



ADAPTATION FUND

AFB/PPRC.37/42/Add.1
April 7-8, 2026

Adaptation Fund Board
Project and Programme Review Committee
Thirty-seventh meeting
Bonn, Germany

Agenda Item 8 b)

**PROJECT FORMULATION GRANT FOR
LLA REGIONAL PROPOSAL FOR ANTIGUA
AND BARBUDA, BELIZE, GRENADA,
JAMAICA, SAINT VINCENT AND THE
GRENADINES**

I. Background

1. The Board at its eleventh meeting discussed the document "Funding for Project Formulation Costs" (AFB/11/6) and agreed, in its Decision B.11/18, that:

- i. project formulation grants (PFG) should be given once a project concept has been approved
- ii. consideration should be given in terms of differentiating between NIEs and MIEs, since some NIEs might have financial difficulties in trying to formulate project or programme proposals;
- iii. a flat rate should be given for project formulation costs;
- iv. a list of eligible activities and items still needed to be prepared; v. the grant should be additional to the project cost; and
- v. the fate of funds if the final project document was rejected should be determined.

2. There was consensus that a three-tiered system should be considered for project formulation grants: endorse a project concept with a PFG amount, endorse a project concept without a PFG amount, or reject the project concept.

3. Following the discussion, the Board decided:

To request the secretariat to reformulate the document, to include a comparison of eligible activities provided by other funds for project formulation grants, to take into account guidance provided by the Board at the present meeting, and to submit the document to the Board at its twelfth meeting, through the EFC. The EFC should review and finalize the process and policy of the project formulation grant focusing, in particular, on: the issue of unspent project funds; the procedures followed by other funds in that regard; and the determination of a flat-rate.

4. A document was prepared by the secretariat in response to the above mandate and presented at the third EFC meeting, which made specific recommendations to the Board at its twelfth meeting. Having considered the recommendation of the Ethics and Finance Committee, the Board, in its Decision B.12/28, decided that:

(a) Project Formulation Grants (PFGs) will only be made available for projects submitted through NIEs. The Board would continue reviewing the question of PFGs for projects submitted through MIEs and would solicit comments from members and alternate members by February 14, 2011; the views would be compiled by the secretariat for presentation to the Board at its March 2011 meeting;

(b) If a country required a project formulation grant, a request should be made at the same time as the submission of a project concept to the secretariat. The secretariat will review and forward it to the PPRC for a final recommendation to the Board. A PFG could only be awarded when a project concept was presented and endorsed;

(c) A PFG form, reproduced in Annex V, should be submitted;

- (d) Only activities related to country costs would be eligible for PFG funding;*
- (e) A flat rate of up to US\$30,000 shall be provided, inclusive of the management fee, which cannot exceed 8.5 per cent of the grant amount. The flat fee would be reviewed by the Board at its thirteenth and all subsequent meetings;*
- (f) If the final project document is rejected, any unused funds shall be returned to the Adaptation Fund Trust Fund;*
- (g) Once a project/programme formulation grant is disbursed, a fully developed project document should come to the Board for approval within 12 months. No additional grants for project preparation can be received by a country until the fully developed project/programme document has been submitted to the Board; and*
- (h) The Trustee was instructed to remove the set-aside of US\$100,000 for project preparation that had been decided at the June 2010 meeting, as project preparation would be approved on a project-by-project basis.*

5. In its twenty-fourth meeting, the Board had initiated steps to launch a pilot programme on regional projects and programmes, not to exceed US\$ 30 million and had requested the secretariat to prepare for the consideration of the Board a proposal for such a pilot programme (Decision B.24/30). In its twenty-fifth meeting, the secretariat submitted such document and the Board decided to:

- (a) Approve the pilot programme on regional projects and programmes, as contained in document AFB/B.25/6/Rev.2;*
- (b) Set a cap of US\$ 30 million for the programme;*
- (c) Request the secretariat to issue a call for regional project and programme proposals for consideration by the Board in its twenty-sixth meeting; and*
- (d) Request the secretariat to continue discussions with the Climate Technology Center and Network (CTCN) towards operationalizing, during the implementation of the pilot programme on regional projects and programmes, the Synergy Option 2 on knowledge management proposed by CTCN and included in Annex III of the document AFB/B.25/6/Rev.2.*

(Decision B.25/28)

6. The approved document AFB/B.25/6/Rev.2 contained provisions for the approval of project formulated grants for regional project and programme proposals, at different development stages, as follows:

“It is proposed that the Board open a structured call for MIEs and RIEs to submit pre-concepts for regional projects and programmes. The optional pre-concepts would be very brief proposals of maximum 5 pages that would explain the proposed regional adaptation project/programme. The pre-concepts would be screened and technically reviewed by the

secretariat, and subsequently reviewed by the PPRC. Together with the pre-concept, the proponent could submit a Phase I PFG request, up to the maximum level of US\$ 20,000. While endorsing the pre-concept, the Board could also approve the Phase I PFG request. The endorsement of the pre-concept would not create an obligation for the Board for later funding. As the next step, the proponent would submit a concept, and with it the proponent could submit a Phase II PFG request. The maximum AFB/PPRC.18/25/Add.1 level of the Phase II PFG would be US\$ 80,000 for proposals that had been previously granted Phase I PFG, and US\$ 100,000 for proposals that bypassed the optional pre-concept stage. While endorsing the concept, the Board could also approve the Phase II PFG request. The endorsement of the concept would not create an obligation for the Board for later funding, as it is the case for the national projects. The final stage of the proposal process would be the submission of the fully-developed regional project document”.

7. At its forty-second meeting the Board approved modifications to project formulation grants contained in document AFB/PPRC.33/40. Having considered the recommendation of the Project and Programme Review Committee, the Adaptation Fund Board decided:

- a) *That project formulation grants (PFGs) be made available for projects submitted through national, regional and multilateral implementing entities;*
- b) *That the maximum size of the PFG for single country projects for all windows, inclusive of the management fee, be set as follows:*
 - (i) For projects below US\$ 2,000,000, the limit is set at US\$ 50,000;*
 - (ii) For projects at or above US\$ 2,000,000 and below US\$ 5,000,000, the limit is set at US\$ 100,000;*
 - (iii) For projects at or above US\$ 5,000,000, the limit is set at US\$ 150,000;*
- c) *That an additional PFG amount (inclusive of the management fee) can be provided on a case-by-case basis for locally-led adaptation projects up to a maximum of US\$ 100,000, and that such amount should be dedicated to support activities that enable decision-making by local actors over how adaptation actions are defined, prioritized, designed and implemented;*
- d) *That the maximum size of the PFG for all regional projects, inclusive of the management fee, is set as follows:*
 - (i) For regional projects of US\$ 5,000,000 and above, and with less than three countries, the limit is set at US\$ 150,000;*
 - (ii) That this limit increase by US\$ 15,000 for each additional country involved, up to a maximum of US\$ 250,000;*
- e) *That requests for a PFG should be made at the same time as the submission of a project concept or pre-concept to the secretariat using the revised PFG form in annex I to document AFB/PPRC.33/40;*

- f) *That, for a PFG at the pre-concept stage, up to 20 percent of the maximum amount of the PFG set in out in subparagraphs (b), (c) and (d) above could be granted;*
- g) *That only activities that support project preparation and formulation would be eligible for PFG funding, as per paragraph 32 of document AFB/PPRC.33/40.*

(Decision B.42/37)

II. The Project Formulation Grant Request

8. This addendum to the document, AFB/PPRC.37/42 “LLA Regional Proposal for Antigua and Barbuda, Belize, Grenada, Jamaica, Saint Vincent and the Grenadines” includes a request for a Project Formulation Grant (PFG), requesting a total budget of US\$ 194,324, which was received by the secretariat along with the concept-note proposal for the project AF00000458 “Scaling-up Local/Community-Led Action for Resilience Building in Caribbean SIDS to the Impacts of Climate Change”. This proposal was submitted by Caribbean Development Bank (CDB), which is a Regional Implementing Entity of the Adaptation Fund, in time for consideration by the Adaptation Fund Board at its forty-sixth Board meeting.

9. In accordance with Decision B.12/28, paragraph (b), the secretariat carried out an initial review of the PFG request and found that the document provided detailed information on the use of the requested funds. The proposed activities were aligned with the goal of the project. The US\$ 194,324 Project Formulation Grant (PFG) will support the preparation of a fully developed proposal, feasibility studies and community engagement to confirm project sites, gender assessment and the development of a Gender Action Plan, the preparation of an Environmental and Social Management Framework and Environmental and Social Management Plans for unidentified sub-projects, assessment of options for devolving decision-making to the local level, country and community validation workshops, and translation of project documents to engagement with Indigenous communities.

10. Therefore, the PPRC may want to consider and recommend to the Board to approve the PFG Request, provided that the related concept note proposal is endorsed.



Revised PFG Submission Form¹

Project Formulation Grant (PFG)

Submission Date: February 06, 2026

Adaptation Fund Project ID:

Country/ies: Antigua and Barbuda, Belize, Grenada, Jamaica, Saint Vincent and the Grenadines

Title of Project/Programme: Scaling-up Local/Community-Led Action for Resilience Building in Caribbean SIDS to the Impacts of Climate Change

Type of IE: Regional

Implementing Entity: Caribbean Development Bank (CDB)

Executing Entity/ies:

National:

Antigua and Barbuda – Ministry of Agriculture, Lands, Housing and the Environment; and Ministry of Social Transformation, Human Resource Development and the Blue Economy.

Belize – Ministry of Rural Transformation, Community Development, Labour and Local Government; and Ministry of Finance, Economic Development and Investment

Grenada - Ministry of Social and Community Development and Ministry of Economic Development, Planning, Agriculture, Lands, Forestry, Marine Resources and Cooperatives

Jamaica – Ministry of Economic Growth and Job Creation; and Ministry of Local Government and Rural Development

St. Vincent and the Grenadines – Ministry of Finance, Economic Planning and Information Technology; and Ministry of National Mobilisation

Regional:

Caribbean Natural Resources Institute (CANARI) - *tbc*

Caribbean Community Climate Change Centre (CCCCC) - *tbc*

A. Project Preparation Timeframe

Start date of PFG	June 01, 2026
Completion date of PFG	November 30, 2026

¹ As presented in AFB/PPRC.33/40 Annex 1.

B. Proposed Project Preparation Activities²

Describe the PFG activities (linked to the Project Concept³) and justifications:

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount ⁴	Budget note ⁵
<p>Activity 1: Formulate the project/programme full funding proposal guided by the outline and requirements of the Adaptation Fund (AF) – “Fully Developed Proposal for Locally Led Adaptation (LLA) Regional Project/Programme” template. This will be informed by Activities 2 to 6.</p> <p>Proposed Actions:</p> <ol style="list-style-type: none"> Prepare all relevant sections of the funding template based on data gathered from Activity 2, 3, 4, 5 and 6 below. Also, information collected from desk work and other consultations. Relevant focus placed on identifying financial and project/programme risks and risk management measures. Identifying criteria for selection of sub-projects that are unidentified. 	<p>Full Funding Proposal Prepared and Approved (Draft and final Document).</p>	<p>9,600</p>	<p>Project Development Specialist (PDS) professional fees (this may also require other specialists working with the PDS to complete the funding proposal).</p>
<p>Activity 2: Undertake Feasibility Studies to confirm project sites and engage communities in the collection of information for project design and preparation.</p> <p>Proposed Actions:</p> <ol style="list-style-type: none"> Assess the climate change problem (observed and projected changes) any previous studies, community vulnerability assessments, climate change adaptation plans, community resilience and development plans, as well as other relevant conditions in each of the five partner countries, define projects, identify/confirm project community sites, and undertake feasibility analysis to inform project design. 	<ol style="list-style-type: none"> Feasibility studies completed with project sites identified and confirmed. Community stakeholder engagement report(s) and plan completed. 	<p>61,500</p>	<p>Funding allocated to professional fees, consultations, and travel costs.</p>

² CDB procurement method will be to prepare a single lump sum contract (through competitive bidding) for Activity 1, 2, 3, 4, 6 and 7. Activity 5 will be a separate contract using a local consultant (short-listing method).

³ Link to the Project Concept Note - [CDB LLA Project Concept Note_clean.docx](#)

⁴ A detailed budget plan is provided at Annex 1 showing cost breakdown along with Implementing Entity Fee amount.

⁵ See Annex 1 for detailed budget.

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount ⁴	Budget note ⁵
<p>b. Under this Activity the consultants/firm will lead the process of preparing eligibility criteria for unidentified sub-projects as captured in project Component 2.⁶ To accomplish this, the consultant/firm will work with government stakeholders, targeted communities, and other stakeholders to identify sectorial areas and to prepare and agree on the eligibility criteria.</p> <p>c. Based on the outputs of other similar and relevant projects focusing on LLA, study the vulnerability to climate change in each country, with a specific emphasis on sectors identified and early warning systems. Define the key climate change challenges and opportunities in regard to the community sites (justification for choosing these sites).</p> <p>d. Collect baseline information such as the capacity assessment of community groups, livelihood baselines, climate and hazard exposure baselines as well as gender and social inclusion baseline to inform the design of the project (specify what assessments are needed in order to collect this information).</p> <p>e. Scope and evaluate potential interventions, in early warning in adherence with Caribbean guidelines such as the Caribbean Disaster Emergency Management Agency multi-hazard EWS checklist and community resilience framework, UNDRR, WMO and other relevant entities.,</p> <p>f. Carry out the necessary preparatory work in each partner country to inform project design. This will include technically appraising the</p>			

⁶ The eligibility criteria for sub-projects under the Locally Led Adaptation (LLA) Project will be guided by principles of community-driven development and climate resilience. Sub-projects will be selected based on: (i) demonstrated climate vulnerability and exposure to climate-related hazards; (ii) alignment with national and local adaptation priorities and policies; (iii) evidence of meaningful community participation in sub-project identification, design, and decision-making; (iv) inclusion of marginalised and vulnerable groups, including women, youth, persons with disabilities, and Indigenous and rural communities; (v) technical feasibility and sustainability of proposed adaptation measures; (vi) potential for measurable resilience and livelihood outcomes; and (vii) consistency with the Adaptation Fund’s Locally Led Adaptation principles, including devolved decision-making, flexible and patient financing, and investment in local institutional capacity.

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount ⁴	Budget note ⁵
<p>proposed adaptation solutions, analysing the cost-benefit ratio and cost-effectiveness of these; assessing the capacity of community groups as well as the regulatory, policy and institutional environment and private sector landscape; undertaking a project financial analysis; alignment with the eight (8) LLA principles, in particular, how to devolve decision-making to local stakeholders; and understanding local and regional projects implemented and the lessons/experience learnt.</p> <p>g. Carry out community stakeholder engagement and develop a stakeholder engagement plan.</p>			
<p>Activity 3: Gender Assessment and Action Plan.</p> <p>Proposed Actions:</p> <p>a. Undertake desk review of all relevant documents.</p> <p>b. Using differential participatory and consultative (qualitative) as well as quantitative methodologies, conduct a comprehensive gender analysis of the project. This will include examining the different roles, rights, needs and opportunities of women and men in the context of the proposed project and the respective partner countries; their access to resources, services, and capacity development; their activities; and the constraints they face relative to each other. This assessment will specifically consider the baseline knowledge, attitudes and practices (KAP) of females and males with regards to climate change, climate variability and adaptation and draw on data and information produced under relevant initiatives. The analysis will adopt an intersectionality perspective which will allow cross-referencing of intersecting variables such as age, disability, and geographic location.</p> <p>c. Design and implement a post evaluation assessment of primary and</p>	<p>a. Gender assessment and action plan prepared and submitted.</p>	<p>40,750</p>	<p>Funding allocated to professional fees, consultations, and travel costs.</p>

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount ⁴	Budget note ⁵
<p>secondary (institutional) beneficiaries, disaggregated by sex, to measure changes in KAP.</p> <p>d. Recommend project design features that help address existing gender disparities and foster gender equality.</p> <p>e. Undertake public consultations.</p> <p>f. Define gender-sensitive/responsive indicators and associated mid-term and final targets to be included in the logical framework at impact, outcome and output level; determine the budgetary allocations for undertaking each of the proposed gender-sensitive/responsive activities; and recommend mechanisms to ensure implementation of the gender action plan.</p> <p>g. The study will align with LLA Principle 2 - Addressing structural inequalities faced by women, youth, children, people living with disabilities, the displaced, Indigenous and Tribal Peoples, and marginalised ethnic groups.</p> <p>h. For those unidentified sub-projects under Component 2, ensure compliance with the AF Gender Policy.</p>			
<p>Activity 4: Prepare Environmental and Social Management Plan (ESMP) and Environmental and Social Management Framework (ESMF) for unidentified sub-projects.</p> <p>Proposed Actions:</p> <p>a. For each partner country, identify the nature and magnitude of any actual or potential changes to the physical, biological, climatic and socio-economic and cultural environment that may result from the proposed project, and rate the probability of these risks occurring.</p> <p>b. Undertake consultations among key stakeholders, including project affected persons and civil society.</p> <p>c. Determine the environmental and social impacts of the project construction and operational impacts, both negative and positive.</p>	<p>a. ESMP and ESMF prepared and submitted</p>	<p>40,750</p>	<p>Funding allocated to professional fees, consultations, and travel costs.</p>

List of Proposed Project Preparation Activities	Output of the PFG Activities	USS Amount ⁴	Budget note ⁵
<p>d. Develop an ESMP that identifies measures to avoid, minimise or mitigate and compensate the potential negative environmental and social risks. Specifically, the ESMP will provide details on the project outputs, environmental and social project impacts, mitigation measures being proposed, their estimated costs, parameters to be measured, frequency or timing of measurements and responsibilities for monitoring and reporting during the project's life cycle.</p> <p>e. Undertake public consultations of potentially affected groups and civil society organisations in a culturally appropriate, non-discriminatory and gender sensitive manner to improve the understanding of local conditions and stakeholders' concerns and enable the co-development of appropriate risk mitigation measures.</p> <p>f. Outline the institutional arrangements for implementing the ESMP, including provisions for supervision and regular monitoring.</p> <p>g. For those unidentified sub-projects under Component 1 and 2, ensure compliance with the AF Environmental and Social Policies and CDB safeguards, with the task of developing an ESMF, which outlines procedures to manage potential environmental and social risks when the specifics of these sub-projects are not known at project design.</p>			
<p>Activity 5: Undertake assessment and provide solutions for devolving decision making to the local level.</p> <p>Proposed Actions:</p> <p>a. Linked to Activity 1, assess how local institutions and communities can lead implementation to ensure decision-making powers over project activities. This assessment should extend to identifying indicators to monitor and evaluate success.</p> <p>b. Recommendations should also be made on strategies to securing local</p>	<p>a. Report outlining recommendations for devolving decision making to the local community level prepared and submitted (recommendations to be incorporated into project design, especially under</p>	<p>20,000</p>	<p>Community Development Specialist professional fees</p>

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount ⁴	Budget note ⁵
involvement throughout the project implementation cycle.	Implementation Arrangements).		
<p>Activity 6: Country/ Community Validation Sessions</p> <p>Proposed Actions:</p> <p>Under a validation workshop in each country to present the draft funding proposal to ensure accuracy and relevance of project activities with the needs of the communities. All feedback will inform the final proposal before official submission to AF. This will also focus on the engagement needs and preferences of each community.</p>	Validation Report prepared and submitted.	5,000	Virtual and In-person validation workshops held with communities and stakeholders.
<p>Activity 7: Support the translation of documents for engagement with indigenous communities.</p> <p>Proposed Actions:</p> <p>a. Translate documents from English to language suitable (e.g. Maya Mopan and Maya Ketche') for effective communication with indigenous and tribal communities. Also, translate from tribal language to English. The engagement with Indigenous and Tribal Leaders should be culturally appropriate and co-designed through a consultative process.</p>	Translated documents prepared.	1,500	Translation of documents for engagement with indigenous and tribal communities in Belize to provide culturally appropriate information.
Total PFG Activity Cost		179,100	

C. Management Fee


The cap for the project cycle management fees is the same for fully-developed projects and PFGs. The project cycle management fees should not be more than 8.5% of the total budget requested.

Item	Amount (USD)
Total Requested PFG	179,100
Management Fee for IE (CDB) – 8.5%	15,224
Total Grant	194,324⁷

⁷ AF funding is capped at USD195,000; hence CDB will seek to close any funding gap using own resources.

D. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures and meets the Adaptation Fund's criteria for project identification and formulation

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	Email Address
Valerie Isaac Caribbean Development Bank		Feb 10, 2026	Richardo Aiken Derek Gibbs	(246) 539-1697 (246) 539-1928	richardo.aiken@caribank.org derek.gibbs@caribank.org

ANNEX 1: Detailed Budget Plan

AF Detailed Budget										
Activity	Budget Categories	PFG Outputs/Deliverables	Unit	# of Unit	Unit Cost	# of Persons	# of Nights	# of Countries	Total Cost	Cost Per Activity
Activity 1: Formulate the project/programme full funding proposal guided by the outline and requirements of the AF – "Fully Developed Proposal for LLA Regional Project/Programme" template. This will be based on information obtained from Activity 2 to 6.	Consultant/Firm	Full Funding Proposal Prepared and Approved (Draft and final Document)	Days	12	800				9,600	9,600
	Consultant/Firm		Days	5	800		5	20,000		
	Consultations/workshops		Sessions	2	1,000		5	10,000		
	Per Diem		Trips	1	350	2	5	17,500		
	Travel Cost		Trips	1	1,400	2		14,000		61,500
Activity 2: Undertake Feasibility Studies to confirm project sites and engage communities in the collection of information for project design and preparation	Consultant/Firm	Feasibility studies completed with project sites identified and confirmed, and engagement reports completed	Days	5	800			5	20,000	
	Consultations/workshops		Sessions	1	1,000		5	5,000		
	Per Diem		Trips	1	350	1	5	8,750		
	Travel Costs		Trips	1	1,400	1		7,000		
Activity 3: Gender Assessment and Action Plan	Consultant/Firm	Gender assessment and action plan prepared and submitted	Days	5	800			5	20,000	
	Consultations/workshops		Sessions	1	1,000		5	5,000		
	Per Diem		Trips	1	350	1	5	8,750		
	Travel Costs		Trips	1	1,400	1		7,000		
Activity 4: Prepare Environmental and Social Management Plan (ESMP) and Environmental and Social Management Framework (ESMF) for unidentified sub-projects	Consultant/Firm	ESMP and ESMF prepared and submitted	Days	5	800			5	20,000	
	Consultations/workshops		Sessions	1	1,000		5	5,000		
	Per Diem		Trips	1	350	1	5	8,750		
	Travel Costs		Trips	1	1,400	1		7,000		
Activity 5: Undertake assessment and provide solutions for devolving decision making to the local level.	Consultant/Firm	Report outlining recommendations for devolving decision making to the local community level prepared and submitted (recommendations to be incorporated into project design, especially under Implementation Arrangements)	Days	5	800			5	20,000	20,000
	Consultations/Workshops		Sessions	1	1,000		5	5,000		
	Local Expert/Translator		Days	3	500		1	1,500		
									179,100	179,100
Overall Total										
Management Fee (0.085%)									15,224	
Total PFG									194,324	



GOVERNMENT OF ANTIGUA AND BARBUDA

Department of Environment
Ministry of Health, Wellness, Environment and Civil Service Affairs
#1 Victoria Park, Botanical Garden
P.O, Box W693
St. John's
Antigua, W.I.
Tel: (268) 462-6265
Fax: (268) 462-4625
Email: doe@ab.gov.ag

July 31, 2025

The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: afbsec@adaptation-fund.org
Fax: 202 522 3240/5

**Subject: Scaling-up Local/Community-Led Action for Resilience Building in Caribbean
SIDS to the Impacts of Climate Change**

In my capacity as designated authority for the Adaptation Fund in Antigua and Barbuda, I confirm that the above regional project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in the Antigua and Barbuda.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented by the Caribbean Development Bank and executed by Department of Environment.

Sincerely,

A handwritten signature in blue ink, appearing to read "Diann Black Layne".

Mrs. Diann Black Layne
Director
Department of Environment
Ministry of Health, Wellness, Environment and Civil Service Affairs



GOVERNMENT OF BELIZE

Ministry of Finance, Investment, **Economic Transformation**,
Civil Aviation & E-Governance

P.O. Box 42
Ground Floor, Sir Edney Cain Building
Belmopan City
Belize, Central America

Tel: (501) 880-2526
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Our Ref: IA/AF/1/25 (24)

August 5, 2025

**The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat**

Email: afbsec@adaptation-fund.org
Fax: 202 522 3240/5

**Subject: Endorsement for “Scaling-up Local/Community-Led Action for Resilience Building
in Caribbean SIDS to the Impacts of Climate Change”**

In my capacity as the designated authority for the Adaptation Fund in Belize, I confirm that the above regional project proposal is in accordance with the Government of Belize’s national priorities in implementing adaptation activities to reduce adverse impacts of, and risks posed by, climate change in the region.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented by the Caribbean Development Bank (CDB) and executed by entities to be determined.

Sincerely,

**Mr. Carlos Pol
Chief Executive Officer**

Ministry of Economic Transformation & AF National Designated Authority for Belize

C:

Mr. Leroy Martinez, Ag. Director, Climate Finance Unit, Ministry of Economic Transformation
Mr. Jason Middleton, Senior Project Officer, Climate Finance Unit, Ministry of Economic Transformation

Ref. No.
In replying the above
Number and date of this
letter should be quoted.

Tel. No.: 1 (473) 440-2708
Email: ps@eda.gov.gd
registry@eda.gov.gd



**MINISTRY OF ECONOMIC DEVELOPMENT,
PLANNING, AND CO-OPERATIVES
3RD FLOOR, MINISTERIAL COMPLEX,
SIR ERIC M. GAIRY
BOTANICAL GARDENS,
ST. GEORGE'S,
GRENADA, W.I.**

Letter of Endorsement by Government of Grenada

July 28, 2025

To: The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
Email: afbsec@adaptation-fund.org
Fax: 202 522 3240/5

Subject: Endorsement for Scaling-up Local/Community-Led Action for Resilience Building in Caribbean SIDS to the Impacts of Climate Change

In my capacity as designated authority for the Adaptation Fund in **GRENADA**, I confirm that the above regional project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in the State of Grenada.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented by the Department of Economic, Sustainable Development and Planning (formerly known as the Department of Economic and Technical Cooperation) and executed by the Ministry of Economic Development, Planning and Co-Operatives.

Sincerely,

A handwritten signature in blue ink that reads 'Merina Jessamy'.

**Merina Jessamy (Mrs.)
Permanent Secretary for Economic Development,
Planning & Cooperatives**

..MJ/



MINISTRY OF WATER, ENVIRONMENT & CLIMATE CHANGE

16A Half Way Tree Road, Kingston 5
Telephone No.: (876) 633-7500, Ext 2500
Email: psoffice@mlca.gov.jm

ANY REPLY OR SUBSEQUENT REFERENCE TO THIS COMMUNICATION SHOULD BE ADDRESSED TO THE PERMANENT SECRETARY

January 26, 2026

The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat

To Whom it May Concern,

Subject: Endorsement for Scaling-up Local/Community-Led Action for Resilience Building in Caribbean SIDS to the Impacts of Climate Change

In my capacity as designated authority for the Adaptation Fund in Jamaica, I confirm that the above regional project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in Jamaica.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented by the Caribbean Development Bank and executed regionally by the Caribbean Natural Resources Institute.

Sincerely,

Ambassador Dale Webber

Special Envoy for Climate Change, Environment, Ocean and The Blue Economy

cc: Wayne O. Robertson, JP – **Permanent Secretary**
Dr Sharon Morrison, JP – **Director General**



ECONOMIC PLANNING DIVISION
Ministry of Finance, Economic Planning,
and Information Technology

P.O. Box 608, Kingstown, St. Vincent and the Grenadines
Tel. (784) 457-1746, Fax (784) 456-2430, Email: cenplan@svgcpd.com

Ref: CPU/

25th July, 2025

The Adaptation Fund Board
c/o Adaptation Fund Board Secretariat
1899 Pennsylvania Avenue NW
Washington DC 20433
USA

Subject: Endorsement for the Regional Locally Led Adaptation Project – Scaling-up Local/Community-Led Action for Resilience Building in Caribbean SIDS to the Impacts of Climate Change

In my capacity as designated authority for the Adaptation Fund in Saint Vincent and the Grenadines, I confirm that the above regional project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by climate change in the country.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented by the Caribbean Development Bank and executed by the Economic Planning Division within the Ministry of Finance, Economic Planning and Information Technology.

Yours sincerely,

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Ricardo Frederick
Director of Economic Planning