



## ADAPTATION FUND

AFBPPRC.32/2/Rev.1  
9 October, 2023

---

Project and Programme Review Committee  
Thirty-second meeting  
Bonn, Germany, 10-11 October 2023

### **ANNOTATED PROVISIONAL AGENDA**

**1. Opening of the meeting.**

The Chair of the Project and Programme Review Committee (PPRC), Ms. Sylviane Bilgischer (Western European & Others Group) will open the meeting.

**2. Organizational matters:**

**a) Adoption of the agenda;**

Documents: AFB/PPRC.32/1, Provisional agenda and AFB/PPRC.32/2, Annotated provisional agenda.

Action expected: The PPRC will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss (agenda item 15, "Other matters").

**b) Organization of work.**

Documents: AFB/PPRC.32/1, Provisional agenda and AFB/PPRC.32/2, Annotated provisional agenda.

Background: The Chair will propose to the PPRC the organization of work as suggested in the attached provisional timetable. Action expected: The PPRC will be invited to approve the organization of work as proposed by the Chair.

**3. Report of the secretariat on initial screening/technical review of project and programme proposals.**

Document: AFB/PPRC.32/3, *Report of the secretariat on initial*

screening/technical review of project and programme proposals

AFB/PPRC.32/3.Add1, Report of the secretariat on initial screening/technical review of project and programme proposals (confidential)

Background: There are currently 25 concrete project/programme proposals that have been processed and technically reviewed by the secretariat.

The report contained in document AFB/PPRC.32/3 presents a summary of 25 concrete project/programme proposals. The proposals consist of thirteen fully developed single country project proposals, six single country project concepts, two fully developed regional project proposals, two regional project concepts and two regional pre-concepts.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.32/3 and to make recommendations to the Board if necessary.

**4. Review of single-country project and programme proposals:**

- *Fully-developed project/programme documents:*

*Proposals from RIEs:*

- a) Peru

*Proposals from MIEs:*

- b) Central African Republic
- c) Lao PDR
- d) Libya

- *Concepts:*

*Proposals from NIEs:*

- e) Honduras

*Proposals from RIEs:*

- f) Bangladesh
- g) Pakistan
- h) Uruguay

**5. Review of regional project and programme proposals:**

- *Fully-developed project/programme documents:*

*Proposals from MIEs:*

- a) Azerbaijan, Iran

- *Concepts:*

*Proposals from MIEs:*

- b) Angola, Namibia

- *Pre-concepts:*

*Proposals from MIEs:*

- c) Malaysia, Philippines

**6. Report of the secretariat on initial screening/technical review of enhanced direct access project proposals.**

Document: AFB/PPRC.32/15, *Report of the secretariat on initial screening/technical review of enhanced direct access project and programme proposals.*

Background: There are currently four enhanced direct access grants that have been processed and technically reviewed by the secretariat.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.32/15 and to make recommendations to the Board if necessary.

**7. Review of enhanced direct access project proposal:**

- *Fully-developed project document:*

- a) Belize

**8. Report of the secretariat on initial screening/technical review of small grants for innovation.**

Document: AFB/PPRC.32/17, *Report of the secretariat on initial screening/technical review of small innovation grant proposals.*

Background: There is currently one small innovation grant that has been processed and technically reviewed by the secretariat.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.32/17 and to make recommendations to the Board if necessary.

**9. Report of the secretariat on the Intersessional Review Cycle for Readiness Grants.**

Document: AFB/PPRC.32/30, Report of the Secretariat on the Intersessional Review Cycle for Readiness Grants.

Background: During the intersessional review period between the fortieth and forty-first meeting of the board, the secretariat processed and reviewed one readiness package grant that has been approved by the Board through decision B.40-41/12).

Action expected: The PPRC will be invited to take note of the report of the Secretariat on the Intersessional Review Cycle for Readiness Grants contained in document AFB/PPRC.32/30 and to make a recommendation to the Board.

**10. Report of the secretariat on initial screening/technical review of Adaptation Fund Climate Innovation Accelerator (AFCIA) partnership proposals.**

Document: AFB/PPRC.32/18, Report of the secretariat on initial screening/technical review of Adaptation Fund Climate Innovation Accelerator Programme proposals and AFB/PPRC.32/18/Inf.1 and AFB/PPRC.32/18/Inf.2.

Background: There are currently three Adaptation Fund Climate Innovation Accelerator small grants programme proposals and three Coordination Mechanism proposals for AFCIA that have been processed and technically reviewed by the secretariat.

Action expected: The PPRC will be invited to take note of the report on the initial review of the proposals contained in document AFB/PPRC.32/18 and to make a recommendation to the Board if necessary.

**11. Review of AFCIA Small Grants Programme proposals:**

- *Fully-developed project documents:*

- a) World Food Programme
- b) United Nations Industrial Development Organization

**12. Review of AFCIA Coordination proposals.**

**13. Full cost of adaptation reasoning.**

Document: AFB/PPRC.32/21, Draft guidance on optional co-financing in the context of the Adaptation Fund based on the current interpretation of the full cost of adaptation.

Background: The Adaptation Fund Board, through Decision B.38/40, requested the secretariat to develop, through a consultative process, guidance on optional co-financing based on the current interpretation of the full cost of adaptation which; defines the scope and parameters for Adaptation Fund co-financing; identifies the suite of financial instruments that can be utilized; outlines pathways to address potential risks and to present the draft guidance for the consideration of the PPRC at its thirty-first meeting. Action expected: The PPRC will be invited to take note of the Guidance on optional co-financing in the context of the adaptation fund based on the current interpretation of the full cost of adaptation, AFB/PPRC.32/21, and to make a recommendation to the Board.

**14. Proposed adjustments to implementation fees and execution costs.**

Document: AFB/PPRC.32/22, Proposed adjustments to implementation fees and execution costs.

Background: The Adaptation Fund Board, through Decision B.39/3, requested the secretariat to consider the existing policies on implementation fees and execution costs for all financing windows, including on their use, and propose adjustments with a view to simplifying and harmonizing them, and present a recommendation on the matter to the Project and Programme Review Committee at its thirty-second meeting.

Action expected: The PPRC will be invited to take note on the proposed adjustments to implementation fees and execution costs, AFB/PPRC.32/22, and to make a recommendation to the Board.

**15. Rolling-basis submissions: Progress report on the implementation of the pilot and proposals for updating Fund policies.**

Document: AFB/PPRC.32/23, Progress report on the implementation of the pilot rolling basis submission process and proposals for updating the operational policies and guidelines for parties to access resources from the Adaptation Fund.

Background: The Adaptation Fund Board, through Decision B.40/59, requested the secretariat to prepare a progress report on the implementation of the pilot rolling-basis submission process with further recommendations for improvement, as appropriate; to develop proposals for updating the Operational Policies and Guidelines for Parties to Access Resources from the Adaptation Fund, and to present these documents to the Project and Programme Review Committee at its thirty-second meeting.

Action expected: The PPRC will be invited to take note on the report on the implementation of the pilot rolling basis submission process and proposals for updating the operational policies and guidelines, AFB/PPRC.32/23, and to make a recommendation to the Board.

**16. Terms of reference for the establishment of the Adaptation Fund Technical Advisory Body on innovation.**

Document: AFB/PPRC.32/24, Terms of reference for the establishment of the Adaptation Fund Technical Advisory Body on innovation.

Background: The Adaptation Fund Board, through Decision B.40/62, requested the secretariat, in consultation with the Innovation Task Force, finalize the draft of the the terms of reference for the advisory body for innovation referred to in document AFB/B.39/10, taking into account the developments with the Adaptation Fund's medium-term strategy (2023–2027) and its implementation plan and requested the secretariat to present the finalized draft of the terms of reference for Board's decision at its forty-first meeting or intersessionally.

Action expected: The PPRC will be invited to take note on the terms of reference for the establishment of the Adaptation Fund Technical Advisory Body on innovation, AFB/PPRC.32/24, and to make a recommendation to the Board.

**17. Post approval project revisions.**

Documents: AFB/PPRC.32/25, project extension request: Jordan (MOPIC); AFB/PPRC.32/26, project extension request: South Africa (SANBI); AFB/PPRC.32/27, project extension request: Chile, Ecuador (CAF); and AFB/PPRC.32/28, provision of direct project services and minor revisions of project implementation arrangements: Colombia, Ecuador (WFP).

Background: The Adaptation Fund Board Secretariat, received intersessionally four requests for no-cost extensions of the project's completion date. All these extensions are necessary to allow sufficient time to complete remaining project activities or to undertake final reports. Similarly, one request for the provision of direct project services (DPS) and minor revisions of the project implementation arrangements for the regional project in Colombia, Ecuador, implemented by the United Nations World Food Programme was received. The request for DPS provision by WFP was requested by the Executing Entities to expedite the project's implementation. Provisions on the approval of DPS are contained in the OPG Annex 7.

Action expected: The PPRC will be invited to take note of the secretariat's assessments contained in documents AFB/PPRC.32/25, AFB/PPRC.32/26, AFB/PPRC.32/27, and AFB/PPRC.32/28 and to make recommendations to the Board.

**18. Other matters.**

PPRC members will be invited to discuss any other matters raised during the adaptation of the agenda.

**19. Adoption of the recommendations and report.**

Document: The report of the PPRC including the recommendations will be prepared by the secretariat after the meeting.

Action expected: The PPRC Chair will report to the Board on the deliberations of the PPRC and on agreed recommendations to the Board.

**20. Closure of the meeting.**

The Chair of the Project and Programme Review Committee (PPRC) will close the meeting.

## PROVISIONAL TIMETABLE

All timetables are (UTC+01:00) Central European Time (Bonn, Germany).

### Day 1: 10 October 2023

*[Board agenda item]*

9:00 – 9:15                      Election of the outstanding officers

---

#### *Morning session*

9:30 – 9:50                      1            Opening of the meeting

2 a)    Adoption of the agenda

2 b)    Organization of work

9:50 – 10:10                    3            Report of the secretariat on initial screening/technical review of project and programme proposals.

10:10 – 10:50                    4            Review of single-country project and programme proposals.

10:50 – 11:10                    *Coffee break*

11:10 – 12:30                    4            Review of single-country project and programme proposals [continued].

12:30 – 14:00                    *Lunch break*

#### *Afternoon session*

14:00 – 15:00                    5            Review of regional project and programme proposals.

15:00 – 15:20                    *Coffee break*

15:20 – 15:30                    6            Report of the secretariat on initial screening/technical review of enhanced direct access project proposals.

15:30 – 15:50                    7            Review of enhanced direct access proposal.



- |               |   |   |
|---------------|---|---|
| 15:50 – 16:10 | 8 | Report of the secretariat on initial screening/technical review of small grants for innovation. |
| 16:10 – 16:50 | 9 | Report of the secretariat on the Intersessional Review Cycle for Readiness Grants.              |

## **Day 2: 11 October 2023**

### *Morning session*

- |               |    |  |
|---------------|----|--|
| 9:00 – 9:10   | 1  | Opening of the meeting   |
| 9:10 – 9:20   | 10 | Report of the secretariat on initial screening/technical review of Adaptation Fund Climate Innovation Accelerator (AFCIA) partnership proposals. |
| 9:20 – 9:40   | 11 | Review of the Adaptation Fund Climate Innovation Accelerator (AFCIA) small grant programme proposals.  |
| 9:40 – 10:00  | 12 | Review of the Adaptation Fund Climate Innovation Accelerator (AFCIA) partnership coordination proposals.   |
| 10:00 – 10:50 | 10 | Full cost of adaptation reasoning  |
| 10:30 – 10:50 |    | <i>Coffee break</i>  |
| 10:50 – 11:20 | 11 | Proposed adjustments to implementation fees and execution costs.   |
| 11:20 – 12:30 | 12 | Rolling-basis submissions: Progress report on the implementation of the pilot and proposals for updating Fund policies.                          |
| 12:30 – 14:00 |    | <i>Lunch break</i>   |

### *Afternoon session*

- |               |    |  |
|---------------|----|--|
| 14:00 – 14:50 | 13 | Terms of reference for the establishment of the Adaptation Fund Technical Advisory Body on innovation. |
| 14:50 – 15:20 | 14 | Post approval project revisions.   |
| 15:20 – 15:40 |    | <i>Coffee break</i>  |

15:40 – 16:30	15	Other matters
16:30 – 16:50	16	Adoption of the recommendations and report
	17	Closure of the meeting