Fund: Financial report prepared by the trustee (as at 30 June 2020).*

Background: The trustee will report on the financial status of the trust fund to the EFC.

Action expected: The EFC will be invited to consider and take note of the report presented by the trustee.

b) Reconciliation of the Administrative Budgets of the Board and the Secretariat, the Evaluation Function and the Trustee for Fiscal Year 2020.

Document: AFB/EFC.26.b/6, *Reconciliation of the Board and secretariat, and the trustee budgets for the fiscal year 2020.*

Background: The secretariat and the trustee will present the reconciled budgets for fiscal year 2020 (1 July 2019 – 30 June 2020).

Action expected: The EFC will be invited to consider and take note of the reconciled budgets of the Board and the secretariat, and the trustee for the fiscal year 2020.

6. Report of the Chair of the Technical Evaluation Reference Group.

Document: AFB/EFC.26.b/Inf.1, Work Update Report - Report of the acting Chair of the Technical Evaluation Reference Group.

Background: The acting Chair of the AF-TERG will provide an update on ongoing work from June 2020 onwards and will highlight a number of completed work elements, being (1) An identification of common monitoring, evaluation and learning (MEL) challenges identified across three studies commissioned in FY20 (AFB/EFC.26.b/Inf.8), (2) an update on outreach and engagement and (3) the use of project working groups in two elements of work recently initiated.

Action expected: The acting Chair of the AF-TERG will present an oral report that accompanies a concisely written Work Update Report, which will be shared as information document. The EFC will be invited to consider the information presented in the oral and written report.

Document: AFB/EFC.26.b/Inf.2, Evaluating Adaptation: Common Challenges Identified across Three Studies Commissioned by the Adaptation Fund Technical Evaluation Reference Group (AF-TERG)

Background: Three studies commissioned in FY20 resulted in deliberative working papers. While these studies were quite distinct, some common challenges faced by the Adaptation Fund and adaptation evaluation practitioners were identified. The information document summarizes common problems that were apparent across all three studies, outlining the implications these challenges have for both Adaptation Fund stakeholders, and for the broader constituency of individuals and groups involved in the management and delivery of adaptation-focused monitoring, evaluation and learning (MEL)

Action expected: The information document will be discussed as part of the acting chair's reporting under AFB/EFC.26.b/Inf.2, hence no action is expected beyond what is mentioned under the latter.

7. Other matters.

EFC members will be invited to discuss any other matters raised during the adoption of the agenda.

8. Adoption of the recommendations and report.

9. Closure of the meeting.

PROVISIONAL TIMETABLE

All timetables are (UTC+01:00) Central European Time (Bonn, Germany).

Day 1: 15 October 2020

14:00 – 14:15	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
14:15 – 14:45	3	Annual performance report for fiscal year 2020
14:45 – 15:30	4	The Fund's response to the COVID-19 pandemic
15:30 – 16:00	6	Report of the Chair of the Technical Evaluation Reference Group
16:00 – 16:30	7	Other matters

Day 2: 16 October 2020

14:00 – 14:10	1	Opening of the meeting
14:10 – 14:40	5 a)	Financial status of the Trust Fund and CER monetization.
14:40 – 15:10	5 b)	Reconciliation of the Administrative Budgets of the Board and the Secretariat, the Evaluation Function and the Trustee for Fiscal Year 2020
15:00 – 15:30	8	Adoption of the recommendations and report
	9	Closure of the meeting