

Project Performance Report (PPR) Online Form Demo to National Implementing Entities (NIEs)

NIE Annual Seminar
Santo Domingo, 13 September 2023



The primary objective of the PPR Online Submission Platform is to facilitate Implementing Entity(IE) users in submitting their PPRs online. This will enable IE users to swiftly submit their PPRs and obtain clearance from the AF Secretariat.

Access to the PPR Online Platform



- ❖ IEs will access the PPR online platform through two designated roles: the **IE Coordinator** and the **PPR Focal Point**.
- ❖ Prior registration of IE contacts for these roles on the platform is required.
- ❖ The AF Secretariat will send an email request to IEs to provide the relevant contacts for each project.
- ❖ Once the Implementing Entity (IE) provides the contact information, the AF Secretariat will proceed to set up the contact in the portal. Subsequently, the IT team will send an invitation URL link to IEs for granting access to the portal. This ensures a smooth and secure onboarding process for portal users.
- ❖ For organizations with more than 2 approved projects, it is mandatory to provide contacts for all approved projects individually.

Roles

IE Coordinators (Mandatory)



Responsibility: Draft and Submit PPR to AF Secretariat



IE Coordinators are authorized to both draft the PPR and directly submit it to the secretariat.



This role is limited to a maximum of 2 persons per project.

PPR Focal Points (Optional)



Responsibility: Draft and Submit PPR to IE Coordinator



PPR Focal Points are responsible for drafting the PPR. They have the option to submit the draft PPR to the IE coordinator, requesting them to finalize and submit it to the secretariat.



This role is limited to a maximum of 2 persons per project.

PPR Dashboard



- ❖ After being granted access as a PPR Focal Point or IE Coordinator, users can draft and submit the PPR through the PPR platform at <https://af.fifscollab.worldbank.org/ppr-dashboard>.
- ❖ The PPR Dashboard will display the list of approved projects for that specific Implementing Entity (IE).
- ❖ IE user will initiate the PPR submission by clicking on "**View PPR**" which will take them to the PPR submission form.

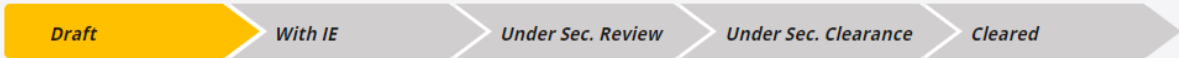
PPR Dashboard


Welcome to the Adaptation Fund (AF) Project Performance Report (PPR) submission page. Once a project is approved and the first funds are transferred to the project, the implementing entity is required to submit a project/programme (PPR) on an annual basis. The PPR should be submitted on a rolling basis, starting one year after the start of project implementation and no later than two months after the end of the reporting year.

PROJECT ID	PROJECT CATEGORY / PURPOSE	PROJECT TITLE	IE	COUNTRY(IES)	AMOUNT	DISBURSEMENT RATE	PPR	REVIEWER	STATUS	DUE DATE	ACTIONS
AF00000118	Regular Size Project	Climate change adaptation in vulnerable coastal cities and ecosystems of the Uruguay River	CAFVE	Regional (Argentina, Uruguay)	13,999,996.00	55	PPR2	Mahamat Abakar Assouyouti		8/4/2023	View PPR

← Back to PPR Dashboard

- Overview
- Financial Data
- Procurement
- Risk Assessment
- ESP Compliance
- GP Compliance
- Rating
- Project Indicators
- Lessons Learned
- Results Tracker
- Supporting Documents



 Not Started
 In Progress
 Completed

Promoting Mariculture as an Adaptation Strategy to Sea Level Rise in the Nile Delta

Country: **Egypt** | Project ID: **001MEGCR** | Project Status: **Proposal Approved** | Project Financing Total: **\$5,720,000.00** | Implementing Entity: **UN Development Programme (UNDP)** | PPR Number: **PPR1**

Overview

Overview 

Project Title Promoting Mariculture as an Adaptation Strategy to Sea Level Rise in the Nile Delta	Database number 001MEGCR	Country(ies) Egypt
Project Reviewers	Implementing Entity (IE) UN Development Programme	Type of implementing entity (IE) Multilateral Implementing Entity

*** Period of Report From**
 

*** Period of Report To**
 

PPR Submission and workflow

- ❖ PPR Focal Point fills out the PPR form, with the option to **save partially** and continue later.
- ❖ PPR Focal Point completes all fields and submits the PPR to the IE Coordinator
- ❖ IE Coordinator receives an email notification.
- ❖ IE Coordinator validates and verifies the submitted information, and **communicates with the PPR Focal Point via email** for any necessary changes.
- ❖ PPR Focal Point makes the specified changes, **revises the PPR**, and communicates the updates to the IE Coordinator.
- ❖ If the PPR is validated and correct, the IE Coordinator **submits it to the Secretariat** (PPR reviewer).
- ❖ The PPR reviewer reviews the PPR and, if necessary, provides comments for applicable sections. These **comments are shared with the IE Coordinator and PPR Focal Point.**
- ❖ The **PPR Focal Point and IE Coordinator collaborate internally to address the secretariat's comments**, revise the PPR accordingly, and then the IE Coordinator resubmits the PPR to the PPR reviewer.
- ❖ If the PPR meets the required standards, the Project Lead **clears the PPR**

Email Notifications

PPR Focal Point to IE Coordinator


Adaptation Fund: Draft PPR2 for Paraguay for submission



QA_adaptation_fund@worldbankgroup.org

To

Cc  Deepalakshmi Vellaisamy

 Reply

 Reply All

 Forward



Tue 1/17/2023 3:42 PM

Dear IE Coordinator (PPR submitter),

This is to notify that the assigned PPR focal point has completed the draft project performance report (PPR2) for Ecosystem Based Approaches for Reducing the Vulnerability of Food Security to the Impacts of Climate Change in the Chaco region of Paraguay for Paraguay. Please proceed with the review or validation of the PPR and submit it to the secretariat.

The submitted PPR can be viewed at: [here](#)

If you have any questions, please contact the secretariat at AF-RBM@adaptation-fund.org.

Sincerely,
Adaptation Fund Board Secretariat


Email Notifications



IE Coordinator to AF Secretariat (PPR Reviewer)

Adaptation Fund: Submission of PPR8 for South Africa



QA_adaptation_fund@worldbankgroup.org

To  Deepalakshmi Vellaisamy;  Kenneth John Silvere Emmanuel

 Reply  Reply All  Forward

Dear implementing entity coordinators:

This is to notify that the project performance report (PPR8) for Building Resilience in the greater uMngeni Catchment, South Africa for South Africa has been successfully **submitted** to the Adaptation Fund Board Secretariat.

The **submitted PPR** can be viewed at: [here](#)

The secretariat will review it as soon as possible. You will be notified by e-mail when the secretariat review is completed.

If you have any questions, please contact the secretariat at afbsec@adaptation-fund.org.

Sincerely,

Adaptation Fund Board Secretariat

Email Notifications

AF Secretariat(PPR Reviewer) to IE Coordinator & PPR Focal Point


Adaptation Fund: Resubmission request for PPR8 for South Africa



QA_adaptation_fund@worldbankgroup.org

To

Cc  Deepalakshmi Vellaisamy;  Kenneth John Silvere Emmanuel

 Reply

 Reply All

 Forward



Tue 8/8/2023 12:19 PM

Dear IE Coordinator/**PPR** focal point,

This is to notify that the Adaptation Fund Board Secretariat has reviewed the project performance report (PPR8) for Building Resilience in the greater uMngeni Catchment, South Africa for South Africa and returned some comments for your review.

Kindly address the secretariat comments on the **PPR** and resubmit it at your earliest convenience.

The **submitted PPR** can be viewed at: [here](#)




If you have any questions, please contact the secretariat at afbsec@adaptation-fund.org.

Sincerely,
Adaptation Fund Board Secretariat

Email Notifications

Project Lead Clearance to IE Coordinator & PPR Focal Point

Adaptation Fund: Clearance of PPR3 for Nepal

 QA_adaptation_fund@worldbankgroup.org
To
Cc  Deepalakshmi Vellaisamy;  Naveen Kumar Reddy Anchala

 Reply  Reply All  Forward  

Wed 3/15/2023 5:21 PM

Dear implementing entity coordinators and PPR focal point,

This is to notify that the project performance report (PPR3) for Adapting to Climate Induced Threats to Food Production and Food Security in the Karnali Region of Nepal for Nepal submitted by your entity has been cleared by the Adaptation Fund Board Secretariat.

The cash transfer process will begin shortly unless the secretariat is instructed not to do so by the implementing coordinator

The cash transfer will be made to the designated bank account in the legal agreement. The designated bank account can be changed only by amending the legal agreement. If you have any questions about this message, please contact the Secretariat at afbsec@adaptation-fund.org.

Thank you.

Sincerely,
Adaptation Fund Board Secretariat

Questions



Thank You