



ADAPTATION FUND

AFB/PPRC.26-27/4  
2 November 2020

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Adaptation Fund Board  
Project and Programme Review Committee

**TECHNICAL ASSISTANCE GRANT FOR THE GENDER  
POLICY (TA-GP) – NATIONAL FUND FOR ENVIRONMENT  
AND CLIMATE (FNEC) BENIN**

## Background

1. At its twenty-second meeting, the Adaptation Fund Board Secretariat (the secretariat) had prepared document AFB/B.22/6 which outlined the possible elements and options for a phased programme to support readiness for direct access to climate finance for national and regional implementing entities and presented a framework and budget for a first phase of the programme. Following a discussion of the document, the Board decided to:

- a) *Approve Phase I of the Readiness Programme as detailed in document AFB/B.22/6, on the basis that it would follow performance-based funding principles;*
- b) *Take note of the options provided by the secretariat on a programme to support readiness for direct access to climate finance for national and regional implementing entities;*
- c) *Request the secretariat to submit to the Board intersessionally between the twenty-second and twenty-third meetings, execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities, as well as a timeline of activities, with a view to start implementing the programme before the twenty-third Board meeting; and*
- d) *Approve an increase in the Administrative Budget of the Board, secretariat and trustee for FY2014 of US\$ 467,000 for the programme described in AFB/B.22/6, and authorize the trustee to transfer such amount to the secretariat and request the trustee to set aside the balance amount of US\$ 503,000 from the Adaptation Fund Trust Fund resources for subsequent commitment and transfer at the instruction of the Board.*

### **(Decision B.22/24)**

2. At its twenty-third meeting, the Board had decided through decision B.23/26 to approve “the execution arrangements, criteria/eligibility criteria to allocate the funds to the accredited implementing entities for specific activities”, contained in document AFB/B.23/5, which included grants for technical assistance and South-South Cooperation (SSC).

3. Based on the Board Decision B.23/26, the first call for readiness project proposals was issued in May 2014 and eligible countries were given the opportunity to submit applications for a readiness grant.

4. At the tenth session of the Conference of the Parties serving as meeting of the Parties to the Kyoto Protocol (CMP 10), the Parties recognized the Readiness Programme of the Adaptation Fund and decided to:

*Invite further support for the readiness programme of the Adaptation Fund Board for direct access to climate finance in accordance with decision 2/CMP.10, paragraph 5;*

### **Decision 1/CMP.10**

and also decided to:

*Request the Adaptation Fund Board to consider, under its readiness programme, the following options for enhancing the access modalities of the Adaptation Fund:*

- a) Targeted institutional strengthening strategies to assist developing countries, in particular the least developed countries, to accredit more national or regional implementing entities to the Adaptation Fund;*
- b) Ensuring that accredited national implementing entities have increased and facilitated access to the Adaptation Fund, including for small-sized projects and programmes;*

**Decision 2/CMP.10**

5. Upon completion of Phase I of the Readiness Programme, the secretariat had prepared document AFB/B.25/5 which outlined the progress made in Phase I and proposed Phase II of the Readiness Programme, taking into account the results from Phase I of the programme and integrating decision 2/CMP10. Following a discussion of the document, the Board decided to:

*Approve Phase II of the Readiness Programme, as outlined in document AFB/B.25/5, with a total funding of US\$ 965,000, including funding of US\$ 565,000 to be transferred to the secretariat's budget and funding of US\$ 400,000 to be set aside for small grants to National Implementing Entities from resources of the Adaptation Fund trust fund.*

**(Decision B.25/27)**

6. At its twenty-seventh meeting, the Board decided to integrate the Readiness Programme into the Adaptation Fund (the Fund) work plan and budget and set aside funding for small grants to be directly transferred from the resources of the Adaptation Fund Trust Fund. At this meeting, the Board decided to:

- a) Take note of the progress report for phase II of the Readiness Programme;*
- b) Integrate the Readiness Programme into the Adaptation Fund work plan and budget; and*
- c) Approve the proposal for the Readiness Programme for the fiscal year 2017 (FY17), comprising its work programme for FY17 with the funding of US\$ 616,500 to be transferred to the secretariat budget and US\$ 590,000 for direct transfers from the resources of the Adaptation Fund Trust Fund for allocation as small grants.*

**(Decision B.27/38)**

7. It is worth noting that at its twenty-seventh meeting, the Board also approved the Gender Policy (GP) of the Fund and consequently, the application template for technical assistance grants was revised to align with requirements of both the Fund's Environmental and Social Policy (ESP) and the GP.

8. According to Board Decision B.28/30, a readiness project proposal can be submitted for consideration by the Project and Programme Review Committee (PPRC) and decision by the Board at the regular meetings of the Board and can also be submitted for review during an intersessional period of less than 24 weeks between two consecutive Board meetings.

9. Following Decision B.35.a-35.b/28 by the Board to approve the secretariat work schedule and work plan for fiscal year 2021 as contained in document AFB/EFC.26.a-26.b/2. Rev.1, the secretariat launched a call for project proposals intersessionally between the first and second part of the thirty-fifth meetings of the Board and eligible entities were given the opportunity to submit applications for a Technical Assistance Grant for the Gender Policy (TA-GP).

10. All accredited NIEs that had not previously received a Technical Assistance Grant for the Environmental and Social Policy and sGender Policy (TA-ESGP) or a Technical Assistance Grant for the Gender Policy (TA-GP) were eligible to receive a TA-GP based on the relevance of the capacity and needs assessment as outlined in document AFB/B.23/5, and up to a maximum of US\$ 10,000 per NIE as outlined in document AFB/B.27/7. The NIEs would be expected to build capacity for the alignment of existing environmental and social safeguards and existing rules of procedure with the Fund's gender policy (GP). In addition, the NIEs had to submit grant proposals that met all the following criteria as at the time of the 33-34 intersessional review cycle:

- Have been accredited by the Board,
- Have submitted a request document/grant proposal to the secretariat within the given deadline and with a clear description of the areas of support needed and budget for the requested support.

11. It is expected that the technical assistance grants will enable NIEs to source external expertise through short-term consultancies for more targeted technical assistance where such a need is identified to improve their capacity for assessment and consideration of gender related issues and subsequent compliance with the Fund's GP. This may include developing, updating or strengthening a particular function relevant to the gender policy such as an integrated environmental and social management system that addresses and is responsive to gender issues, a risk management system that is gender responsive, or familiarization with the principles of the gender policy.

12. The following readiness grant project proposal was submitted by the National Fund for Environment and Climate (FNEC) of the Republic of Benin (Benin), which is an accredited NIE of the Fund.

13. The proposal includes a request for funding of US\$ 10,000 outlining the activities to be undertaken by FNEC to build its institutional capacity for addressing gender considerations and to develop a public disclosure avenue and gender-responsive policy on related issues in its projects and programmes.

14. The secretariat carried out a technical review of the project proposal and completed a review sheet.

15. In accordance with a request to the secretariat made by the Board in its 10th meeting, the secretariat shared this review sheet with FNEC, and offered them the opportunity to provide responses before the review sheet was sent to the PPRC.

16. The secretariat is submitting to the PPRC pursuant to decision B.17/15, the final technical review of the project, both prepared by the secretariat, along with the final submission of the proposal in the following section. In accordance with decision B.25/15, the proposal is submitted with changes between the initial submission and the revised version highlighted.



ADAPTATION FUND

## ADAPTATION FUND BOARD SECRETARIAT TECHNICAL REVIEW OF PROJECT PROPOSAL UNDER THE READINESS PROGRAMME

PROJECT CATEGORY: Technical assistance Grant for the Gender Policy

Country: **Benin**

Implementing Entity: **National Fund for Environment and Climate (FNEC)**

AF Project ID: **BEN/NIE/TA-GP/2020/1/Readiness**

Requested Financing from Adaptation Fund (US Dollars): **10,000**

Reviewer and contact person: **Ishani Debnath**

Co-reviewer(s): **Farayi Madziwa**

Implementing Entity Contact Person: **BIAOU Mathieu**

| Review Criteria     | Questions  | Comments 21 October 2020  | Comments 2 November 2020 |
|---------------------|--|---|--------------------------|
| Country Eligibility | 1. Is the country Party to the Kyoto Protocol?   | Yes   |                          |
| Eligibility of IE   | 1. Is the project submitted through an Implementing Entity accredited by the Board?      | Yes   |                          |
| Project Eligibility | 1. Has the designated government authority for the Adaptation Fund endorsed the project? | No, the letter of endorsement is missing.<br><br><b>CAR1:</b> Please submit a letter of endorsement signed on official letterhead by the Designated Authority to the Adaptation Fund for Benin. | Addressed                |

|  |  |  |                  |
|--|--|--|------------------|
|  | <p>2. Are the proposed activities to support the implementing entity to implement the Environmental and Social Policy and/or the Gender Policy of the Fund adequate?</p> | <p>No. There is no description of the activities to be undertaken by the individual consultants for the identified types of support activity requested, including expected timeframes in days, weeks or months. Further, no description has been provided of the nature and extent of training to the staff, no information on the type and logistics of training i.e. whether it is workshop related, number of sessions required, and will it include travel and accommodation cost? Finally, no description has been provided on the development of procedures for undertaking gender assessments; development of policy that are gender-responsive; and development of complaints' mechanism related to gender inequalities.</p> <p><b>CAR2:</b> Please provide a summarized description of the activities that are going to be implemented under each type of support activity (either just bullet points or brief description of how it will be done). Consideration of the requirements of the principles</p> | <p>Addressed</p> |
|--|--|--|------------------|

|                             |   |   |           |
|-----------------------------|---|---|-----------|
|                             |   | of the Fund's Gender policy is advised when determining the nature and scope of these activities.   |           |
| Resource Availability       | 1. Is the requested project funding within the cap for Technical Assistance Grants for the Environmental and Social Policy and Gender Policy set by the Board?        | Yes   |           |
|                             | 2. If the implementing entity has requested, is the Implementing Entity Management Fee at or below 8.5 per cent of the total project/programme budget before the fee? | Not Applicable. No fees have been requested.  |           |
| Implementation Arrangements | 1. Is the timeframe for the proposed activities adequate?   | Unclear. No timeline for the requested activities has been included.<br><br><b>CR1:</b> Please include a timeline (in weeks or months) for the requested activities | Addressed |
|                             | 2. Is a summary breakdown of the budget for the proposed activities included?   | Yes   |           |

|                               |   |
|-------------------------------|---|
| Secretariat's Overall Comment | <p>The National Fund for Environment and Climate (FNEC) of Benin proposes to update its gender policy, complaint handling mechanism for environmental and social risks, and to develop a public disclosure avenue and gender-responsive policy on related issues for its projects and programmes by commissioning the services of an individual consultant on different aspects of the capacity building process.</p> <p>The initial technical review found that the proposal had not submitted a letter of endorsement signed on official letterhead by the Designated Authority to the Adaptation Fund for Benin, had not provided a summarized description of the activities that are going to be implemented under each type of support activity, and did not</p> |
|-------------------------------|---|

|       |  |
|-------|--|
|       | <p>included a timeline for the proposed activities.</p> <p>The final review finds that that the revised proposal has sufficiently addressed the clarification requests and corrective action request made in the initial technical review.</p> |
| Date: | 2 November 2020  |



## Request for assistance in complying with the Gender Policy

Submission Date: 06 October 2020

Adaptation Fund Grant ID:

Country: BENIN

Implementing Entity: NATIONAL FUND FOR ENVIRONMENT AND CLIMAT

### A. Timeframe of Activity

|                                 |                     |
|---------------------------------|---------------------|
| Expected start date of activity | <b>January 2021</b> |
| Completion date of activity     | <b>June 2021</b>    |

### B. Type of support requested

Describe the activities to be undertaken to support alignment of the NIE policies and procedures and compliance with the Fund's Gender policy

| Types of Support Activities   | Support requested (provide short description)  | Type/name of provider for the requested support <sup>1</sup>   | Requested budget (USD) |
|---|--|--|------------------------|
| Updating of existing procedures/manuals/guidelines for screening projects for environmental and social risks with measures to avoid, minimize and/or mitigate adverse gender impacts in accordance with the Adaptation Fund's Gender Policy | <p>Developing Terms of Reference (TOR) (one week)</p> <p>Validation of Terms Of Reference (TOR) based on the PES document of the Adaptation Fund (one day)</p> <p>Preparation of the document (eight weeks)</p> <p>Validation of document (one days)</p> <p>Disclosure of document (one day)</p> | <p>Mr. VODOUNNON TOTTIN K. Marius</p> <p>+229 95 35 70 30 / +229 97 86 36 95,</p> <p>kmariuso@yahoo.fr, watowede@gmail.com</p> | 4000 \$ US             |
| Development of procedures for undertaking gender assessments to assess the potential roles, benefits, impacts   | <p>Development of Terms of Reference (TOR) (one week)</p> <p>Validation of Terms Of</p>  | <p>Mr. VODOUNNON TOTTIN K. Marius</p>  | 3000 \$ US             |

<sup>1</sup> Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.

|   |   |  |                    |
|---|---|--|--------------------|
| and risks for women. These could be integrated with the procedures for undertaking project environmental and socioeconomic assessments  | Reference (TOR) based on the gender policy document of the Adaptation Fund (one day)<br>Preparation of the document (six weeks)<br>Validation of document (one day)<br>Disclosure of document (one day) | +229 95 35 70 30 /<br>+229 97 86 36 95;<br><br>kmariuso@yahoo.fr,<br>watowede@gmail.com  |                    |
| Development of a policy/avenues for public disclosure that are sensitive to the circumstances of women to access such information, and including developing policies/avenues for gender responsive consultation.              |   |  |                    |
| Development of transparent and effective mechanisms for receiving and resolving gender related complaints about project impacts, including environmental and social harms caused by projects/programmes during implementation |   |  |                    |
| Training of select entity staff to carry out the relevant tasks related to the entity's institutional framework for gender mainstreaming.   | Developing Terms of Reference (TOR) (3 days)<br>Validation of Terms Of Reference (TOR) based on the PES document of the Adaptation Fund (one day)<br>Training (one week)                                | Mr. VODOUNNON<br>TOTTIN K. Marius.<br><br>+229 95 35 70 30 /<br>+229 97 86 36 95<br><br>kmariuso@yahoo.fr,<br>watowede@gmail.com | 3000 \$ US         |
| Other type of support requested (please describe)   |   |  |                    |
| <b>Total Grant Requested (USD)</b>  |   |  | <b>10000 \$ US</b> |

### C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

| Head of Implementing Entity | Signature | Date (Month, day, year) | Implementing Entity Contact Person | Telephone    | Email Address  |
|-----------------------------|-----------|-------------------------|------------------------------------|--------------|--|
| Dr GNANVI D. Appolinaire    |           | 06/10/2020              | BIAOU Mathieu                      | +22995572590 | <a href="mailto:biaoumathieu@yahoo.fr">biaoumathieu@yahoo.fr</a> |

#### D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority (DA) of the Adaptation Fund, and indicate date of endorsement. The DA endorsement letter must be attached as an annex to the request.

|   |                           |
|---|---------------------------|
| <i>(Enter Name, Position, Ministry)</i><br>Mr. OUINAKONHAN Médard<br>Management Director of Climate Change and Deputy of DA.<br>Ministry of the Living Environment and Sustainable Development. | Date: <i>(10,06,2020)</i> |
|---|---------------------------|



MINISTRE DU CADRE DE VIE  
ET DU DEVELOPPEMENT DURABLE  
REPUBLICQUE DU BENIN

01 BP 3502 - 01 BP 3621  
Cotonou  
Tél. : + 229 21 31 47 12  
[dgee\\_mcvdd@cadrevie.bj](mailto:dgee_mcvdd@cadrevie.bj)

Cotonou, the 02/11/2020

To: The Adaptation Fund Board  
c/o Adaptation Fund Board Secretariat  
Email: [afbsec@adaptation-fund.org](mailto:afbsec@adaptation-fund.org)  
Fax: 202 522 3240/5

**Subject:** Endorsement for TA-GP

In my capacity as designated authority for the Adaptation Fund in BENIN, I confirm that the above project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in BENIN.

Accordingly, I am pleased to endorse the above Technical Assistance Grant for the Gender Policy (TA-GP) with support from the Adaptation Fund. If approved, the project will be implemented by National Fund for Environment and Climate and executed by Mr. VODOUNNON TOTTIN K. Marius.

Sincerely,



**Médard C. OUINAKONHAN**  
(Suppleant of National Designated Authority)