Readiness Package:
Overview of Access Criteria

Adaptation Fund Webinar 13

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Secretariat
The Readiness Package Grant

OBJECTIVE

- Provide enhanced support for accreditation
- Employing a suite of tools to advance the delivery of climate finance through Direct Access
- Enable recruitment of fiduciary guidance and other experts
- Shorten the length of time to achieve accreditation

- The Readiness Package Grant is available for accreditation of NIEs only, up to a maximum of US$ 150,000 per country.

- The grant continues to support South-South Cooperation (SSC) through a more comprehensive suit of tools.
All developing country Parties to the Kyoto Protocol and Paris Agreement under the UNFCCC that wish to have an NIE accredited with the Fund are eligible to receive the Readiness Package grant.

**In addition, all applicants should meet the following criteria:**

In cases where the DA has not yet identified a suitable NIE candidate/applicant to navigate the accreditation process of the Fund:
- Be a developing country Party to the KP or PA with no existing NIE accredited with the Fund;

In cases where an NIE candidate/applicant has already been identified:
- The NIE candidate must be located in a developing country Party to the KP or PA that does not have an NIE accredited with the Fund;
- The country of the NIE candidate must have a Designated Authority (DA) to the Adaptation Fund;
Eligibility to Provide Intermediary Services

The NIE intermediary should have tangible achievements with the Fund in programming adaptation finance through the preparation and implementation of concrete adaptation projects and programmes.

All NIE intermediaries have to meet the following eligibility criteria:

- must currently have an “Accredited” status with the Adaptation Fund;

- must have experience advising or organizing support relevant to accreditation or capacity building to institutions, organizations or other entities in developing countries at the national, sub-national or local level to receive climate finance for adaptation projects and programmes;

- must have experience implementing a concrete Adaptation Fund project or programme and have submitted at least one project performance report (PPR), hence demonstrating commitment to adhere to the fund’s fiduciary standards, operational policies and guidelines.
**Application Form**

**Adaptation Fund Grant ID:**
Country receiving support: 
Institution to navigate accreditation process, if already identified: 
Name of implementing Entity delivering support: 
Type of Implementing Entity delivering support (NIE/REIME): 

**A. Timeline of Activity**

<table>
<thead>
<tr>
<th>Year support started</th>
<th>Year support ended</th>
<th>Climate Fund (source of grant)</th>
<th>Type of support provided</th>
<th>Outcome of the support</th>
<th>Country/Institution supported</th>
</tr>
</thead>
</table>

**B. Experience participating in, organizing support to, or advising other NIE candidates**

1. Describe the support provided to the NIE candidate through the readiness package.

<table>
<thead>
<tr>
<th>Component</th>
<th>Proposed support activities to address gap/challenge</th>
<th>Expected Output of the Activity</th>
<th>Timetable completion date</th>
<th>Requested budget for completion (USD)</th>
</tr>
</thead>
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- Developing policies and manuals for internal control
  - Updating environmental and social policy
  - Developing management and operational manual for internal control
  - Developing policy and procedures for internal control
  - Updated E&S policy
  - Updated manual for project quality at entry stage
  - Policy outlining the institutional internal control framework

**C. Proposed activities to support NIE accreditation**

1. Describe the initial assessment and dialogue that the intermediary has had on the NIE candidate's gap/challenges and ability of the NIE candidate to meet the requirements stipulated in the AF accreditation application form. In the event that a candidate NIE has not yet been identified, describe such dialogue with the OA with clear articulation of identified gaps and the methods/approaches to fill in such gaps to meet the accreditation criteria of the Fund.

2. Provide a list in chronological order of occurrence, of the main components/steps that would be implemented to address the NIE candidate’s gap/challenges, the activities to be undertaken, and the requested budget to support accreditation of the NIE candidate. An example is provided within the table in bold.

**D. Justification of project activities**

Provide a description of each identified NIE candidate gap/challenge and explain the status, current processes and procedures within the NIE candidate regarding the identified gap/challenge and explain how the activities to be undertaken would address the identified gap/challenges to advance accreditation of the NIE candidate. For new NIE candidates who have not yet been identified, state the status, current processes and procedures the potential NIE candidate will have in place to address the identified gap.

**E. Implementing Entity**

This request has been prepared in accordance with the Adaptation Fund Board’s procedures.

**F. Record of request of support on behalf of the government**

Provide the name and position of the government official who is the Designated Authority of the Adaptation Fund in the NIE candidate country and indicate date of endorsement. The letter of endorsement from the Designated Authority should be attached as an annex to the application.
Thank You

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