



ADAPTATION FUND

AFB/PPRC.26-27/3
2 November 2020

Adaptation Fund Board
Project and Programme Review Committee

**TECHNICAL ASSISTANCE GRANT FOR THE
ENVIRONMENTAL AND SOCIAL POLICY AND GENDER
POLICY (TA-ESGP) – MEXICAN INSTITUTE OF WATER
TECHNOLOGY (IMTA) MEXICO**

Background

1. At its twenty-second meeting, the Adaptation Fund Board Secretariat (the secretariat) had prepared document AFB/B.22/6 which outlined the possible elements and options for a phased programme to support readiness for direct access to climate finance for national and regional implementing entities and presented a framework and budget for a first phase of the programme. Following a discussion of the document, the Board decided to:

- a) *Approve Phase I of the Readiness Programme as detailed in document AFB/B.22/6, on the basis that it would follow performance-based funding principles;*
- b) *Take note of the options provided by the secretariat on a programme to support readiness for direct access to climate finance for national and regional implementing entities;*
- c) *Request the secretariat to submit to the Board intersessionally between the twenty-second and twenty-third meetings, execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities, as well as a timeline of activities, with a view to start implementing the programme before the twenty-third Board meeting; and*
- d) *Approve an increase in the Administrative Budget of the Board, secretariat and trustee for FY2014 of US\$ 467,000 for the programme described in AFB/B.22/6, and authorize the trustee to transfer such amount to the secretariat and request the trustee to set aside the balance amount of US\$ 503,000 from the Adaptation Fund Trust Fund resources for subsequent commitment and transfer at the instruction of the Board.*

(Decision B.22/24)

2. At its twenty-third meeting, the Board had decided through decision B.23/26 to approve “the execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities”, contained in document AFB/B.23/5, which included grants for technical assistance and South-South Cooperation (SSC).

3. Based on the Board Decision B.23/26, the first call for readiness project proposals was issued in May 2014 and eligible countries were given the opportunity to submit applications for a readiness grant.

4. At the tenth session of the Conference of the Parties serving as meeting of the Parties to the Kyoto Protocol (CMP 10), the Parties recognized the Readiness Programme of the Adaptation Fund and decided to:

Invite further support for the readiness programme of the Adaptation Fund Board for direct access to climate finance in accordance with decision 2/CMP.10, paragraph 5;

Decision 1/CMP.10

and also decided to:

Request the Adaptation Fund Board to consider, under its readiness programme, the following options for enhancing the access modalities of the Adaptation Fund:

- a) Targeted institutional strengthening strategies to assist developing countries, in particular the least developed countries, to accredit more national or regional implementing entities to the Adaptation Fund;*
- b) Ensuring that accredited national implementing entities have increased and facilitated access to the Adaptation Fund, including for small-sized projects and programmes;*

Decision 2/CMP.10

5. Upon completion of Phase I of the Readiness Programme, the secretariat had prepared document AFB/B.25/5 which outlined the progress made in Phase I and proposed Phase II of the Readiness Programme, taking into account the results from Phase I of the programme and integrating decision 2/CMP10. Following a discussion of the document, the Board decided to:

Approve Phase II of the Readiness Programme, as outlined in document AFB/B.25/5, with a total funding of US\$ 965,000, including funding of US\$ 565,000 to be transferred to the secretariat's budget and funding of US\$ 400,000 to be set aside for small grants to National Implementing Entities from resources of the Adaptation Fund trust fund.

(Decision B.25/27)

6. At its twenty-seventh meeting, the Board decided to integrate the Readiness Programme into the Adaptation Fund (the Fund) work plan and budget and set aside funding for small grants to be directly transferred from the resources of the Adaptation Fund Trust Fund. At this meeting, the Board decided to:

- a) Take note of the progress report for phase II of the Readiness Programme;*
- b) Integrate the Readiness Programme into the Adaptation Fund work plan and budget; and*
- c) Approve the proposal for the Readiness Programme for the fiscal year 2017 (FY17), comprising its work programme for FY17 with the funding of US\$ 616,500 to be transferred to the secretariat budget and US\$ 590,000 for direct transfers from the resources of the Adaptation Fund Trust Fund for allocation as small grants.*

(Decision B.27/38)

7. It is worth noting that at its twenty-seventh meeting, the Board also approved the Gender Policy (GP) of the Fund and consequently, the application template for technical assistance grants was revised to align with requirements of both the Fund's Environmental and Social Policy (ESP) and the GP.

8. According to Board Decision B.28/30, a readiness project proposal can be submitted for consideration by the Project and Programme Review Committee (PPRC) and decision by the Board at the regular meetings of the Board and can also be submitted for review during an intersessional period of less than 24 weeks between two consecutive Board meetings.

9. Following Decision B.35.a-35.b/28 by the Board to approve the secretariat work schedule and work plan for fiscal year 2021 as contained in document AFB/EFC.26.a-26.b/2. Rev.1, the secretariat launched a call for project proposals intersessionally between the first and second part of the thirty-fifth meetings of the Board and eligible entities were given the opportunity to submit applications for a Technical Assistance Grant for the Environmental and Social Policy and Gender Policy (TA-ESGP).

10. All accredited NIEs that had not previously received a technical assistance grant were eligible to receive a TA-ESGP based on the relevance of the capacity and needs assessment as outlined in document AFB/B.23/5, and up to a maximum of US\$ 25,000 per NIE as outlined in document AFB/B.27/7. The NIEs would be expected to build capacity on environmental and social safeguards and gender related issues simultaneously and had to submit grant proposals that met all the following criteria as at the time of the 33-34 intersessional review cycle:

- Have been accredited by the Board,
- Have submitted a request document/grant proposal to the secretariat within the given deadline and with a clear description of the areas of support needed and budget for the requested support.

11. It is expected that the technical assistance grants will enable NIEs to source external expertise through short-term consultancies for more targeted technical assistance where such a need is identified to improve their capacity for assessment and management of environmental, social and gender related issues and subsequent compliance with the Fund's ESP and GP. This may include developing or strengthening a particular function relevant to the environmental and social, and gender policies such as an integrated environmental and social management system that addresses gender issues, a risk management system that is gender responsive, or familiarization with the principles of the ESP and GP.

12. The following readiness grant project proposal was submitted by the Mexican Institute of Water Technology (IMTA) of United Mexican States (Mexico), which is an accredited NIE of the Fund.

13. The proposal includes a request for funding of US\$ 25,000 outlining the activities to be undertaken by IMTA to build its institutional capacity for addressing environmental and social risks and gender considerations and to develop a public disclosure avenue on related issues in its projects and programmes.

14. The secretariat carried out a technical review of the project proposal and completed a review sheet.

15. In accordance with a request to the secretariat made by the Board in its 10th meeting, the secretariat shared this review sheet with IMTA, and offered them the opportunity to provide responses before the review sheet was sent to the PPRC.

16. The secretariat is submitting to the PPRC pursuant to decision B.17/15, the final technical review of the project, both prepared by the secretariat, along with the final submission of the proposal in the following section. In accordance with decision B.25/15, the proposal is submitted with changes between the initial submission and the revised version highlighted.



ADAPTATION FUND

ADAPTATION FUND BOARD SECRETARIAT TECHNICAL REVIEW OF PROJECT PROPOSAL UNDER THE READINESS PROGRAMME

PROJECT CATEGORY: Technical Assistance Grant for the ESP and GP

Country: **Mexico**Implementing Entity: **Mexican Institute of Water Technology (IMTA)**AF Project ID: **MEX/NIE/TA-ESGP/2020/1/Readiness**Requested Financing from Adaptation Fund (US Dollars): **25,000**Reviewer and contact person: **Ishani Debnath**Co-reviewer(s): **Farayi Madziwa**Implementing Entity Contact Person: **Agustin Breña Naranjo**

Review Criteria	Questions	Comments 21 October 2020	Comments 2 November 2020
Country Eligibility	1. Is the country Party to the Kyoto Protocol?	Yes	
Eligibility of IE	1. Is the project submitted through an Implementing Entity accredited by the Board?	Yes	
Project Eligibility	1. Has the designated government authority for the Adaptation Fund endorsed the project?	Yes	

	<p>2. Are the proposed activities to support the implementing entity to implement the Environmental and Social Policy and/or the Gender Policy of the Fund adequate?</p>	<p>Yes. However, the entity has not indicated whether they intend to engage an individual consultant or a consulting firm for the proposed scope of work. In addition, it is not clear whether the revision of IMTA's environmental and social risk assessment procedure to adapt it to the project level means this procedure will only be applicable to projects funded by the Adaptation Fund. It should be noted that the technical assistance grants are meant to develop and update procedures, policies and manuals that can be applied across the institution and not only to individual Adaptation Fund funded projects.</p> <p>CR1: Please indicate in the proposal whether the local consultant proposed to undertake the scope of work is an individual consultant or a consulting firm.</p> <p>CR2: Please clarify whether the updated environmental and social risk assessment procedure will be an institutional procedure applied</p>	<p>Addressed</p> <p>Addressed</p>
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		to all projects and not just certain specific projects.	
Resource Availability	1. Is the requested project funding within the cap for Technical Assistance Grants for the Environmental and Social Policy and Gender Policy set by the Board?	Yes	
	2. If the implementing entity has requested, is the Implementing Entity Management Fee at or below 8.5 per cent of the total project/programme budget before the fee?	Not applicable. No fees have been requested.	
Implementation Arrangements	1. Is the timeframe for the proposed activities adequate?	Unclear. No timeline for the requested activities has been included. CR3: Please include a timeline (in weeks or months) for the requested activities.	Addressed
	2. Is a summary breakdown of the budget for the proposed activities included?	Yes	
Secretariat's Overall Comment	<p>The Mexican Institute of Water Technology (IMTA) of Mexico proposes to revise its environmental, social and gender policy, screening project guidelines, complaint handling mechanism for environmental and social risks, and to develop a public disclosure avenue on related issues for its projects and programmes by commissioning the services of a local consultant firm on different aspects of the capacity building process, as part of the government's national priority in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in Mexico.</p> <p>The initial technical review found that the proposal had not clarified whether the proposed scope of work is anticipated to be undertaken by an individual consultant or a consulting firm as required in the instruction in the</p>		

	<p>proposal template, had not included a timeline for the proposed activities and, did not clarify whether the updated environmental and social risk assessment procedure would be an institutional procedure applied to all projects and not just certain specific projects.</p> <p>The final review finds that that the revised proposal has sufficiently addressed the clarification requests made in the initial technical review.</p>
Date:	2 November 2020



Request for assistance in complying with the Fund's Environmental and Social Policy and Gender Policy

Submission Date: th30rd October, 2020

Adaptation Fund Grant ID:

Country: Mexico

Implementing Entity: Instituto Mexicano de Tecnología del Agua

A. Timeframe of Activity

Expected start date of activity	05 January 2021
Completion date of activity	31 October 2021

B. Type of support requested

Describe the activities to be undertaken to support the compliance of the NIE with the Fund's Environmental and Social policy and Gender policy

Types of Support Activities	Support requested (please provide short description)	Type/name of provider for the requested support ¹	Requested budget (USD)
Development of procedures/manuals/guidelines for screening projects for environmental and social risks as well as gender-related risks	Revision of IMTA's screening projects guidelines to include environmental and social risks as well as gender-related risks that aligns with national policy and AF policies. Implementation of such guidelines on	Local consultant <u>firm</u> <u>5 months</u>	\$6,000

¹ Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.

	IMTA's computational management system. <u>These are institutional guidelines and apply to all projects.</u>		
Development of procedures manual/guidelines for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive	<p>Revision of IMTA's environmental and social risk assessment procedure to adapt it to the project level.</p> <p>Development of guidelines for gender assessment and risk management plans that are gender responsive. <u>These are institutional guidelines and apply to all projects.</u></p> <p>Implementation of such procedures on IMTA's computational management system.</p>	Local consultant <u>firm</u> <u>5 months</u>	\$5,000
Development of a policy/avenues for public disclosure and gender-responsive consultation	Development of a strategy/guidelines for public disclosure to assure timely, effective, and inclusive communication.	Local consultant <u>firm</u> <u>3 months</u>	\$5,000.00

	Design of a public web page to post information related to AF projects.		
Development of transparent, accessible, fair, and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during implementation	Revision of IMTA's grievance mechanism according to international best practice. Implementation of IMTA's grievance mechanism on IMTA's computational management system. <u>This mechanism is institutional and apply to all projects.</u>	Local consultant <u>firm</u> <u>2 months</u>	\$5,000.00
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	Four training workshops for IMTA's selected staff to familiarize with the new system.	Local consultant <u>firm</u> <u>1 month</u>	\$4,000.00
Other type of support requested (please describe)	<u>NA</u>	<u>NA</u>	<u>NA</u>
Total Grant Requested (USD)			\$25,000

C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Head of Implementing Entity	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Dr. Adrián Pedrozo Acuña		<u>10-30-2020</u>	Dr. Agustín Breña Naranjo	+52 (777) 329 3600	agustin_brena@tlaloc.imta.mx

D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

<i>Dra. María Amparo Martínez Arroyo, Directora General del Instituto de Ecología y Cambio Climático</i>	Date: 10/02/2020
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Annex A. Activities Timesheet

Types of Support Activities	Activity	Timeline									
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Development of procedures/manuals/guidelines for screening projects for environmental and social risks as well as gender-related risks	Revision of IMTA's screening projects guidelines to include environmental and social risks as well as gender-related risks that aligns with national policy and AF policies.	x	x	x							
	Implementation of such guidelines on IMTA's computational management system. These are institutional guidelines and apply to all projects.				x	x					
Development of procedures manual/guidelines for undertaking project environmental and social risk assessment, gender assessment, and for formulating risk management plans that are gender responsive	Revision of IMTA's environmental and social risk assessment procedure to adapt it to the project level. These are institutional guidelines and apply to all projects.	x	x								
	Development of guidelines for gender assessment and risk management plans that are gender responsive.		x	x	x	x					
	Implementation of such procedures on IMTA's computational management system.				x	x					
Development of a policy/avenues for public disclosure and gender-responsive consultation	Development of a strategy/guidelines for public disclosure to assure timely, effective, and inclusive communication.					x	x	x			
	Design of a public web page to post information related to AF projects.					x	x	x			
Development of transparent, accessible, fair, and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/programmes during implementation	Revision of IMTA's grievance mechanism according to international best practice.						x	x			
	Implementation of IMTA's grievance mechanism on IMTA's computational management system.								x	x	
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	Four training workshops for IMTA's selected staff to familiarize with the new system.										x


MEDIO AMBIENTE
SECRETARÍA DE MEDIO AMBIENTE Y RECURSOS NATURALES

INECC
INSTITUTO NACIONAL DE ECOLOGÍA Y CAMBIO CLIMÁTICO
GENERAL DIRECTION
Mexico City, September 29th, 2020
RJJ.100.-0110
Letter of Endorsement by Government

THE ADAPTATION FUND BOARD
C/O ADAPTATION FUND BOARD SECRETARIAT
 Email: afbsec@adaptation-fund.org
 Fax: 202 522 3240/5

Subject: Technical Assistance Grant for the Environmental, Social and Gender Policy [TA-ESGP] for the Mexican Institute of Water Technology (IMTA).

In my capacity as designated authority for the Adaptation Fund in México, I confirm that the above project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in México.

Accordingly, I am pleased to endorse the above Technical Assistance Grant for the Environmental and Social Policy and Gender Policy (TA-ESGP) with support from the Adaptation Fund. If approved, the project will be implemented by IMTA and executed by a selected executing entity.

Sincerely,

THE GENERAL DIRECTOR

DRA. MARÍA AMPARO MARTÍNEZ ARROYO

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2020
LEONA VICARIO
GOBIERNO FEDERAL DE MÉXICO