



Adaptation Fund Board  
Project and Programme Review Committee  
Twenty-ninth Meeting  
Bonn, Germany (hybrid meeting), 5-6 April 2022

## ANNOTATED PROVISIONAL AGENDA

### 1. Opening of the meeting

The outgoing Chair of the Project and Programme Review Committee (PPRC), Ms. Susana Castro-Acuña Baixauli (Spain, Western European & Others Groups) will open the meeting.

### 2. Transition of the Chair and Vice-Chair

The outgoing Chair of the PPRC, Ms. Susana Castro-Acuña Baixauli (Spain, Western European & Others Groups) will hand over the Chairmanship of the PPRC to the incoming Chair if already elected by the Board. The outgoing Vice-Chair, Ms. Ala Druta (Eastern Europe) will hand over the Vice-Chairmanship of the PPRC to Ms. Susana Castro-Acuña Baixauli (Spain, Annex I Parties).

### 3. Organizational matters

#### a) Adoption of the agenda

Documents: AFB/PPRC.29/1/Rev.1, Provisional agenda and AFB/PPRC.29/2, Annotated provisional agenda.

Action expected: The PPRC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss. The other matters will be included on the agenda under item 21.

#### b) Organization of work

Documents: AFB/PPRC.29/1/Rev.1, Provisional agenda and AFB/PPRC.29/2, Annotated provisional agenda.

Background: The Chair will propose to the PPRC the organization of work as suggested in the attached provisional timetable.

Action expected: The PPRC will be invited to approve the organization of work as proposed by the Chair.

**4. Report of the secretariat on initial screening/ technical review of project and programme proposals**

Document: AFB/PPRC.29/3, Report of the secretariat on initial screening/technical review of project and programme proposals.

Background: There are currently 26 concrete project/programme proposals that have been processed and technically reviewed by the secretariat for the consideration of the PPRC and Board.

The report contained in document AFB/PPRC.29/3 presents a summary of 26 concrete project/programme proposals. The proposals consist of seven fully-developed single country project proposals, fifteen single country project concepts, and four fully developed regional project proposals.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.29/3 and to make recommendations to the Board if necessary.

**5. Review of single-country project and programme proposals**

Document: AFB/PPRC.29/3, Report of the secretariat on initial screening/technical review of the project and programme proposals.

***Fully-developed project/programme documents***

*Proposals from NIEs:*

AFB/PPRC.29/4            Proposal for Niger (BAGRI)

*Proposals from RIEs:*

AFB/PPRC.29/8            Proposal for Trinidad and Tobago (CAF)

*Proposals from MIEs:*

AFB/PPRC.29/9 Proposal for Central African Republic (IFAD)

AFB/PPRC.29/10 Proposal for Kyrgyzstan (IFAD)

### **Concepts**

#### *Proposals from NIEs:*

AFB/PPRC.29/11 Proposal for Benin (1) (FNEC)

AFB/PPRC.29/11/Add.1 Project formulation grant for Benin (1) (FNEC)

AFB/PPRC.29/12 Proposal for Benin (2) (FNEC)

AFB/PPRC.29/13 Proposal for Costa Rica (Fundecooperación)

AFB/PPRC.29/13/Add.1 Project formulation grant for Costa Rica (Fundecooperación)

AFB/PPRC.29/14 Proposal for Côte d'Ivoire (FIRCA)

AFB/PPRC.29/14/Add.1 Project formulation grant for Côte d'Ivoire (FIRCA)

AFB/PPRC.29/16 Proposal for Peru (PROFONANPE)

AFB/PPRC.29/17 Proposal for Uganda (MoWE)

AFB/PPRC.29/17/Add.1 Project formulation grant for Uganda (MoWE)

#### *Proposals from RIEs:*

AFB/PPRC.29/18 Proposal for Argentina (CAF)

AFB/PPRC.29/19 Proposal for Papua New Guinea (SPC)

#### *Proposals from MIEs:*

AFB/PPRC.29/20 Proposal for Cabo Verde (FAO)

AFB/PPRC.29/21 Proposal for LAO (People's Democratic Republic) (UN-Habitat)

AFB/PPRC.29/22 Proposal for Nicaragua (FAO)

AFB/PPRC.29/23 Proposal for Philippines (UNIDO)

AFB/PPRC.29/24 Proposal for Sri Lanka (UN-Habitat)

AFB/PPRC.29/25      Proposal for Zambia (IFAD)

**6. Review of regional project and programme proposals**

Document: AFB/PPRC.29/3, Report of the secretariat on initial screening/technical review of the project and programme proposals.

***Fully-developed project/programme documents***

*Proposals from RIEs:*

AFB/PPRC.29/26      Proposal for Belize, Guatemala, Honduras (CABEI)

*Proposals from MIEs:*

AFB/PPRC.29/28      Proposal for Chad, Sudan (FAO)

**7. Report of the secretariat on initial screening/technical review of enhanced direct access project and programme proposals**

Document: AFB/PPRC.29/30, Report of the secretariat on initial screening/technical review of enhanced direct access project and programme proposals.

Background: There are currently two enhanced direct access grants that have been processed and technically reviewed by the secretariat for the consideration of the PPRC and the Board.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.29/30 and to make recommendations to the Board if necessary.

**8. Review of enhanced direct access proposals**

Proposals:

AFB/PPRC.29/31      Proposal for Peru (PROFONANPE)

AFB/PPRC.29/32      Proposal for Tanzania (United Republic of) (NEMC)

AFB/PPRC.29/32/Add.1 Project formulation grant for Tanzania (United Republic of) (NEMC)

**9. Report of the secretariat on initial screening/technical review of large innovation project proposals**

Document: AFB/PPRC.29/33, Report of the secretariat on initial screening/technical review of large innovation project proposals.

Background: There is currently three large innovation project proposals that have been processed and technically reviewed by the secretariat for the consideration of the PPRC and the Board.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposal contained in document AFB/PPRC.29/33 and to make a recommendation to the Board if necessary.

**10. Review of large innovation project proposals**

Proposals:

AFB/PPRC.29/34      Proposal for Bangladesh (PKSF)

AFB/PPRC.29/36      Proposal for Egypt (FAO)

AFB/PPRC.29/37      Proposal for Gambia (Republic of The), Tanzania (United Republic of) (WMO)

**11. Report of the secretariat on initial screening/technical review of innovation small grant proposal**

Document: AFB/PPRC.29/38, Report of the secretariat on initial screening/technical review of small innovation grant proposals.

Background: There is currently one small innovation grant that has been processed and technically reviewed by the secretariat for the consideration of the PPRC and the Board.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposal contained in document AFB/PPRC.29/38 and to make a recommendation to the Board if necessary.

**12. Review of small innovation grant proposal**

Proposals:

AFB/PPRC.29/39      Proposal for Uganda (MoWE)

**13. Report of the secretariat on the intersessional review cycle for readiness grant**

Document: AFB/PPRC.29/40, Report of the secretariat on the intersessional review cycle for readiness grants.

Background: Two readiness grants were received by the Board during the intersessional review period between the thirty-seventh and thirty-eighth meetings of the Board. The grants included two Readiness Package Grants. This document presents an analysis of the review cycle for this intersessional period and presents a proposed way forward for increasing access to the readiness package grants.

Action expected: The PPRC will be invited to take note of the report of the secretariat on the intersessional review cycle for readiness grants contained in document AFB/PPRC.29/40 and to make recommendations to the Board if necessary.

#### 14. Request for project major change

Documents: AFB/PPRC.29/45, AFB/PPRC.29/46, and AFB/PPRC.29/47, Request for project major changes.

Background: The secretariat received three requests for project post approval major changes by the Implementing Entities which are implementing projects in Lebanon (IFAD); Chile and Ecuador (CAF); Jordan and Lebanon (UN-Habitat). The secretariat assessed the proposed changes, which have been endorsed by the respective Designated Authorities, and found them to be in compliance with provisions set forth in the OPG Annex 7, which provides guidance on the approval process to be followed according to the type of change requested. Specifically, the major changes pertain to:

- (i) Changes in outputs, output indicators and associated targets, modification of disbursement schedule and request for an 18-month no cost extension of project completion date: Lebanon (IFAD);
- (ii) Changes in outcome targets and indicators, outputs, and revision of implementation arrangements: Chile and Ecuador (CAF);
- (iii) Changes of original targets for output indicators, change in executing entities and request for direct project services: Jordan and Lebanon (UN-Habitat).

Action expected: The PPRC will be invited to take note of the documents for the requests project major changes, for the projects in Lebanon (IFAD), Chile and Ecuador (CAF), and Jordan and Lebanon (UN-Habitat), contained in documents AFB/PPRC.29/45, AFB/PPRC.29/46, and AFB/PPRC.29/47, respectively and to make recommendations to the Board if necessary.

Proposals

AFB/PPRC.29/45      Request for project major change: Lebanon (IFAD)

AFB/PPRC.29/46      Request for project major change: Chile and Ecuador (CAF)

AFB/PPRC.29/47      Request for project major change: Jordan and Lebanon

**15. Funding provisions for regional projects and programmes and for enhanced direct access projects for FY23**

Background: The Adaptation Fund Board sets, annually, funding provisions for regional and enhanced direct access programming.

Action expected: The PPRC will be invited to make a recommendation to the Board regarding regional and enhanced direct access programming funding provisions for fiscal year 2023.

**16. Report on the full cost of adaptation reasoning**

Document: AFB/PPRC.29/41, Report on the full cost of adaptation reasoning.

Background: This report has been prepared following the Adaptation Fund Board Decision B.36/29 and the discussion held during the twenty-eight meeting of the PPRC. Through that decision, the Board requested the secretariat to develop a report including elements for defining the scope of application of the full cost of adaptation reasoning criterion, taking into consideration the programmatic developments of the Fund, and the views of the Fund's relevant stakeholders and Board members, in a two-stage manner for consideration by the PPRC.

The report seeks to present findings related to an exploration of the issue of co-financing and blended finance approaches and how it can inform the Board to further define the scope of application of the full cost of adaptation reasoning, that can serve the Adaptation Fund in the coming years. While the report approaches the issue primarily starting from the Fund's mandate, it also considers the more practical implication of being robust enough to cover all the current funding windows and the continuation of these, as well as potential future ones. This offers an opportunity to set a new standard that will hopefully also support the new Medium-term Strategy. In addition, the document includes elements to help the PPRC define how the Fund's policies will cover cases when submitted projects and programmes have co-financing, to maximize the impact of the funded projects.

Action expected: The PPRC will be invited to take note of the report on the full cost of adaptation and co-financing and related options provided in document AFB/PPRC.29/41 and to make a recommendation to the Board.

**17. Analysis of the issues related to the use of unidentified sub-projects**

Document: AFB/PPRC.29/42, Analysis of the issues related to the use of unidentified sub-projects.

Background: This report has been prepared following the Board Decision B.37/1 and the discussion held during the twenty-eight meeting of the PPRC. Through that

decision, the Board requested the secretariat to analyse the issues related to the use of unidentified sub-projects and present the findings to the PPRC at its twenty-ninth meeting.

The report presents the summary findings of the analysis undertaken by the secretariat outlining the main issues and risks related to the use of USPs. The analysis confirms that the use of USPs is widespread and may yet be increasing. The practice of the use of USPs is wanting at all levels, including the justification for their use, the design of adequate arrangements for USPs to comply with AF policies during implementation, compliance with a number other funding requirements. Too often USPs are concealed or not acknowledged and when they are used in line with the guidelines and guidance, compliance with the ESP and GP is invariably weakened. It concludes that the guidance that is available is not sufficiently effective and presents options for recommendations.

The details of the analysis are presented in the Annex of the report and cover the background information on USPs, the risks that they entail, and the experience and current practice of projects/programmes with USP based on an in-depth analysis of eighty-eight fully-developed proposals submitted to the Board between the period of March 2019 and March 2022.

Action expected: The PPRC will be invited to take note of the report on the issues related to the use of unidentified sub-projects and related options provided in document AFB/PPRC.29/42 and to make a recommendation to the Board.

#### **18. Clarification of regional implementation and execution costs**

Document: AFB/PPRC.29/43, Clarification of regional implementation and execution costs.

Background: During the thirty-seventh meeting, as per decision B.37/1, the Board decided to request *the secretariat to clarify regional implementation and execution costs, including where implementing entities provide part or all of the execution services, and present the findings to the PPRC at its twenty-ninth meeting; and to limit, for all projects where the implementing entity provides a portion of the execution services, the execution costs of the implementing entity proportionally to the cost of the part of the project or programme executed by the implementing entity.* This report examines regional implementation and execution costs, including where IEs provide part or all of the execution services, pursuant to the above-mentioned Decision. It presents the findings of an analysis undertaken by the Secretariat examined all the fully-developed regional proposals submitted between March 2019 (PPRC 24) and March 2022 (Intersessional 28-29th PPRC). It describes the current practices in the AF regarding regional projects/programmes and the practice of IEs providing execution services and provides an overview of the occurrence of the involvement of IEs in regional project/programme execution, as well as an understanding of the extent to which those projects comply with the relevant Board decisions regarding IE involvement in project/programme execution. On that basis, it makes some recommendations for the PPRC consideration.



Action expected: The PPRC will be invited to take note of the report on Clarification of regional implementation and execution costs and related options provided in document AFB/PPRC.29/43 and to make a recommendation to the Board.

**19. Report on indicators of innovation.**

Document: AFB/PPRC.29/44, Report on indicators of innovation.

Background: The Adaptation Fund Board, through its decision B.35.b/8, requested its secretariat to develop specific objectives and indicators for the innovation aspects of the large innovation projects. At its 37th meeting the Board discussed the document AFB/B.37/6, on strategic objectives and indicators for the innovation aspects of projects and programmes including specific proposed indicators. Having considered the information contained in document AFB/B.37/6 on the specific objectives and indicators for the innovation aspects of projects and programmes, the Board decided (a) to take note of the information presented in document AFB/B.37/6 and, (b) requested the secretariat to pilot the use of the indicators set out in document AFB/B.37/6. Document AFB/PPRC.29/44 therefore aims to 1) report on the progress for piloting the use of indicators laid in document AFB/B.37/6, 2) recommend a revision of outcome 8 of the Strategic Results Framework pertaining to innovation in project/programmes and, 3) presents guidance to implementing entities on how to report on the set of pilot innovation indicators set out in document AFB/B.37/6 and the current document in the funding application template for fully developed proposals with innovative components.

Action expected: The PPRC will be invited to take note of the report on indicators for innovation AFB/PPRC.29/44 and to make a recommendation to the Board.

**20. Options for further supporting the work of the PPRC.**

Document: AFB/PPRC.29/48, Options for further supporting the work of the PPRC.

Background: The Adaptation Fund Board, through Decision B.34/50, requested the secretariat to, *inter alia*, prepare a document which contains options for further supporting the work of the PPRC and present it to the twenty-seventh meeting of the PPRC for consideration.

While other parts of the decisions have been implemented since the Decision B.34/50 was taken, following the onset of the Covid-19 global pandemic, which led to the temporary reorganization of Board and committee meetings as the work shifted to a virtual mode, further work on the document referenced above was temporarily put on hold, and is presented currently as document AFB/PPRC.29/48.

Action expected: The PPRC will be invited to take note on the Options for further supporting the work of the PPRC, AFB/PPRC.29/48, and to make a recommendation to the Board.

**21. Other matters**

PPRC members will be invited to discuss any other matters raised during the adaptation of the agenda.

**22. Adoption of the recommendations and report**

Document: The report of the PPRC including the recommendations will be prepared by the secretariat after the meeting.

Action expected: The PPRC Chair will report to the Board on the deliberations of the PPRC and on agreed recommendations to the Board.

**23. Closure of the meeting**

The Chair of the Project and Programme Review Committee (PPRC) will close the meeting.

## PROVISIONAL TIMETABLE

All timetables are (UTC+01:00) Central European Time (Bonn, Germany).

### Day 1: Tuesday, 5 April 2022

13:00 – 13:20	1	Opening of the meeting
	2	Transition of the Chair and Vice-chair
	3	Organizational matters
13:20 – 13:50	4	Report of the secretariat on initial screening/technical review of project and programme proposals
13:50 – 14:10	5	Review of single-country project and programme proposals
14:10 – 14:15		Short break
14:15 – 15:10	5	Review of single-country project and programme proposals
15:10 – 15:30		Coffee break
15:30 – 16:00	6	Review of regional project and programme proposals
16:00 – 16:20	7	Report of the secretariat on initial screening/technical review of enhanced direct access project and programme proposals
16:20 – 16:50	8	Review of enhanced direct access proposals
16:50 – 16:55		Short break
16:55 – 17:15	9	Report of the secretariat on initial screening/technical review of large innovation project proposals
17:15 – 17:35	10	Review of large innovation project proposals
17:15 – 17:50	11	Report of the secretariat on initial screening/technical review of small innovation grant proposals
17:50 – 18:00	12	Review of small innovation grant proposals

### Day 2: Wednesday, 6 April 2022

13:00 – 13:30	13	Report of the secretariat on the intersessional review for readiness grants
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13:30 – 14:00	14	Request for project major change
14:00 – 14:05		Short break
14:05 – 14:30	15	Funding provisions for regional projects and programmes and for enhanced direct access projects for FY23
14:30 – 15:10	16	Full cost of adaptation reasoning
15:10 – 15:40		Coffee break
15:40 – 16:20	17	Analysis of the issues related to the use of unidentified sub-projects
16:20 – 16:50	18	Clarification of regional implementation and execution costs
16:50 – 17:10	19	Report on indicators for innovation
17:10 – 17:15		Short break
17:15 – 17:35	20	Options for further supporting the work of the PPRC
17:35 – 18:00	21	Other matters
	22	Adoption of the recommendations and report
	23	Closure of the meeting