



ADAPTATION FUND

AFB/PPRC.38/28/Add.1
10 September 2026

Adaptation Fund Board
Project and Programme Review Committee
Thirty eighth Meeting
Bonn, Germany, 19-23 October 2026

Agenda Item 5 (g)

PROJECT FORMULATION GRANT FOR BOTSWANA, MOZAMBIQUE, NAMIBIA, ZAMBIA, ZIMBABWE

I. Background

1. The Board at its eleventh meeting discussed the document “Funding for Project Formulation Costs” (AFB/11/6) and agreed, in its Decision B.11/18, that:

- i. project formulation grants (PFG) should be given once a project concept has been approved
- ii. consideration should be given in terms of differentiating between NIEs and MIEs, since some NIEs might have financial difficulties in trying to formulate project or programme proposals;
- iii. a flat rate should be given for project formulation costs;
- iv. a list of eligible activities and items still needed to be prepared; v. the grant should be additional to the project cost; and
- v. the fate of funds if the final project document was rejected should be determined.

2. There was consensus that a three-tiered system should be considered for project formulation grants: endorse a project concept with a PFG amount, endorse a project concept without a PFG amount, or reject the project concept.

3. Following the discussion, the Board decided:

To request the secretariat to reformulate the document, to include a comparison of eligible activities provided by other funds for project formulation grants, to take into account guidance provided by the Board at the present meeting, and to submit the document to the Board at its twelfth meeting, through the EFC. The EFC should review and finalize the process and policy of the project formulation grant focusing, in particular, on: the issue of unspent project funds; the procedures followed by other funds in that regard; and the determination of a flat-rate.

4. A document was prepared by the secretariat in response to the above mandate and presented at the third EFC meeting, which made specific recommendations to the Board at its twelfth meeting. Having considered the recommendation of the Ethics and Finance Committee, the Board, in its Decision B.12/28, decided that:

(a) Project Formulation Grants (PFGs) will only be made available for projects submitted through NIEs. The Board would continue reviewing the question of PFGs for projects submitted through MIEs and would solicit comments from members and alternate members by February 14, 2011; the views would be compiled by the secretariat for presentation to the Board at its March 2011 meeting;

(b) If a country required a project formulation grant, a request should be made at the same time as the submission of a project concept to the secretariat. The secretariat will review and forward it to the PPRC for a final recommendation to the Board. A PFG could only be awarded when a project concept was presented and endorsed;

(c) A PFG form, reproduced in Annex V, should be submitted;

- (d) Only activities related to country costs would be eligible for PFG funding;*
 - (e) A flat rate of up to US\$30,000 shall be provided, inclusive of the management fee, which cannot exceed 8.5 per cent of the grant amount. The flat fee would be reviewed by the Board at its thirteenth and all subsequent meetings;*
 - (f) If the final project document is rejected, any unused funds shall be returned to the Adaptation Fund Trust Fund;*
 - (g) Once a project/programme formulation grant is disbursed, a fully developed project document should come to the Board for approval within 12 months. No additional grants for project preparation can be received by a country until the fully developed project/programme document has been submitted to the Board; and*
 - (h) The Trustee was instructed to remove the set-aside of US\$100,000 for project preparation that had been decided at the June 2010 meeting, as project preparation would be approved on a project-by-project basis.*
5. In its twenty-fourth meeting, the Board had initiated steps to launch a pilot programme on regional projects and programmes, not to exceed US\$ 30 million and had requested the secretariat to prepare for the consideration of the Board a proposal for such a pilot programme (Decision B.24/30). In its twenty-fifth meeting, the secretariat submitted such document and the Board decided to:
- (a) Approve the pilot programme on regional projects and programmes, as contained in document AFB/B.25/6/Rev.2;*
 - (b) Set a cap of US\$ 30 million for the programme;*
 - (c) Request the secretariat to issue a call for regional project and programme proposals for consideration by the Board in its twenty-sixth meeting; and*
 - (d) Request the secretariat to continue discussions with the Climate Technology Center and Network (CTCN) towards operationalizing, during the implementation of the pilot programme on regional projects and programmes, the Synergy Option 2 on knowledge management proposed by CTCN and included in Annex III of the document AFB/B.25/6/Rev.2.*
- (Decision B.25/28)*
6. The approved document AFB/B.25/6/Rev.2 contained provisions for the approval of project formulated grants for regional project and programme proposals, at different development stages, as follows:
- "It is proposed that the Board open a structured call for MIEs and RIEs to submit pre-concepts for regional projects and programmes. The optional pre-concepts would be very brief proposals of maximum 5 pages that would explain the proposed regional adaptation project/programme. The pre-concepts would be screened and technically reviewed by the*

secretariat, and subsequently reviewed by the PPRC. Together with the pre-concept, the proponent could submit a Phase I PFG request, up to the maximum level of US\$ 20,000. While endorsing the pre-concept, the Board could also approve the Phase I PFG request. The endorsement of the pre-concept would not create an obligation for the Board for later funding. As the next step, the proponent would submit a concept, and with it the proponent could submit a Phase II PFG request. The maximum AFB/PPRC.18/25/Add.1 level of the Phase II PFG would be US\$ 80,000 for proposals that had been previously granted Phase I PFG, and US\$ 100,000 for proposals that bypassed the optional pre-concept stage. While endorsing the concept, the Board could also approve the Phase II PFG request. The endorsement of the concept would not create an obligation for the Board for later funding, as it is the case for the national projects. The final stage of the proposal process would be the submission of the fully-developed regional project document”.

II. The Project Formulation Grant Request

7. This addendum to the document AFB/PPRC.38/28 “Proposal for Botswana, Mozambique, Namibia, Zambia, Zimbabwe” includes a request for a Project Formulation Grant, requesting a budget of US\$ 36,000, which was received by the secretariat along with the concept for the regional programme AF00000536 “Integrated Flood and Drought Management in the Zambezi Basin countries”. This proposal was submitted by World Meteorological Organization (WMO), which is a Multilateral Implementing Entity of the Adaptation Fund, in time for consideration by the Adaptation Fund Board at its forty-seventh Board meeting.

8. In accordance with Decision B.12/28, paragraph (b), the secretariat carried out an initial review of the PFG request and found that the document provided detailed information on the use of the requested funds. The proposed activities were aligned with the goal of the project and would support comprehensive consultation process; gender analysis, safeguards and assessments.

9. Therefore, the PPRC may want to consider and recommend to the Board to approve the PFG Request, provided that the related pre-concept proposal is endorsed.



ADAPTATION FUND

ADAPTATION FUND BOARD SECRETARIAT
TECHNICAL REVIEW OF PROJECT PROPOSAL FOR
"INTEGRATED FLOOD AND DROUGHT MANAGEMENT IN THE ZAMBEZI BASIN
COUNTRIES "

Project Title Integrated Flood and Drought Management in the Zambezi Basin countries

Project ID AF00000536

Category Regular size project (over \$1 million)

Type Regional project

Stage Pre-concept

Country Regional (Botswana, Mozambique, Namibia, Zambia, Zimbabwe)

Implementing Entity WMO

Financing Requested USD 28,721,000.00

Reviewer Eveline Vasquez

Co-reviewer(s)

IE Contact Person

Ana Laura Zuanazzi, Moyenda Chaponda, Petra Mutic, Sebastian Grey

Secretariat's Overall Comment

The project “Integrated Flood and Drought Management in the Zambezi Basin Countries” aims to strengthen the climate resilience to floods and droughts in the Zambezi Basin countries through integrated management.

The proposal includes a request for a project formulation grant of USD 36,000.

The initial technical review raises some issues, such as a lack of involvement of vulnerable groups in the consultation process, absence of several riparian countries from the project, and questions about institutional coordination and post-project sustainability. They are discussed in the number of Clarification Requests (CRs) and Corrective Action Request (CAR) raised in the review.

The second review finds that most of the CRs and CARs of the initial review have been addressed. However, few still warrant further clarification including, updating the date of the PCN submission, providing allocated amounts at output level, among others as noted in the review.

The final technical review finds that the proposal has addressed all of the CR and CAR requests.

Country Eligibility

Are all of the participating countries party to the Kyoto Protocol, or the Paris Agreement?

Response: Yes

Secretariat: Yes.
(12 May 2026)

Are all of the participating countries developing countries particularly vulnerable to the adverse effects of climate change?

Response: Yes

Secretariat: Yes. For the five participating countries, under dry future climate scenarios, there may be water scarcity in some reaches of the Zambezi Watercourse, while droughts and floods are projected to increase in frequency and severity.

(12 May 2026)

Project Eligibility

Have the designated government authorities for the Adaptation Fund from each of the participating countries endorsed the project/programme?

Response: Yes

Secretariat: Yes. As per the Endorsement letters dated as follows for the participating countries: 29 May 2025 (Zimbabwe), 19 March 2026 (Mozambique), 17 December 2025 (Namibia), 30 July 2025 (Botswana), 4 February 2026 (Zambia).

At its forty-third meeting in October 2024, the Adaptation Fund Board decided to change the definition of designated authority from an officer to an entity, to no longer accept new nominations of officers as Designated Authorities and phase out the current system of nominating government officers as the Designated Authority within 12 months of the Board's decision (AFB Decision B.43/29).

CAR1: Please ensure that Botswana has completed the DA transition before re-submitting the proposal to comply with Decision B.43/29.

(12 May 2026)

CAR1: Cleared. As per "Decision B.43/29 complied date: 06/04/2026" indicate on AF website.

(28 July 2026)

Has the pre-concept provided necessary information on the problem the proposed project/programme is aiming to solve, including both the regional and the country perspective?

Response: Not Cleared

Secretariat: No. The project provides the basic framing for regional issues related to the Zambezi Watercourse. However, further information is needed at the country level, especially for the projects selected. The document does not speak to why only 5 of the 8 riparian countries were selected for a transboundary watershed management project. The statement "National level activities will be conducted in countries specifically targeted for the project" will require further clarity.

CAR2: Please revise the problem statement adding brief sentences to support:

- i. Country level risks and impacts related to drought and flood impacts on key sectors
- ii. Differentiated vulnerability for the gender lens as well as any marginalised communities such as indigenous people
- iii. Any specific institutional and technical gaps per country

CR1: Please indicate the reason for selecting these five countries out of the eight Riparian States.

(12 May 2026)

CAR2: Cleared. See "Project/Programme Background and Context", p. 2, and IE response. Sufficient for PCN

stage.

CR1: Cleared. Based on IE response.

CAR1 (New): Please address the following:

1. Double check/ update the PCN last submission date on page 1.
2. In the “Project/Programme Components and Financing” table, also include allocated amount at output level.
3. A quick round of editing/ proofreading for the PCN after addressing the comments is recommended.
4. The amounts and components listed in the Project/Programme Components and Financing table do not align with what is shown on the platform. Please verify and ensure consistency across both.

(28 July 2026)

Response: Cleared

Secretariat: CAR1 (NEW): Cleared.

Have the project/programme objectives, components and financing been clearly explained?

Response: Not Cleared

Secretariat: Yes. However further information is needed.

The project/programme objectives, components and financing been clearly explained.

CR2: Please clarify the activities ZAMCOM etc are undertaking and how AF funds will fill the gap.

(12 May 2026)

CR2: Cleared. See “Duplication of project/programme with other funding sources”, p. 11 (TC version).

(28 July 2026)

Response: Cleared

Secretariat: N/A

Has the project/programme been justified in terms of how: - it supports concrete adaptation actions? - it builds added value through the regional approach? - it promotes new and innovative solutions to climate change adaptation? - it is cost-effective? - it is consistent with applicable strategies and plans? - it incorporates learning and knowledge management? - it will be developed through a consultative process with particular reference to vulnerable groups, including gender considerations, in compliance with the Environmental and Social Policy of the Adaptation Fund? - it will take into account sustainability?

Response: Cleared

Secretariat: Yes. However further information is needed. The pre-concept note provides concrete adaptation options, and some justification in relation to innovation, sustainability, consultation, regional strategies. The proposed regional project contributes to Disaster risk reduction and early warning systems as stated on the cover page. However, there are some gaps, and the logic is not clear in terms of how these actions will reduce

vulnerability.

CR3: Please describe the added value of a regional approach.

CR4: Please clarify if these tools are new to the participating countries or have been successfully implemented in other contexts, as well as how they will be applied to improve adaptation decision-making. How could potential risks affect the overall success of the project?

CAR3: Please provide some evidence to demonstrate cost-effectiveness.

CR5: Please say more about gender considerations and elaborate on “Targeted community or sub-national level consultations will also be conducted” by identifying consultations that will occur with vulnerable groups and also with a gender focus. Please ensure this is explicit in the proposal.

CAR4: Please include national development and sectoral policy frameworks, not just regional and global initiatives, and clearly show how the project aligns with each country’s NAP or NAP Framework, or NAP under development (where applicable), NDC, National Sustainable Development Policy, and relevant sector policies. Also include the publication dates for all policies and policy-related documents referenced.

CAR5: Please include dedicated Learning and Knowledge Management component or sub-component and ensure that its budget allocation is clearly and explicitly identified.

CR6: Please also ensure the “Regional knowledge sharing and community of practice on integrated flood and drought management” are clearly reflected in the project components. The proposal should briefly specify how knowledge will be captured, shared, and disseminated; identify the responsible institution(s); and clarify whether a dedicated knowledge management role or focal point will be assigned to track experiences, lessons learned, and learning across the project.

CAR6: Please clarify in the proposal whether the requested AF funding covers the full costs of adaptation.

CAR7: Please develop a clear sustainability plan that goes beyond training and capacity building. The plan should address post-project financing, maintenance, operational arrangements, institutional responsibilities after project closure, required partnerships, budget allocations, and any commitments needed to sustain project results over time.

CR7: Please clarify the following:

- Will each participating country benefit from all three components? Please be explicit.
- Estimated direct beneficiaries, including vulnerable groups

CR8: Please include a statement which indicates how the project contributes to ‘Disaster risk reduction and early warning systems’ as defined on the cover page. Please consider whether the project also contributes to “Transboundary water management”.

CAR8: Please indicate any site-level risk and the preliminary risk categorization and specify that the project will be designed and implemented in line with the Adaptation Fund Environmental and Social Policy.

CR9: The theory of change is vague and lacks a concrete description of the pathway from the proposed adaptation options (particularly under Components 1 and 2) and reduced vulnerability. Please indicate how investments in basin-scale forecasting and regional data systems will lead to different outcomes at the

household and community level.

CR10: Component 3 does not say much about the process of selecting where to implement these on-the-ground activities. Please give some preliminary details on how “hotspots” will be selected and how this will generate results.

(12 May 2026)

CR3: Cleared. See “Regional Effectiveness”, p. 11, and IE response. Sufficient for PCN stage.

CR4: Cleared. Based on IE response. Sufficient for PCN stage.

CAR3: Cleared. See “Regional Effectiveness”, p. 11, and IE response. Sufficient for PCN stage.

CR5: Cleared. See “Consultative process”, p. 9, and PFG, p.1.

CAR4: Cleared. See “Consistency with development strategies in the region”, p. 9, and IE response.

CAR5: Cleared. A dedicated component (Component 4) has been included, together with a clearly identified budget allocation.

See p. 8 (component description) and pp. 5-6 (Components and Financing table).

CR6: Cleared. See Component 4 discussions, p. 8, and IE response.

CAR6: Cleared. See p. 11 (TR version).

CAR7: Cleared. See p. 9 (TC version) and IE response. Sufficient for PCN stage.

CR7: Cleared. See Part II, Components, 1, 2, 3 and 4 discussions, pp. 7-8 (TC version) and IE response regarding estimated direct beneficiaries. Sufficient for PCN stage.

CR8: Cleared. See p.11 (TC version) and IE response.

CAR8: Cleared. See p. 10 (TC version). Sufficient for PCN stage.

CR9: Cleared. See p. 3 (TC version) and IE response.

CR10: Cleared. See revised Component 3 text, p. 8 (TC version), and IE response.

(28 July 2026)

Does the pre-concept briefly explain which organizations would be involved in the proposed regional project/programme at the regional and national/sub-national level, and how coordination would be arranged? Does it explain how national institutions, and when possible, national implementing entities (NIEs) would be involved as partners in the project?

Response: Not Cleared

Secretariat: Yes. However, further information is needed. In Part III: Implementation Arrangements, the proposal mentioned the entities that form the core governance and coordination structure for the project at the national and regional level. However, it does not highlight how NIEs would be involved in the project nor

indicates the composition of the Project Management Unit.

CR11: Please embed how NIEs will be engaged in the project (e.g. Environmental Investment Fund (Namibia), Environmental Management Agency (Zimbabwe)).

CR12: Please describe the proposed establishment of the Project Management Unit and key personnel/experts in a brief statement.

(12 May 2026)

CR11: Cleared as per changes in page 11.

CR12: Not fully cleared. Please reflect a brief statement (2-3 lines – extract from IE response text below) in Part III “Implementation Arrangements”. (IE response: “A Project Management Unit (PMU) will be established under the coordination of WMO and will include focal persons from the participating executing entities and national institutions. The PMU will be led by a Project Manager..... implementation arrangements will be further elaborated in the Concept Note, which will include an implementation arrangements diagram”)

(28 July 2026)

Response: Cleared

Secretariat: CR 12: Cleared.

A joint Project Management Unit (PMU), coordinated across Components WHO and ZAMCOM and led by a Project Manager, will oversee project implementation and technical coordination, with designated focal points from the Executing Entity and relevant national institutions. Further details will be provided during CN development.

Resource Availability

Is the requested project / programme funding within the funding windows of the programme for regional projects/programmes?

Response: Cleared

Secretariat: Yes.

(12 May 2026)

Are the administrative costs (Implementing Entity Management Fee and Project/ Programme Execution Costs) at or below 10 per cent of the project/programme for implementing entity (IE) fees and at or below 10 per cent of the project/programme cost for the execution costs?

Response: Cleared

Secretariat: Yes. However further information is needed. The Implementing Entity Management Fee is at 10% of the project/programme cost and the Project Execution Costs are at 10% of the project/programme cost. For the Project Formulation Grant (PFG) request, the funding is within the limit for pre-concept notes given the

project proposal process will take a three-step approach. The value is US\$33,000.

CAR9: Please clarify if the entities listed as executing the PFG will be executing the PFG. If not, please remove.

CR13: Please clarify in the budget notes “WMO will facilitate the preparation of the concept note and full proposal, leveraging internal expertise and administrative support as needed.”

CR14: Please ensure the PFG application reflects how the vulnerable groups will be engaged and that an initial gender analysis will be a key activity in drafting the concept note.

CR15: The cover page reflects a PFG for USD195,000 but the PFG application is costed at USD 33,000. Please note that at the pre-concept stage the PFG allocated amount is 20% which should be \$39,000. Please amend the cover page of the proposal.

(12 May 2026)

CAR9: Cleared. See PFG, top of p.1.

CR13: Cleared. See PFG, p. 2 (item 4), and IE response.

CR14: Cleared. See PFG, p. 1.

CR15: Cleared. See p. 1 (TC version) and revised PFG. PFG request is now for USD 36,000.

(28 July 2026)

Response: Not Cleared

Secretariat: CAR9 (re-opened: Please clarify if only WMO will execute the PFG. If yes, please provide a response in the review sheet and update the PFG form.

Response: Cleared

Secretariat: CAR9 (re-opened); Cleared.

WMO verified that the PFG will be executed by 3 entities.

Eligibility of IE

Is the project/programme submitted through an eligible Implementing Entity that has been accredited by the Board?

Response: Cleared

Secretariat: Yes. The Implementing Entity World Health Organisation is accredited. The IE's accreditation expiration date is 23 November 2028.



Revised PFG Submission Form¹ (additions in red)

Project Formulation Grant (PFG)

Submission Date: 30 April 2026 ~~-(resubmitted 2 June 2026)~~

Adaptation Fund Project ID: TBA

Country/ies: Botswana, Mozambique, Namibia, Zambia & Zimbabwe

Title of Project/Programme: Integrated Flood and Drought Management in the Zambezi Basin Countries

Type of IE (NIE/RIE/MIE): MIE

Implementing Entity: World Meteorological Organization (WMO)

Executing Entity/ies: Zambezi Watercourse Commission (ZAMCOM); Global Water Partnership Organisation (GWPO), Global Water Partnership Southern Africa (GWP SA); ~~National Meteorological and Hydrological Services (NMHSs) in target countries.~~

A. Project Preparation Timeframe

Start date of PFG	1 November 2026
Completion date of PFG	31 March 2027

B. Proposed Project Preparation Activities (\$)

List of Proposed Project Preparation Activities	Output of the PFG Activities	US\$ Amount	Budget note ²
Project development consultant	Concept note fully elaborated.	US\$ 20,000	Consultant honorarium
Regional and national consultations held	Stakeholder input into the proposal, <u>including regional online and in-person engagements with key stakeholders, national and subnational level focal person engagements, and consultations with representatives of vulnerable groups, women, youth, elderly, selected climate-vulnerable and remote communities.</u>	US\$ <u>~~5,000~~8,000</u>	Travel, per diems

¹ As presented in AFB/PPRC.33/40 Annex 1.

² The proposal should include a detailed budget with budget notes indicating the break-down of costs at the activity level. It should also include a budget on the Implementing Entity management fee use.

Technical expertise on various thematic and crosscutting issues (gender, socio-economic benefits, environmental and social impacts, monitoring and evaluation, climate vulnerability, hydrology, early warnings)	Initial details on key aspects of the concept note: - Log Frame & Theory of Change elaboration and strengthening Preliminary Gender mainstreaming analysis assessment - Environmental and social risks and safeguards - Site identification for local actions.	US\$ ~~5,000~~ 4,727	Consultant honorarium/ Cost recovery for EE experts
Implementing Entity Fee (Administration and management of concept preparation)	Implementing entity fee – coordination of overall process to have CN submitted	US\$ 3,000273	10% of direct costs
Total Project Formulation Grant		US\$ ~~336~~ ,000	

Please describe below each of the PFG activities and provide justifications for their need and for the amount of funding required:

1. Project writing consultants: One consultant to engage directly with regional and national focal points, design and conduct national, regional and local consultations, lead writing of project document in close collaboration with WMO focal point and the executing entities. This will ensure dedicated support to project development and ensure adequate engagements with partners and stakeholders at all levels. Honorarium for consultants is estimated at US\$ 400 per day for a total of 50 days.
2. Stakeholder consultations: These will be conducted online or in person where possible to feed into the concept note and ultimately full proposal. This will be a key part of gaining both regional and national stakeholder input into the project development and ensuring the specific activities reflect the context as well as specific needs. Travel may be needed to each country.
3. Other technical support: Costs related to the engagement of other experts as needed for elaboration of the concept note and full proposal. These will include aspects like, gender, socio-economic benefits, environmental and social impacts, and monitoring and evaluation experts. Honorarium/ costs for experts.
4. Administration and management of concept preparation: WMO will [facilitate-provide technical oversight, and administrative support](#) for the preparation of the concept note and full proposal, leveraging internal expertise and administrative support as needed. [WMO will also manage all the engagements of the executing entities and any consultants.](#)

C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures and meets the Adaptation Fund's criteria for project identification and formulation

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	Email Address
Moyenda Chaponda (mchaponda@wmo.int)	<i>Moyenda Chaponda</i>	30 April 2026	Sebastian Grey	+41227308407	sgrey@wmo.int

Field Code Changed

All communications should be addressed, "The Secretary for Environment, Climate and Wildlife."

P Bag 7753 Causeway,
Zimbabwe
Telephone: 701681/3
Fax: 252673

Your Ref.:
Our Ref:



ZIMBABWE

MINISTRY OF ENVIRONMENT,
CLIMATE AND WILDLIFE
11th Floor, Kaguvi Building
Cnr 4th Street/Central Avenue
Harare
ZIMBABWE

29 May 2025

To: The Adaptation Fund Board Secretariat
1818 H Street NW
MSN N7-700
Washington, D.C., 20433
United States of America
Email: secretariate@adaptation-fund.org
cc. sgrey@wmo.int and mchaponda@wmo.int

Subject: Endorsement for the pre-concept note of the “Integrated Flood and Drought Management in the Zambezi Basin Countries” project

In my capacity as designated authority for the Adaptation Fund in Zimbabwe, I confirm that the above regional project aligns with the government's national and regional priorities in implementing adaptation activities to reduce adverse drought impacts and flood risk in the country.

Accordingly, I am pleased to endorse the above project proposal with support from the Adaptation Fund. If approved, the project will be implemented WMO and executed by the Zambezi Watercourse Commission (ZAMCOM) and the Global Water Partnership Organization as well as national and regional Partners.

Sincerely,

A handwritten signature in blue ink, appearing to be 'W. Zhakata'.

Mr. Washington Zhakata
National Designated Authority for Adaptation Fund
Chief Director Climate and Meteorological Services
Ministry of Environment, Climate and Wildlife
Zimbabwe



REPUBLIC OF BOTSWANA

ALL CORRESPONDENCE TO BE ADDRESSED TO THE DIRECTOR

REF: DMS 1/10/2 XVI (55)

30 July 2025

The Chairman,
Adaptation Fund Board
C/O Adaptation Fund Board Secretariat,
1818 H Street NW
Washington DC 20433,
USA
Email: Secretariat@Adaptation-Fund.org
Fax: +1 202 522 3240/5

**ENDORSEMENT FOR THE 'INTERGRATED FLOOD AND DROUGHT
MANAGEMENT IN THE ZAMBEZI BASIN COUNTRIES'**

In my official capacity as the designated authority for the Adaptation Fund in Botswana, I hereby affirm that the aforementioned regional programme proposal aligns fully with the Government of Botswana's national priorities concerning the implementation of adaptation activities. These initiatives are vital in mitigating the adverse impacts and risks associated with climate change within our nation.

Consequently, I am honoured to formally endorse the referenced project/programme proposal, with anticipated support from the Adaptation Fund. Upon approval, the programme will be executed under the auspices of the World Meteorological Services (WMO).

Kindly accept this letter as a testament to my utmost commitment and highest consideration.

Yours Sincerely,

Balisi J. Gopolang

Adaptation Fund Designated Authority for Botswana

Our Vision: A modern weather service that nurtures and harbours innovation and creativity in the provision of quality weather and climate information





REPUBLIC OF MOZAMBIQUE
MINISTRY OF AGRICULTURE, ENVIRONMENT AND FISHERIES
OFFICE OF THE MINISTER

The Adaptation Fund Board
c/o Adaptation Fund Board
Secretariat
Email: Secretariat@Adaptation-Fund.org
Fax: 202 522 3240/5

N/Ref: 82/MAAP/GM/SETA/900/2026

Maputo, 19th March 2026

Subject: Endorsement of Pre-Concept Note Titled “The Integrated Flood and Drought Management in the Zambezi Basin Countries”

In my capacity as designated authority for the Adaptation Fund in the Republic of Mozambique, I confirm that the above regional project proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks posed by, climate change in the Zambezi Basin.

Accordingly, I am pleased to endorse the above project pre-concept note titled “**The Integrated Flood and Drought Management in the Zambezi Basin Countries**” to be funded by the Adaptation Fund. If approved, the project will be implemented by the World Meteorology Organization (WMO) and executed by the Zambezi Watercourse Commission (ZAMCOM) and the Global Water Partnership Southern Africa (GWP-SA), as well as national and regional partners.

Sincerely,


Gustavo Sobrinho Dgedge
State Secretary of Land and Environment
Ministry of Agriculture, Environment, and Fisheries



REPUBLIC OF NAMIBIA

MINISTRY OF ENVIRONMENT, FORESTRY AND TOURISM

Tel: (00 26461) 284 2111

Fax: (00 26461) 232 057

Cnr Robert Mugabe &
Dr Kenneth Kaunda Street
Private Bag 13306
Windhoek
Namibia

Email: sion.shifa@meft.gov.na
Enquiries: Mr. Sion Shifa

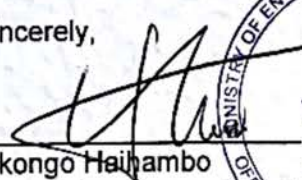
To: The Adaptation Fund Board Secretariat
1818 H Street NW
MSN N7-700
Washington, D.C., 20433
United States of America
Email: secretariat@adaptation-fund.org

Subject: Endorsement for the pre-concept note of the "Integrated Flood and Drought Management in the Zambezi Basin Countries" Project

In my capacity as designated authority for the Adaptation Fund in Namibia, I confirm that the above-mentioned regional proposal is in accordance with the government's national priorities in implementing adaptation activities to reduce adverse impacts of, and risks, posed by flood and drought in Namibia.

Accordingly, I am pleased to endorse the above project proposal with appreciation of the support from the Adaptation Fund. If approved, the project will be implemented by the World Meteorological Organisation (WMO) and executed by the Zambezi Watercourse Commission (ZAMCOM) and the Global Water Partnership Organization (GWPO) as well as national and regional partners.

Sincerely,


Sikongo Haihambo
National Designated Authority for Adaptation Fund
Namibia



"Stop the poaching of our rhinos"

All official correspondence must be addressed to the Executive Director

All correspondence should be addressed to the
Permanent Secretary
Telephone: 0211 -252395
0211 -252394
0211 -252391



REPUBLIC OF ZAMBIA

In reply please quote
NDA/71/21/1..

MINISTRY OF GREEN ECONOMY AND ENVIRONMENT

OFFICE OF THE PERMANENTS SECRETARY

Corner of John Mbita & Nationalist Road

P.O BOX 30147

Lusaka-Zambia

4th February, 2026

The Adaption Fund Board Secretariat
1818 H Street NW
MSN N7-700
Washington D.C. 20433
UNITED STATES OF AMERICA

RE: ENDORSEMENT FOR THE PRE-CONCEPT NOTE OF THE “INTEGRATED FLOOD AND DROUGHT MANAGEMENT IN THE ZAMBEZI BASIN COUNTRIES” PROJECT

In my capacity as the Designated Authority for the Adaptation Fund in Zambia, I confirm that the above regional project aligns with the government's national and regional priorities in implementing adaptation activities to reduce adverse impacts and risks posed by drought in Southern Africa.

Accordingly, I am pleased to endorse the above project with appreciation of the support from the Adaptation Fund. If approved, the project will be implemented by the World Meteorological Organisation (WMO) and executed by the Zambezi Watercourse Commission (ZAMCOM) and the Global Water Partnership (GWPO) as well as national and regional partners.

Dr. Douty Chibamba
Permanent Secretary

MINISTRY OF GREEN ECONOMY AND ENVIRONMENT