APPLICATION PROCESS AND REVIEW CRITERIA FOR LEARNING GRANTS







Cristina Dengel Knowledge Management Officer 2021 Annual NIE Seminar August 2021

Learning grants under Medium-Term Strategy 2018-2022

Available to NIEs up to US\$150,000 per project (amount does not count towards the country cap)

NIEs with a status as "accredited" and a AFfunded project under implementation

Project at mid-point into implementation (for projects with a duration of under 4 years at least 1PPR submitted)

Endorsement by
Designated Authority of
the learning grant
application

Activities to be funded need to be above and beyond the mandatory KM component under the project



Eligibility criteria



To transfer knowledge between NIEs or from NIEs to the wider adaptation community or to develop knowledge and guidelines through partnerships

Mandatory requirements



- Must be an accredited national implementing entity of the Adaptation Fund and have an accreditation status of "Accredited".
- Must submit together with the application form detailing information on the proposed activities, a letter of endorsement by the Designated Authority to the Adaptation fund in support of the learning grant application.
- Must have and AF-funded project under implementation that has reached midpoint.
- Eligible activities: knowledge platforms, lessons learned, country exchanges, partnerships with other institutions, adaptation financing workshops, resource centers, knowledge sharing events, country exchanges, learning courses

Submitting the learning grant application



APPLICATION FOR A GRANT TO FACILITATE LEARNING AND KNOWLEDGE SHARING

The application template should be completed and transmitted to the Adaptation Fund Board Secretariat by email or fax.

The overall goal of learning grants is to help encourage a culture of learning across institutions and help build the capacities of national implementing entities (NEs).

Please type in the responses using the template provided. The instructions in the annex to the template provide guidance to filling out the template.

Complete documentation should be sent to:

The Adaptation Fund Board Secretariat 1858 B Street NW MSSN NY-700 Washington, D.C., 20433 U.S.A Fund: 47002) 522-3240-5 Email: 470-002 Sadaptation-fund.org

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"Please also provide a detailed budget with budget notes, indicating the break-down of costs at the output level. Where an Implementing Entity (IE) management fee has been requested, the budget must include a

"The Implementing Entity Management Fee requested should be at or below 8.5 per cent of the total

budget with budget notes of the IEI management fee

project/programme budget before the fee.

- Use project proposal materials outlined in the instructions for applying for learning grants including application forms and templates available for download on the AF website (available in English, Spanish and French)
- Submit proposals twice a year, for consideration at the respective biannual Board meetings (March/October)
- Proposals must be accompanied by
 DA endorsement letters

Take note! Key elements of the proposal

PROJECT INFORMATION

- Provide name of country seeking funding
- Specify name of national implementing entity
- Fill the grant amount requested from the AF for this proposal

TIMEFRAME OF ACTIVITIES

- Enter the expected project start date and completion dates in month and year format (DD/MM/YYYY)
- For learning grants the date of first disbursement by the NIE towards an activity related to the grant is considered the start date of the project

PROPOSED LEARNING ACTIVITIES

- Briefly explain the main objective of the learning grant (in 100 words or less)
- Proposal should be able to provide a clear description of the proposed learning activities to the most vulnerable communities
- Provide a clear breakdown of activities with a logic flow and corresponding budget with budget notes indicating the breakdown of costs at the activity level

IMPLEMENTING ENTITY CERTIFICATION

- Provide name and signature of NIE coordinator and date of signature
- Provide project contact person's name and telephone number

LETTER OF ENDORSEMENT

- Describe how the scaled-up activities will enhance climate resilience further to the current or completed project/programme
- Should be evidence-based including reference to any recommendations from MTE/PCR etc

Budget arrangements

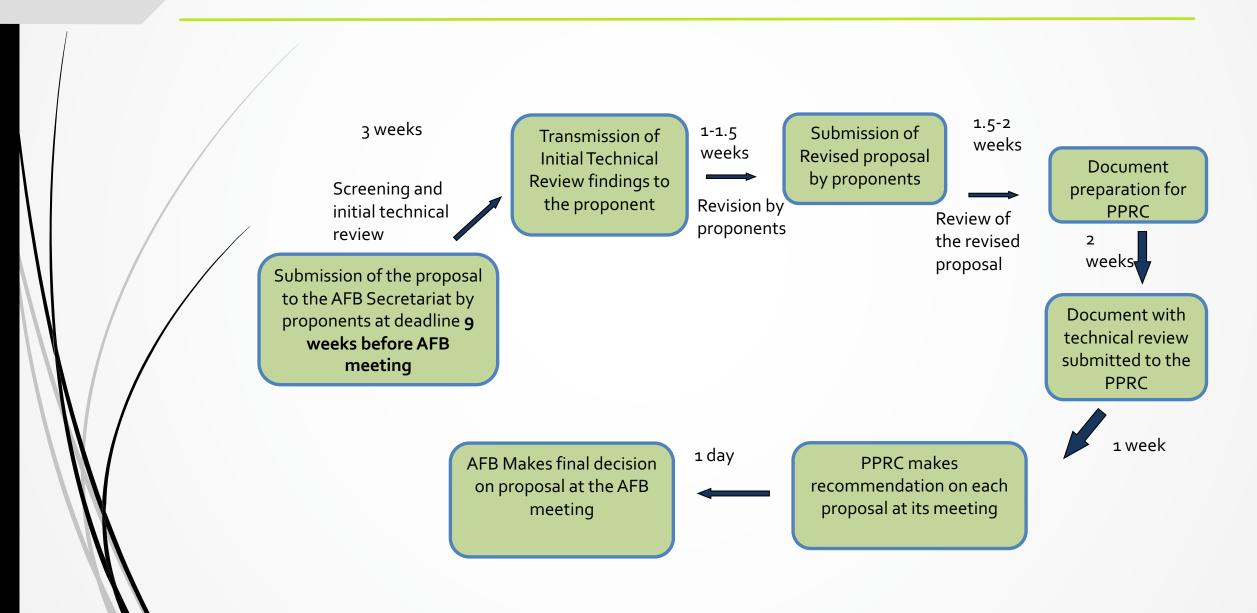


 Submitted budget <u>Must</u> not exceed US\$150,000 per project



 Budget can include an Implementing Entity
 Management Fee ≤ 8.5% of the total project or programme budget before the fee

Timeline of the review process



Contracting by the AFB – The legal agreement



PROJECT SCALE-UP GRANTAGREEMENT

(Support for the development of a scale-up plan for the [Project]/[Programme] [Project/Programme Title])

In [Country])

between

THE ADAPTATION FUND BOARD

and

[IMPLEMENTING ENTITY]

Resources

Application forms & eligibility criteria:

https://www.adaptation-fund.org/knowledge-learning/learning-grants/call-

<u>learning-grants/</u>

E-courses for learning grants

- 18' training courses
- Offers guidance on ways to fill out a grant proposal
- Available in English, French and Spanish
- Inclusive of a case study
- https://www.adaptation-fund.org/document/adaptation-fund-learning-grants-training/









THANKYOU!





www.adaptation-fund.org
@adaptationfund

